

MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT	Computer Equipment	TYPE AGENDA ITEM	Consent
DATE REQUESTED	November 3, 1998	DATE SUBMITTED/REVISED	October 23, 1998
BRIEFINGS?/WHO?	N/A	CONSEQUENCES IF DEFERRED	N/A
DEPARTMENT/DIVISION	Financial Management Purchasing	AUTHORIZED BY TITLE	Jim Seuffert Director 91
CONTACT PERSON TELEPHONE/EXTENSION	Alicia Baer/Tom McGucken 3817 3046	PRESENTER/TITLE TELEPHONE/EXTENSION	George Devenport, Building Department Director 3072

ADMINISTRATIVE APPROVAL

ACTION DESIRED

INDICATE WHETHER "REPORT or "DISCUSSION, "FORM OF MOTION, or "OTHER ACTION REQUIRED:

Authorization to issue Change Order #2 to PO P8001782 to purchase Computer workstations via State Contract vendor, Compaq Computer Corporation, Atlanta, Georgia for an increase of \$1,868 for an adjusted amount not to exceed \$69,810

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 84-02, Procurement Code Section

BACKGROUND/DISCUSSION

- 10/1/98 the Board approved the purchase of 31 Computer Workstations for the Building Department
- Information Services Department has determined that Windows NT will be the standard for County computers. Change Order #2 to Purchase Order provides for upgraded Workstations which include Windows NT 4.0 which precludes the necessity of Information Services upgrading the computers manually.

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.
If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below

NO

1) IF "NO" TO ABOVE:

A) PLEASE EXPLAIN BELOW: (see also following section 1B re: contract, agreement, lease, etc.)

Not Required. This is a preprinted purchase order form using the County's terms and conditions

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT

2) IF "YES" TO FIRST QUESTION IN THIS SECTION,

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED, IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (If comments were verbal, so indicate.)

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
	N/A
COST \$1,868 (\$69,810)	SOURCE (ACCT# & NAME) 107 0006006 564000 Machines & Equipment
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

APPROVED IN OPEN SESSION

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BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

25