



# MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

<b>SUBJECT</b>	LEGAL AID OF MANASOTA FY97/98 NON-PROFIT AGENCY FUNDING AGREEMENT	<b>TYPE AGENDA ITEM</b>	CONSENT
<b>DATE REQUESTED</b>	MAY 5 1998	<b>DATE SUBMITTED/REVISED</b>	APRIL 24 1998
<b>BRIEFINGS?/WHO?</b>	NONE	<b>CONSEQUENCES IF DEFERRED</b>	DELAY IN AGENCY RECEIVING REIMBURSEMENT FOR SERVICES
<b>DEPARTMENT/DIVISION</b>	COMMUNITY SERVICES DEPARTMENT HUMAN SERVICES DIVISION	<b>AUTHORIZED BY TITLE</b>	FREDERICK J. LOVELAND DIRECTOR 
<b>CONTACT PERSON TELEPHONE/EXTENSION</b>	JIM KUNKLE/JEANNE WATKINS X3030	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	FREDERICK J. LOVELAND, DIRECTOR X3030
<b>ADMINISTRATIVE APPROVAL</b>			

**ACTION DESIRED**  
INDICATE WHETHER "REPORT OR "DISCUSSION, "FORM OF MOTION, OR "OTHER ACTION REQUIRED

AUTHORIZATION FOR THE CHAIRMAN TO EXECUTE FY97/98 FUNDING AGREEMENT WITH LEGAL AID OF MANASOTA IN THE AMOUNT OF \$42,000 FOR THE PERIOD OF JANUARY 1, 1998 THROUGH DECEMBER 31, 1998

**ENABLING/REGULATING AUTHORITY**  
FEDERAL/STATE LAWS; ADMINISTRATIVE RULING(S); MANATEE COUNTY COMP PLAN/LAND DEVELOPMENT CODE; ORDINANCES; RESOLUTIONS; POLICY

13-1-4 COMPREHENSIVE PLAN EFFICIENCY IN SERVICE DELIVERY  
ORDINANCE 92-55 COURT FILING SERVICE CHARGES  
RESOLUTION 96-37 FUNDING PROCEDURES

**BACKGROUND/DISCUSSION**

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HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? INDICATE "NO" OR "YES" @ RIGHT. (IF "NO," PROCEED TO 1) BELOW, AND IF "YES," PROCEED TO 2) BELOW. NO

1) IF "NO" TO ABOVE:

A) PLEASE EXPLAIN BELOW. (SEE ALSO FOLLOWING SECTION (B) RE: CONTRACT, AGREEMENT, LEASE, ETC.)

NOT REQUIRED. AGREEMENT UTILIZED: A FORMAT PREVIOUSLY APPROVED BY COUNTY ATTORNEY. FORMAT HAS NOT CHANGED SINCE ORIGINAL COUNTY ATTORNEY REVIEW.

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT: 1997

2) IF "YES" TO FIRST QUESTION IN THIS SECTION:

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED. IF NOT PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (IF COMMENTS WERE VERBAL, SO INDICATE.)

<b>ATTACHMENT:</b> (LIST IN ORDER AS ATTACHED)	<b>INSTRUCTIONS TO BOARD RECORDS</b>
TWO (2) COPIES OF AGREEMENT	ONE FULLY EXECUTED AGREEMENT TO COMMUNITY SERVICES FOR FORWARDING TO AGENCY
<b>COST:</b> \$42,000	<b>SOURCE (ACCT# &amp; NAME):</b> 001 0950018 582000 LEGAL AID OF MANASOTA
<b>COMMENTS:</b> NONE	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT):</b> N/A

COSO7/AGA LEG AID

- LEGAL AID OF MANASOTA PROVIDES FREE LEGAL SERVICES FOR NEEDY CITIZENS OF MANATEE COUNTY THROUGH LOCAL VOLUNTEER ATTORNEYS.
- ORDINANCE NO. 92-55, EFFECTIVE OCTOBER 1, 1992, AUTHORIZED AN INCREASE IN SERVICE/FILING CHARGES FOR CERTAIN COURT PROCEEDINGS IN ORDER TO PROVIDE FUNDING FOR LEGAL AID OF MANASOTA.
- 4/16/96 MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS ADOPTED RESOLUTION R-96-37 WHICH PROVIDED FUNDING PROCEDURES FOR LEGAL AID OF MANASOTA TO UTILIZE FUNDS PURSUANT TO MANATEE COUNTY ORDINANCE NO. 92-55. R. 96-37 INCLUDES A REQUIREMENT FOR THE AGENCY TO SUBMIT AN ANNUAL FUNDING APPLICATION. AN AMOUNT NOT TO EXCEED THE FUNDS COLLECTED DURING THE PRECEDING COUNTY FISCAL YEAR WILL BE AVAILABLE TO THE AGENCY FOR THE CONTRACT YEAR, AND THAT FUNDING SHALL BE AWARDED THROUGH A WRITTEN AGREEMENT BETWEEN THE AGENCY AND THE BOARD OF COUNTY COMMISSIONERS.
- A FUNDING APPLICATION HAS BEEN SUBMITTED AND AN AGREEMENT WITH THE AGENCY IS NEEDED AT THIS TIME TO PROVIDE THE APPROPRIATE FUNDING AND SERVICE LEVEL ACCOUNTABILITY.
- THIS CONTRACT SPECIFIES THAT LEGAL AID OF MANASOTA MUST SUBMIT, AMONG OTHER ITEMS, AN AUDIT OF THE AGENCY AND PROOF OF APPROPRIATE INSURANCE.
- LEGAL AID OF MANASOTA MAY BE VISITED MULTIPLE TIMES THROUGHOUT THE CONTRACT YEAR BY COMMUNITY SERVICES DEPARTMENT STAFF MEMBERS AND A MINIMUM OF ONE COMPLETE ANNUAL PROGRAM MONITORING AND QUARTERLY DESK MONITORINGS ARE CONDUCTED.
- SPECIAL CONDITIONS PROVIDE FOR SPECIFIC CONTRACT REQUIREMENTS FOR LEGAL AID OF MANASOTA.
- IN ACCORDANCE WITH THE PROPOSED AGREEMENT, LEGAL AID WILL BE REIMBURSED EVERY THREE (3) MONTHS BASED ON THE AVAILABILITY OF FUNDS COLLECTED AS OF SEPTEMBER 30, 1997 PURSUANT TO ORDINANCE NO. 92-55, NOT TO EXCEED \$42,000 FOR THE CONTRACT PERIOD JANUARY 1, 1998 THROUGH DECEMBER 31, 1998.