

# MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

<b>SUBJECT</b>	EMPLOYEE OF THE MONTH JOHN GLIDDEN	<b>TYPE AGENDA ITEM</b>	PRESENTATION
<b>DATE REQUESTED</b>	APRIL 7, 1998	<b>DATE SUBMITTED/REVISED</b>	MARCH 30, 1998
<b>BRIEFINGS?/WHO?</b>	NONE	<b>CONSEQUENCES IF DEFERRED</b>	LACK OF EMPLOYEE RECOGNITION
<b>DEPARTMENT/DIVISION</b>	HUMAN RESOURCES DEPARTMENT	<b>AUTHORIZED BY TITLE</b>	GARRY W. DYE, DIRECTOR <i>GD</i> HUMAN RESOURCES DEPARTMENT
<b>CONTACT PERSON TELEPHONE/EXTENSION</b>	CAROL LAUDICINA EXT. 3511	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	BOARD OF COUNTY COMMISSIONERS
<b>ADMINISTRATIVE APPROVAL</b>		<i>[Signature]</i>	

**ACTION DESIRED**

INDICATE WHETHER "REPORT OR "DISCUSSION, "FORM OF MOTION, OR "OTHER ACTION REQUIRED:

*APRIL*  
PRESENTATION OF THE MARCH 1998 EMPLOYEE OF THE MONTH AWARD TO JOHN GLIDDEN, TRANSIT OPERATOR, COMMUNITY SERVICES DEPARTMENT.

**ENABLING/REGULATING AUTHORITY**

FEDERAL/STATE LAWS), ADMINISTRATIVE RULING(S), MANATEE COUNTY COMP PLAN/LAND DEVELOPMENT CODE, ORDINANCES, RESOLUTIONS, POLICY.)

ORDINANCE 97-28 - ORDINANCE PROVIDING THAT CERTAIN EXPENDITURES CONSTITUTE VALID AND PROPER COUNTY PURPOSES (1) AWARDS.  
RESOLUTION R-97-191 - EMPLOYEE RECOGNITION PROGRAM

**BACKGROUND/DISCUSSION**

- THIS AWARD IS PRESENTED MONTHLY
- A DESIGNATED PARKING SPACE WILL BE AVAILABLE TO THE "EMPLOYEE OF THE MONTH"
- THIS EMPLOYEE WILL RECEIVE A \$50.00 CASH AWARD IN AN UPCOMING PAYCHECK

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? INDICATE "NO" OR "YES" @ RIGHT. (IF "NO," PROCEED TO 1) BELOW; AND IF "YES," PROCEED TO 2) BELOW) NO

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1) IF "NO" TO ABOVE.

A) PLEASE EXPLAIN BELOW: (SEE ALSO FOLLOWING SECTION 1 B) RE: CONTRACT, AGREEMENT, LEASE, ETC.):

UNNECESSARY. NO LEGAL ISSUE INVOLVED.

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT: N/A

2) IF "YES" TO FIRST QUESTION IN THIS SECTION.

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER **MUST BE ATTACHED** (IF COMMENTS WERE VERBAL, SO INDICATE.)

<b>ATTACHMENTS:</b> (LIST IN ORDER AS ATTACHED)	<b>INSTRUCTIONS TO BOARD RECORDS:</b>
"EMPLOYEE OF THE MONTH" NOMINATION FORM COPY OF CERTIFICATE	NONE
<b>COST</b> \$75.00	<b>SOURCE (ACCT# &amp; NAME)</b> 0010003700 549001 - AWARDS
<b>COMMENTS</b> NONE	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)</b> NONE

April EDM



# MANATEE COUNTY GOVERNMENT

RECEIVED

FEB 19 1998

## "EMPLOYEE OF THE MONTH" NOMINATION FORM

HUMAN RESOURCES

DATE: FEB 12, 1998

(PLEASE PRINT)

NAME: JOHN GLIDDEN

DEPARTMENT COMMUNITY SERVICES DIVISION PARA-TRANSIT

JOB TITLE \_\_\_\_\_ DATE OF HIRE \_\_\_\_\_

NOMINATED BY: GAIL FRENCH

1. CHECK THE FOLLOWING SELECTED CRITERIA WHICH BEST DESCRIBES THE CHARACTERISTICS OF THE CANDIDATE'S PERFORMANCE:

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Customer Service         | <input checked="" type="checkbox"/> Dependability/Reliability | <input checked="" type="checkbox"/> Enthusiasm         |
| <input checked="" type="checkbox"/> Attendance               | <input type="checkbox"/> Leadership                           | <input type="checkbox"/> Creativity                    |
| <input checked="" type="checkbox"/> Initiative/Motivation    | <input type="checkbox"/> Cost Savings                         | <input checked="" type="checkbox"/> Job Knowledge      |
| <input checked="" type="checkbox"/> Commitment/Dedication    | <input checked="" type="checkbox"/> Integrity/Honesty         | <input checked="" type="checkbox"/> Consistent Quality |
| <input checked="" type="checkbox"/> Safety Conscious         | <input type="checkbox"/> Productivity                         | <input checked="" type="checkbox"/> Adaptability       |
| <input checked="" type="checkbox"/> Other <u>PERSONALITY</u> |   |  |

2. EXPLAIN WHY THIS EMPLOYEE DESERVES TO BE RECOGNIZED AS A MANATEE COUNTY "EMPLOYEE OF THE MONTH". (BE AS SPECIFIC AS POSSIBLE.)

JOHN HAS AN INNATE ABILITY IN DEALING WITH OUR LARGE VARIETY OF VETERANS. IN CONVERSATIONS WITH OUR REGULAR VAN RIDERS, I HAVE RECEIVED ONLY THE HIGHEST PRAISE FOR HIM. HE IS A CREDIT TO OUR COMMUNITY.

3. HOW DOES THIS EMPLOYEE BEST EXEMPLIFY THE COUNTY'S MISSION STATEMENT:

JOHN MOST DEFINATELY SERVES OUR COUNTY  
WITH EXCELLENCE. HE GOES ABOVE AND BEYOND  
HIS JOB DISCRPTION WITH HIS OUTGOING PERSONALITY,  
HELPEFULNESS AND KINDNESS TO ALL.

**MANATEE COUNTY  
MISSION STATEMENT**

**TO SERVE WITH EXCELLENCE  
BY USING RESOURCES RESPONSIBLY  
TO PRESERVE AND ENHANCE  
THE QUALITY OF LIFE  
IN MANATEE COUNTY.**

4. ADDITIONAL COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
EMPLOYEE'S SUPERVISOR DATE \_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_  
DEPARTMENT DIRECTOR DATE 2/17/98

PLEASE SUBMIT YOUR NOMINATION TO THE DEPARTMENT OF HUMAN RESOURCES,  
ATTENTION: CAROL LAUDICINA.

**MANATEE COUNTY GOVERNMENT**

**MEMORANDUM**

**DATE:** FEBRUARY 12, 1998

**TO:** CARL GAITES, TRANSIT DIVISION MANAGER

**THRU:** FREDERICK J. LOVELAND, DIRECTOR  
COMMUNITY SERVICES DEPARTMENT *FJL*

**FROM:** GAIL FRENCH, OFFICE ASSISTANT I *Gail French*

**SUBJ:** VETERANS VAN DRIVER

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John Glidden, driver of the Veterans Van Services, has several times gone above and beyond the scope of his duties to assist our veterans clients. Numerous clients have called our office praising Mr. Glidden's performance of his duties. I would like to share a few of these compliments/observations.

On February 5, Mr. Glidden was transporting clients to the Bay Pines Veterans Medical Facility. While approaching this facility, one of the clients, Josephus Thomas, began experiencing chest pains. John immediately used the radio to contact Transit to have them contact the emergency room at Bay Pines and advise them he would be pulling directly up to that entrance with the client. This allowed the facility to be ready to provide immediate help to Mr. Thomas.

On this same day, another veterans client, Dave Kelly, had left his wallet on the van which John had turned in to staff. He called to this office and commented "we are very fortunate to have John driving the van".

Mr. Tom Taylor, another veterans van client, recently called our office and said "John always gets out of the bus immediately to help veterans on and off. He puts his passengers first - always making sure they are comfortable. He makes the ride pleasant for everyone."

Another regular van rider is an elderly lady who makes lap robes for veterans. She rides the van monthly to donate these items to veterans at the Bay Pines facility. Clients have commented how John is always the perfect gentleman. He assists the lady in carrying these robes not only on, but also off the van.

These are a few of the numerous compliments we have received on John. We are truly fortunate to have him provide these services to our veterans population.

GF:jw



# Employee of The Month

FROM  
MANATEE COUNTY, FLORIDA  
and its citizens '99

**John Glidden**

*In Recognition Of Your Outstanding Performance,  
Productivity And Dedicated Service In Your  
Employment With Manatee County.*

Chairman

Proclaimed and Presented

this 7th day of April, 1998

Board of County Commissioners