

#10
MANATEE COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

REQUEST FOR AUTHORITY TO TRAVEL OUT OF COUNTY

DESTINATION: Tampa, Florida

- PURPOSE: Day travel within 60 miles
 To attend a convention, conference or seminar (Circle one)
 Other Official Business

Brief explanation as to how travel will benefit the county:

Attending committee meeting for a committee that will aid with public administration training, research & assistance.

- METHOD OF TRAVEL Travelers Car Riding with another traveler
 County Car Rental Car Commercial Airline
 Private Plane Other _____

I expect to be out of the county from Hr 11:00 Date 3/12 until Hr 4:00 Date 3/12/84

ANTICIPATED EXPENSES:

| | |
|---|-----------------|
| Registration fees for a convention or seminar | \$ _____ |
| Travel Expense. | \$ <u>22.00</u> |
| Lodging | \$ _____ |
| Meal Allowance | \$ _____ |
| Rental Car | \$ _____ |
| Total | \$ <u>22.00</u> |

Advance travel payment is requested
Advance travel payment is not requested

THE REQUEST FOR ADVANCE PAY MUST BE RECEIVED AT FINANCE AT LEAST 10 WORKING DAYS PRIOR TO DEPARTURE

Date 3/8/84

Travelers
Signature Bob Fernandez
Title County Administrator

Pursuant to section 112.061 (3) (a) Florida Statutes, I hereby certify or affirm that this request for travel is for official county business and will be of benefit to the county.

Date _____

Supervisors
Signature _____
Title _____

THE ABOVE DAY TIME TRAVEL IS HEREBY AUTHORIZED

Date _____

Department Head
Signature _____

THE ABOVE TRAVEL IS HEREBY AUTHORIZED for the Board of County Commissioners

Date _____

APPROVED IN OPEN SESSION

MAR 8 1984

By the County Administrator/Chairman/or Vice Chairman



UNIVERSITY OF SOUTH FLORIDA

TAMPA • ST. PETERSBURG • FORT MYERS • SARASOTA

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES
PUBLIC ADMINISTRATION PROGRAM
TAMPA, FLORIDA 33620

813: 974-3496

March 6, 1984

Robert Fernandez
Manatee County Administrator
P.O. Box 1000
Bradenton, FL 33506

Dear Mr. Fernandez:

Thanks again for agreeing to serve on the Master of Public Administration Visiting Program Committee. I look forward to seeing you this Monday, March 12, and having the opportunity to exchange views with you.

Enclosed please find an agenda, a list of those serving on the Visiting Program Committee, and a background document entitled "Strategic Planning."

In addition, you will find a visitor's parking permit and a campus map for your use that day.

Sincerely,

Donald C. Menzel
Director and Professor

DCM/rb
Enclosures

APPROVED IN OPEN SESSION

MAR 8 1984

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

COUNTY

MAR 8 1984

ADMINISTRATOR



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MASTER OF PUBLIC ADMINISTRATION

VISITING PROGRAM COMMITTEE

LUNCHEON MEETING

March 12, 1984
12:00 noon - 2:30 p.m.
University Center 255-256
USF Tampa Campus

AGENDA

- | | |
|------------|--|
| 12:00 Noon | Welcome and Introductions |
| 12:45 p.m. | Purpose and Objectives of the Visiting Program Committee |
| 12:50 p.m. | MPA Program Overview -- Dr. Donald C. Menzel |
| 1:00 p.m. | Curriculum -- Dr. Jamil Jreisat |
| 1:10 p.m. | Training, Research, and Technical Assistance -- Dr. Fred Swierczek |
| 1:20 p.m. | Internships and Placement |
| 1:25 p.m. | Discussion |
| 2:15 p.m. | Tour of MPA Facilities |

MPA VISITING PROGRAM OPEN SESSION

MAR 8 1984

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA