

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT Cortez Road Median Landscaping	TYPE AGENDA ITEM Consent
DATE REQUESTED January 9, 2001	DATE SUBMITTED/REVISED December 11, 2000
BRIEFINGS?/WHO? N/A	CONSEQUENCES IF DEFERRED N/A
DEPARTMENT/DIVISION Financial Management/Purchasing	AUTHORIZED BY TITLE Jim Seuffert, Director
CONTACT PERSON TELEPHONE/EXTENSION Janet McAfee/Steve Serbaty 5047 / 5075	PRESENTER/TITLE TELEPHONE/EXTENSION Janet McAfee, Director, Project Mgt. 5047

ADMINISTRATIVE APPROVAL

ACTION DESIRED

INDICATE WHETHER "REPORT or "DISCUSSION, "FORM OF MOTION, or, "OTHER ACTION REQUIRED:

Authorization for Chairman to execute Change Order No. 1 to IFB 99-4597-MP, Cortez Road Median landscaping, with Sun State Landscaping, Inc., Parrish, FL, for a net decrease of \$2,297.20 for a revised contract amount not to exceed \$86,661.35.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 99-37, Purchasing Code Article 4

BACKGROUND/DISCUSSION

- **03/21/00 Board awarded contract to Sun State Landscaping, Inc., for construction of irrigation systems and landscaping for twelve medians on Cortez Road from 7th Street West to 119th Street West.**
- **Change Order #1 modifies final quantities based upon the availability of plant material. Approval for the plant material changes was approved by FDOT.**

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.

NO

If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below

1) IF "NO" TO ABOVE,

A) PLEASE EXPLAIN BELOW: (see also following section 1B re: contract, agreement, lease, etc.)

Not Required. This is a pre-printed purchase order form using the County's terms and conditions.

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR **MANATEE COUNTY, FLORIDA**

2) IF "YES" TO FIRST QUESTION IN THIS SECTION,

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (If comments were verbal, so indicate.)

ATTACHMENTS: (List in order as attached)

Ltr. Department; CO#1/2 originals

INSTRUCTIONS TO BOARD RECORDS:

Original to Board Records & Sun State. Signature pg. to Purchasing/Marge & Project Mgt/S. Serbaty

COST (\$2,297.20) \$86,661.35

SOURCE (ACCT# & NAME) 3196029261534/Cortez Rd-75 Landscaping

COMMENTS N/A

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

MANATEE COUNTY GOVERNMENT

MANATEE COUNTY

200 DEC 11 AM 8:59

PURCHASING

MEMORANDUM

DATE: December 6, 2000

TO: R.C. "Rob" Cuthbert, C.P.M., Purchasing Manager

FROM: *Janet E. McAfee*
Janet E. McAfee, Director, Project Management

SUBJECT: Cortez Road Median Landscaping
Sun State Landscaping, Inc.
Change Order #1 and Final
IFB 99-4597-MP

RECOMMENDATION:

Execution of Change Order #1 and Final to the Cortez Road Median Landscaping Project with Sun State Landscaping, Inc. decreasing the contract by \$2,297.20 from \$88,958.55 to \$86,661.35.

COMPREHENSIVE PLAN/POLICY DETERMINATION:

Ordinance 84-02, Procurement Code, Section 3-302 and 5-301 address contract modifications and price adjustments.

BACKGROUND/DISCUSSION:

- March 21, 2000, the BCC approved a contract with Sun State Landscaping for the Cortez Road Median Landscaping Project.

Change Order #1 modifies final quantities based upon the availability of plant material. Approval for the plant material changes has been received from FDOT.

cc: Larry R. Mau, P.E., Transportation Director
Mike Limoge, Acting Project Management Manager
Project File 6029161, 6029261, 6029260, 6029160

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PROJECT MANAGEMENT DEPARTMENT