


MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT WA #11, Parsons Engineering Science, Inc. DATE REQUESTED December 8, 1998 BRIEFINGS?/WHO? No DEPARTMENT/DIVISION Financial Management Purchasing CONTACT PERSON Len Bramble/Tom Cook TELEPHONE/EXTENSION 5244/3039	TYPE AGENDA ITEM Consent DATE SUBMITTED/REVISED November 24, 1998 CONSEQUENCES IF DEFERRED N/A AUTHORIZED BY TITLE Jim Scuffert Director  PRESENTER/TITLE Len Bramble Director, Public Works TELEPHONE/EXTENSION 5244
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ADMINISTRATIVE APPROVAL. 

ACTION DESIRED

INDICATE WHETHER "REPORT or "DISCUSSION, "FORM OF MOTION, or "OTHER ACTION REQUIRED:

Authorization for Chairman to execute Work Assignment #11 with Parsons Engineering Science, Inc., Sarasota, FL, for consulting services to prepare Risk Management Plans (RMP) and Process Safety Management (PSM) Plans documentation for the three (3) County wastewater treatment plants for a total amount not to exceed \$99,937.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 84-02, Manatee County Procurement Code Section 3-301

BACKGROUND/DISCUSSION

- 01/29/96 the Board executed an Agreement with Parsons Engineering Science, Inc., Sarasota, FL, for professional engineering/architectural consulting services for water, wastewater and reclaimed water infrastructure projects.
- WA #11 provides consulting services for preparation of RMPs and associated PSM Plan documentation for the three (3) County wastewater treatment plants. The RMP will include the three major elements of: 1) Hazard Assessment, 2) Prevention Program and 3) Response Program. These actions are taken pursuant to EPA Clean Air Act Regulations requiring the implementation of an RMP by 06/21/99.

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.
If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below

No
APPROVED IN OPEN SESSION

1) If "NO" TO ABOVE,

A) PLEASE EXPLAIN BELOW (see also following section 1B re: contract, agreement, lease, etc.)

This action is in accordance with Article 5 of the Agreement

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT. BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

2) If "YES" TO FIRST QUESTION IN THIS SECTION,

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED, IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (If comments were verbal, so indicate.)

ATTACHMENTS: (List in order as attached)

Memo, Public Works, dated 09/29/98
WA #11, 2 Copies

INSTRUCTIONS TO BOARD RECORDS

Originals Board Records and Parsons Engineering Science, Inc., 2811 Ringling Blvd., Suite B-105, Sarasota, FL 34237
Copy Forwrdg. Signature page copy to Tom Cook Purchasing, Len Bramble Public Works

COST \$99,937

SOURCE (ACCT# & NAME): 4010010101-000-SWRWTP, 4010010102531000-SERWTP, and 4010010103531000-NRWTP

COMMENTS N/A


AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

MANATEE COUNTY GOVERNMENT

MEMORANDUM

DATE: September 29, 1998

TO: R. C. "Rob" Cuthbert, C.P.M., Purchasing Director

FROM: Len Bramble P. E., Public Works Director 

SUBJECT: Risk Management Plans & Process Safety Management For
SWRWTP, SERWTP and NRWTP

Attached is a copy of a draft Scope of Services and Fee Estimate for a work assignment with Parsons Engineering Science Inc. for the preparation of a Risk Management Plan and Process safety Management for the three Wastewater Treatment Plants. The scope has been reviewed by the Wastewater Division and found to be acceptable. An original requisition is also attached. We recommend negotiations be initiated as soon as possible.

Thank You

LB:dgb

Attachment

cc: David Brangaccio, Fiscal Services Division Manager 
Ed McAdam, Wastewater Manager