

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT	Addendum #1 to Agreement for Professional Services - Manhole Rehabilitation	TYPE AGENDA ITEM	Consent
DATE REQUESTED	July 7, 1998	DATE SUBMITTED/REVISED	June 17, 1998
BRIEFINGS?/WHO?	No	CONSEQUENCES IF DEFERRED	Contract expires July 28, 1998
DEPARTMENT/DIVISION	Financial Management/Purchasing	AUTHORIZED BY TITLE	Jim Seuffert Director <i>JS</i>
CONTACT PERSON TELEPHONE/EXTENSION	Frank Lambertson / Janet McAfee 3042 5047	PRESENTER/TITLE TELEPHONE/EXTENSION	Janet McAfee, Director, Project Management Department, 5047

ADMINISTRATIVE APPROVAL

[Signature]

ACTION DESIRED

INDICATE WHETHER "REPORT or "DISCUSSION, "FORM OF MOTION, or "OTHER ACTION REQUIRED.

Authorization for Chairman to execute Addendum #1 to the Professional Service Manhole Rehabilitation Agreement with Rowland Inc., Pinellas Park, FL to extend the agreement for a period of one (1) year on an as required basis.

ENABLING/REGULATING AUTHORITY

(Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 84-02, Procurement Code Section 3-301, Contracts and Contract Administration

BACKGROUND/DISCUSSION

On 07/29/97 Board executed Agreement with the manhole rehabilitation contractor to perform appropriate manhole rehabilitation services on manholes selected by the County.

See Page 2

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.

If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below

No

1) IF "NO" TO ABOVE.

A) PLEASE EXPLAIN BELOW: (see also following section 1B re: contract, agreement, lease, etc.)

Action in accordance with Article 3, Duration of Agreement

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT:

2) IF "YES" TO FIRST QUESTION IN THIS SECTION.

APPROVED IN OPEN SESSION

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

JUL 07 1998

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF THIS COUNTY ATTORNEY MEMO RE THIS MATTER **MUST BE ATTACHED** (if comments were verbal, so indicate.)

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

ATTACHMENTS: (List in order as attached)

- 1) Project Management Memorandum
- 2) Addendum #1 (Two Copies)

INSTRUCTIONS TO BOARD RECORDS:

Original to Board Records and Rowland Inc., 6855 102nd Av. N., Pinellas Park, FL 33782
Signature Page copy to Purchasing/Frank L. and Project Management/Janet McAfee

COST As determined

SOURCE (ACCT# & NAME) Various within County

COMMENTS N/A

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

[Signatures]

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- Agreement has a provision that allows for the extensions for two (2) one (1) year periods, upon mutual agreement of County and Contractor.
 - Project Management Department is satisfied with the Contractor's performance and their rates are competitive with other contractors locally, providing similar services.
 - Addendum #1 extends the Agreement for an additional one year period, commencing July 29, 1998 and ending July 28, 1999 to continue providing professional manhole rehabilitation services as directed by the County.
 - All other terms and conditions of the Agreement shall remain in full force and effect during the extended term.

MANATEE COUNTY GOVERNMENT

MEMORANDUM

DATE: May 28, 1998

TO: R.C. "Rob" Cuthbert, C.P.M., Purchasing Manager

FROM: *Janet E. McAfee*
Janet E. McAfee, Director, Project Management

**SUBJECT: ROWLAND, INC.
PROFESSIONAL SERVICES FOR MANHOLE REHABILITATION**

The Professional Services for Manhole Rehabilitation contract with Rowland, Inc. will expire on July 29, 1998.

Rowland, Inc. has performed well, therefore, we wish to exercise the first option to renew their contract for one year. Please advise when you propose to place this matter on the Board's agenda.

Thank you for your assistance.

cc: Len Bramble, P.E., Public Works Director
Contract File

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MAN

*Assigned to Frank Lamberson
Task # 6091*