

# MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

<b>SUBJECT</b>	Bad Debt Write-Off	<b>TYPE AGENDA ITEM</b>	Consent
<b>DATE REQUESTED</b>	January 9, 2000	<b>DATE SUBMITTED/REVISED</b>	January 3, 2001
<b>BRIEFINGS WHO?</b>	None	<b>CONSEQUENCES IF DEFERRED</b>	Debt will continue to be on record
<b>DEPARTMENT/DIVISION</b>	Building Department	<b>AUTHORIZED BY TITLE</b>	James A. Lee Director
<b>CONTACT PERSON PHONE/EXTENSION</b>	Martha Ouellette 3840	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	James A. Lee 3887

ADMINISTRATIVE APPROVAL

### ACTION DESIRED

INDICATE WHETHER "REPORT OF DISCUSSION," "FORM OF MOTION," OR "OTHER ACTION REQUIRED"

Authorization for the Building Department to write-off an uncollectible check totaling \$237.00 dated July 22, 1999.

### ENABLING/REGULATING AUTHORITY

(Federal/State law(s), administrative rulings, Manatee County Comp. Plan, and Development Code, ordinances, resolutions, policy, etc.)

Florida State Statute 17.041 requires Board of County Commission approval of bad debt write-offs.

### BACKGROUND/DISCUSSION

- Florida law requires that all bad debt write-offs be approved by the Board of County Commissioners. This is a routine process which staff presents to the Board in order to clear debts which staff has determined to be uncollectible.
- The Building Department has followed the necessary and proper procedures to collect the following NSF check:  
United Assembly of Jesus Christ - Made numerous attempts to collect with no response. The permit was voided.
- The above has been checked against the County Employee Register to insure that no County employees are reflected on the write-off.
- This action by the Board does not dismiss the debtor's obligation to the County, should he/she be located at some future time.

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right. (If "NO," proceed to 1) below, and if "YES," proceed to 2)

No

"NO" TO ABOVE

(A) PLEASE EXPLAIN BELOW (see also following section 1) re: contract, agreement, lease, etc.

This format has been previously used and approved by the County Attorney's Office.

JAN 09 2001

(B) HAS CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE THAT OF LAST USE @ RIGHT

OWNERS

"YES" TO FIRST QUESTION IN THIS SECTION

(A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

1/10/01 copy of agenda memo to D. Duff, Blog Dept  
" " " K Webb, Press Mgmt M

8) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED. IF NOT, PLEASE EXPLAIN. A COPY OF COUNTY ATTORNEY MEMO RE THIS MATTER **MUST BE ATTACHED** (If comments were verbal, so indicate)

ATTACHMENTS: (List in order as attached)		INSTRUCTIONS TO BOARD RECORDS:	
1. Copy of NSF check		Return stamped, approved copy of agenda memo to Debbie Dye, Building Department.	
2. Supporting documentation of collection efforts			
COST	\$237.00	SOURCE (ACCT# & NAME)	107-0006005-552000 Building Operating
COMMENTS	None	AVAIL/FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)	Not required

8/19 0129

UNITED ASSEMBLY OF JESUS CHRIST  
115 30TH AVE EAST  
BRADENTON, FL 34208

69043/631  
BRASCF 73510

7/22/89 Date

to the  
order of  
**USF**  
Southern  
Bank  
Bradenton, FL

\$ 777.00

Dollars

Security features  
included  
Detail on back

41

*Yolande D. ...*

or

⑆063109430⑆ 78 024 718⑈ 0129 ⑈000023800⑈



746-8828

UNITED ASSEMBLY OF JESUS CHRIST  
 115 30TH AVE EAST  
 BRADENTON, FL 34208

Date: 7/22/99  
 63-943/631  
 BRANCH 73510

Pay to the order of: *Cluck* \$ 237.00  
 Dollars

NSF  
 South Bank  
 Bradenton, FL

For: *Cluck*

MICR: @063109430@ 78 024 710 0129 0000023700

237.00  
 + 30.00 SC  
 \$267.00  
 Total

8/12/99 - 11:40 AM - Text message on machine @ Cluck.  
 8/17/99 - 2:55 PM - Text another message.  
 8/23/99 - 3:15 PM - Have not received a response from phone messages.  
 8/24/99 - Mailed Certified letter. Copy attached.  
 9/8/99 - Received Green Card (Approx. late). I was out of office the week it arrived. no

10/18/99 - Mr. Taylor called 2:15 PM - Said they never got the permit - #1739-8495 - Art checked it out & permit wasn't ever picked up, but it was ready - (a Rush in 2 days). Art called him back to say we had done our part - they would have to take care of returned check (county policy). Mr. Taylor said he would be in Fri. to take care of it. - Voided permit. (10/22)  
 10/29/99 - Never showed up - Obviously doesn't intend to pay.

ONLY

EXCEPT DEPOSIT

MAN CITY ED OF CNTY COMM  
NATIONSBANK 0095034595  
CENTRAL CASHIERING  
BRADENTON FL

4237.00

5  
CK 4110  
0310551007  
FOR FINANCIAL

**121**  
NATIONSBANK  
CENTRAL CASHIERING  
BRADENTON FL

JUN 28 99

INCLEARING WORK  
NATIONSBANK  
CENTRAL CASHIERING  
BRADENTON FL

**B**  
FEDERAL RESERVE BANK REGULATION CC  
Security features on this document include a micro-print  
Security Signature and Security Identification  
Absence of these features may indicate alteration

NON-SUFFICIENT FUNDS CHECK REPORT  
AS OF NOVEMBER 30, 2000

PPI DEPARTMENT

DATE RETURNED	NAME	AMOUNT	ACTION TAKEN	DATE COLLECTED
7/99	UNITED ASSEMBLY OF JESUS	237.00		
11/99	MARY REGO	420.00		
TOTAL AMOUNT OF NSF CHECKS		657.00		



PERMIT: OPEN UPDATE QUERY COUNT REPORT PRINT SAMPLE KOPY FILE EXIT  
Update an existing permit record

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PERMIT NO	99071073	STATUS	V	VOID	APPLY DATE	07/27/1999	OPER	donnac
MASTER NO		NOTES	0		PERMIT ISSUED		OPER	
PROJECT					C/O ISSUED		OPER	
					C/O NUMBER			
PARCEL ID	4777100001				-	UPDATE ADDRESS	N	
PARC ADDR	115 30TH AVE	E			C/S/Z	SCT	FL	
OWNER1	LEACH & LEACH INC				OWNER2			
OWNER ADDR	P O BOX 1700				C/S/Z	BRADENTON	FL	34206-

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PERMIT TYPE	TENT	US.C-404 TYPE		TARGET DAT	08/13/99
USAGE CLASS	TENT	PERMIT FORM	TENT		
APPL VALUATION			100		
CALC VALUATION		0	0		
OWNERSHIP	1 PRIVATE	NOTES (Y/N)			

SPECIAL CONDITIONS/NOTES

SET UP 20'X40' FOR REVIVAL MEETING FOR  
REACH OUT FOR JESUS/OUTREACH MINISTRY  
FOR 10 DAYS FROM JULY 29 TO AUG 7

IS THIS CORRECT ?

ENTER THE DATE OF APPLICATION FOR THE PERMIT

MANATEE COUNTY

Item 1 of 1

BUILDING PERMIT INVOICE CHECK # 0129 OPERATOR: domasb00  
TOTAL \$237.00

05185594 07-27-99 15:29 10/02/04 188804

Sec:01 Twp:35S Rng:17E Sub:0000000 Blk: Lot:4777100001

DATE ISSUED.....: 07/27/1999  
INVOICE #.....: 185594  
REFERENCE ID # ...: 99071073

SITE ADDRESS .....: 115 30TH AVE E  
SUBDIVISION .....:  
CITY .....: SCT  
IMPACT AREA .....: CU

OWNER .....: LEACH & LEACH INC  
ADDRESS .....: P O BOX 1700  
CITY/STATE/ZIP ...: BRADENTON, FL 34206-

RECEIVED FROM ....: ALLEN TAYLOR  
CONTRACTOR .....: LIC # \*OWNER\*  
COMPANY .....: LEACH & LEACH INC  
ADDRESS .....: P O BOX 1700  
CITY/STATE/ZIP ...: BRADENTON, FL 34206-  
TELEPHONE .....:

FEE ID	UNIT	QUANTITY	AMOUNT	PD-TO-DT	THIS REC	NEW BAL
TENT	FIELDS	0.00	\$70.00	\$0.00	\$70.00	\$0.00
TUP	FLAT RATE	1.00	\$167.00	\$0.00	\$167.00	\$0.00
TOTAL PERMIT :			\$237.00	\$0.00	\$237.00	\$0.00

METHOD OF PAYMENT	AMOUNT	NUMBER
CHECK	237.00	X
TOTAL INVOICE :	237.00	



MANATEE COUNTY GOVERNMENT BUILDING "TO SERVE"

P 454 579 325

US Postal Service Receipt for Certified Mail No Insurance Coverage Provided. Do not use for International Mail (See reverse)

Sent to United Assembly of Jesus Christ - Attn: Allen Taylor 115 30th Ave. E. Bradenton, FL 34208

Table with columns for Postage, Certified Fee, Special Delivery Fee, Restricted Delivery Fee, Return Receipt Showing to Whom & Date Delivered, Return Receipt Showing to Whom, Date, & Addressee's Address, TOTAL Postage & Fees

PS Form 3800, April 1995

Postmark pr Date Mailed 08/24/99

CERTIFIED - RETURN RECEIPT REQUESTED

August 23, 1999

United Assembly of Jesus Christ Attn: Allen Taylor 115 30th Avenue East Bradenton, FL 34208

RE: Returned Check - Insufficient Funds

Dear Mr. Taylor:

The following is a notice of action by the Manatee County Board of County Commissioners. Pursuant to receipt of a dishonored check:

You are hereby notified that a check issued by you has been dishonored. A check was presented to this department on July 27, 1999. Pursuant to receipt of this notice to tender payment of the full amount of the check, \$30.00, the amount due being \$267.00.

Unless this amount is paid in full within the time specified over the dishonored check and all other available information, you may be subject to criminal prosecution. You may be additionally liable for an amount of the check, but, in no case less than \$50.00, plus a service charge, court costs, reasonable attorney fees, and interest.

Sincerely,

George R. Devenport, CBO Director/Building Official

GRD/mso

PAYMENT SHALL BE MADE BY CASHIER'S CHECK ONLY IN THE UNITED STATES OF AMERICA OR ORDER IN U.S. CASH ONLY

Administration & Plan Review (941) 746-3090 Fax: 749-7813 Permitting (941) 749-3078 Fax: 742-5887 Licensing (941) 749-3079 Fax: 742-5887 Unlicensed Investigator (941) 749-7818 Fax: 749-7813 Floodplain Management (941) 748-4501 Ext. 3833 Fax: 749-7813 1112 Manatee Avenue West • Second Floor • Bradenton, Florida 34205 P.O. Box 1000 • Bradenton, Florida 34206-1000

Form with sections: Is your RETURN ADDRESS completed on the reverse side?, 3. Article Number, 4a. Article Number, 4b. Service Type, 5. Recipient Name, 6. Signature, 7. Date of Delivery, 8. Addressee's Address, 9. Return Receipt Requested

Inspection Coordination (941) 746-2252 Fax: 749-7813 212 6th Avenue East • Bradenton, Florida 34208 P.O. Box 1000 • Bradenton, Florida 34206-1000

NATIONSBANK, N.A.  
RETURN ITEMS DEPT FL1-002-01-23  
P. O. BOX 31590  
TAMPA, FL 33631-3590

PAGE 1 OF 1

CUSTOMER SERVICE: 1-800-299-2265  
CENTER: 0002532  
BANK: 00075

DATE OF NOTICE: 08-09-1999

\*\*\*\*\*  
MANATEE COUNTY  
FL4-281-01-01  
PALMETO BRANCH  
\*\*\*\*\*



Building Department  
AUG 12 1999

DEPOSIT ACCOUNT: 9-503-4595  
CHARGE ACCOUNT: 9-503-4595

STORE/REFERENCE: 0000000222

RETURNED DEPOSITED ITEM NOTICE

WE HAVE CHARGED YOUR ACCOUNT WITH THE RETURNED DEPOSITED ITEM(S) LISTED BELOW.  
FEES FOR ANALYZED ACCOUNTS ARE ITEMIZED ON THE ACCOUNT ANALYSIS STATEMENT.

NUMBER OF RETURNED ITEMS: 2  
AMOUNT OF RETURNED ITEM(S): 342.00

SEQUENCE	ABA NUMBER	MAKER	RETURN REASON	AMOUNT
8440411482	0631-1372		STOP PAYMENT	105.00
8340376046	0631-0943		MULTI-TIMES NSF	237.00

<TAB>for options <RT ARROW>to display notes <Ctrl-v>Details <Ctrl-e>email

PERMIT NO 99071073 OWNER LEACH & LEACH INC DEPT  
4777100001  
ADDRESS 115 30TH AVE E

REV STOP	RV	DATE IN	STAT	DT	ST	TIME	REVIEWER	NTS	CONT	ID	SENT TO
1PMTGFIRE	1	07/29/99	07/29/99	A	0.00	sandyt					
1PMTGPLANR	1	07/29/99	07/29/99	A	0.00	sandyt					READY
FIRE	1	07/29/99	07/29/99	A		sandyt					
PLANSREV	1		07/28/99	A		charlesm					PLANXAMIN
PLANXAMIN	1	07/28/99	07/28/99	A	0.30	jamesc	*				1PMTGPLAN
PMTG	1	07/27/99	07/27/99	A	0.00	donnac					ZONING
READY	1	07/29/99	07/29/99	A	0.00	sandyt					
ZONING	1	07/28/99	07/28/99	A	0.30	kenm					PLANSREV

— REVIEW NOTES ———LINES

IS THIS CORRECT?

PERMIT: OPEN UPDATE QUERY COUNT REPORT PRINT SAMPLE KOPY FILE EXIT  
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FOR 10 DAYS FROM JULY 29 TO AUG 7

IS THIS CORRECT ?

PERMIT STATUS - <O>pen, <C>losed, <V>oid, <H>old, <R>eject, <E>xpired  
YOU HAVE CHOSEN TO BYPASS THE HOLDS FOR THIS PERMIT/PARCEL.

PERMIT FEES: UPDATE SCROLL ADD RESET EXIT  
Update the assigned fees

PERMIT NO 99071073 115 30TH AVE E LEACH & LEACH INC

Y/N	FEE ID	CONTR ID	UNITS	QUANT	FEE
Y	TENT		FIELDS	0.00	70.00
Y	TUP		FLAT RATE	1.00	167.00

FEE	237.00
CREDIT	0.00
=====	
TOT	237.00

CORRECT(Y/N)?

PERMIT: OPEN UPDATE QUERY COUNT REPORT PRINT SAMPLE KOPY FILE EXIT  
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PE+-----+E	07/27/1999	OPER	donnac
MA	NOTES FOR 99071073	SUED	OPER
PR	LEACH & LEACH INC	SUED	OPER
	115 30TH AVE E	MBER	
PA	-----PRESS <ESC> TO SAVE-----	PDATE ADDRESS	N
PA	10/18/99 permit voided,insufficient	CT	FL
OW	funds check submitted,AWR		
OW		RADENTON	FL 34206-
-----			
PE			TARGET DAT 08/13/99
US			
AP		100	
CA		0	
OW+-----+			

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