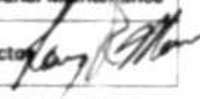
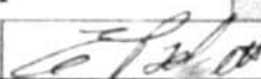


**MANATEE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

<b>SUBJECT</b>	Transportation Department Staffing Level Increase - Stormwater Drainage Division	<b>TYPE AGENDA ITEM</b>	Consent
<b>DATE REQUESTED</b>	July 07, 1998	<b>DATE SUBMITTED/REVISED</b>	June 24, 1998
<b>BRIEFINGS/WHO?</b>	None	<b>CONSEQUENCES IF DEFERRED</b>	Delay in Implementation of FEMA program re: Drainage Canal Maintenance
<b>DEPARTMENT/DIVISION</b>	Transportation/Administration	<b>AUTHORIZED BY TITLE</b>	Larry R. Mau, P.E., Director 
<b>CONTACT PERSON TELEPHONE/EXTENSION</b>	Sia Mollanazar, Stormwater Division Manager, Ext 5222	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	Sia Mollanazar, Stormwater Division Manager Ext. 5222

**ADMINISTRATIVE APPROVAL**

**ACTION DESIRED**

INDICATE WHETHER: "REPORT or "DISCUSSION, "FORM OF MOTION, or "OTHER ACTION REQUIRED:

Adoption of Resolution R-98-151, increasing the staffing level for the Stormwater Division of the Transportation Department.

**ENABLING/REGULATING AUTHORITY**

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Personnel Policy Rules and Procedures Classification and Pay Plan Section V-A/2

**BACKGROUND/DISCUSSION**

See Page Two

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right. (if "NO," proceed to 1) below; and if "YES," proceed to 2) below) No

**1) IF "NO" TO ABOVE,**

**A) PLEASE EXPLAIN BELOW:** (see also following section 1B) re: contract, agreement, lease, etc.:

Discussions with the County Administrator's Office, Financial Management Office, and Human Resources Department have resulted in submittal of this agenda package.

**B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT:**

**2) IF "YES" TO FIRST QUESTION IN THIS SECTION,**

**A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?**

**B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED** (if comments were verbal, so indicate.)

<b>ATTACHMENTS:</b> (List in order as attached) Background Discussion Resolution R-98-151 Personnel Needs	<b>INSTRUCTIONS TO BOARD RECORDS:</b> Return accepted and recorded copy of the resolution to the Transportation Department.
<b>COST</b> \$253,780.46 Annual	<b>SOURCE (ACCT# &amp; NAME)</b> 460-0008108 Stormwater Ditch Cleaning
<b>COMMENTS</b> None	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)</b> \$253,780.46 Annual

APPROVED IN OPEN SESSION

JUL 07 1998

## **BACKGROUND:**

- 1994-96, through a series of work sessions, staff demonstrated the need to increase maintenance of the County wide drainage system. Through this aggressive maintenance, we would reduce flooding, improve water quality and reduce the need for navigational dredging at the mouth of the drainage canal system. The aggressive maintenance program was defined as, "Enhanced Stormwater Maintenance Program". Under this program, the staffing level was to increase by eight (8) field operation personnel and additional equipment.
- On May 1, 1996, the County Administrator provided a recommendation to the Board of County Commissioners to use local gas tax to fund the "Enhanced Stormwater Maintenance Program" and begin its implementation during fiscal year 1997-98.
- On May 7, 1997, during a work session, the Board of County Commissioners asked the County Administrator about the feasibility of gradually implementing the program as years go by.
- November 10, 1997, the EPA issued the National Pollutant Discharge Elimination System (NPDES) permit on County wide storm water system. This permit emphasizes a routine scheduled maintenance and annual report of such activity.
- In fiscal year 1997-98, the County Administrator approved two new positions and additional miscellaneous funding toward establishing the enhanced stormwater program.
- October 1997-March 1998, Manatee County received numerous extreme rainfall events which caused flooding, erosion, and infrastructure failure. Federal assistance became available for El Nino storm related damage only on the drainage facilities maintained by Manatee County. As a result, damage survey reports were written by FEMA inspectors on the drainage system, as well as the estimated cost of repair.
- On June 2, 1998, the Board of County Commissioners executed a contract with the State of Florida (grant manager for FEMA) for disaster assistance per Presidential Declaration No. 1195.

## **RECOMMENDATIONS/DISCUSSION:**

- As a result of the El Nino storm related damage and FEMA funded maintenance projects (with a specific completion date), pre-existing extreme demand for maintenance, requirements of the NPDES and the lack of resources to address it all, it is staff's recommendation to immediately move forward with the proposed enhanced stormwater program.
- Therefore, Resolution R-98-151 will enable us to acquire the remaining six (6) field operation personnel, as was proposed in 1996. It further allows one additional personnel (stormwater coordinator) for an anticipated three year period for daily data processing of each maintenance project in accordance with the FEMA requirement and NPDES guidelines.
- Concurrently, staff is working on a list of equipment for the enhanced stormwater maintenance program. In the near future, we would seek B.C.C. authorization and approval of the proposed equipment need. The estimated cost for all required equipment is about \$778,232. It entails three (3) walking type excavators, trucks and trailers for transportation, and maintenance/fuel/vehicle recovery cost for the first year. As much as possible, staff will also utilize private contractor and annual bid contract to carry out some of the maintenance project.

Chief Equip Operator (116) ***	10.49	2080	21,819.20	- 3 % attrition	21,164.62	
514000 Overtime						
521000 FICA				0.0765	1,619.09	
522000 Retirement				0.1743	3,688.99	
523001 Health Insurance					3,560.00	
523002 Life Insurance				0.003	63.49	
523003 Long-Term Disability				0.003	63.49	
523004 Flexible Benefits					140.00	
					30,209.70	181,798.20
540000 Travel & Per Diem					300.00	
551000 Office Supplies					75.00	
552000 Operating Supplies					400.00	
552006 Uniforms					505.00	
554001 Education					350.00	
					1,630.00	9,780.00
						191,578.20
Stormwater Coordinator (120)	22.32	2080.00	46,425.60	- 3 % attrition	45,032.83	
514000 Overtime						
521000 FICA				0.0765	3,445.01	
522000 Retirement				0.1743	7,849.22	
523001 Health Insurance					3560.00	
523002 Life Insurance				0.003	135.10	
523003 Long-Term Disability				0.003	135.10	
523004 Flexible Benefits					140.00	
					60,297.26	60,297.26
540000 Travel & Per Diem					400.00	
551000 Office Supplies					100.00	
552000 Operating Supplies					500.00	
552006 Uniforms					505.00	
554001 Education					400.00	
					905.00	1,905.00
						62,202.26
TOTAL PERSONNEL COST						253,780.46