

MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT	C.O. #4, Work Assignment 93-27	TYPE AGENDA ITEM	Consent
DATE REQUESTED	January 9, 2001	DATE SUBMITTED/REVISED	December 19, 2000
BRIEFINGS?/WHO?	No	CONSEQUENCES IF DEFERRED	None
DEPARTMENT/DIVISION	Financial Management Purchasing	AUTHORIZED BY TITLE	Jim Seuffert Director
CONTACT PERSON TELEPHONE/EXTENSION	Janet McAfee/Tom Cook 5047/3039	PRESENTER/TITLE TELEPHONE/EXTENSION	Janet McAfee, Director, Project Management Department/5047

ADMINISTRATIVE APPROVAL

ACTION DESIRED

INDICATE WHETHER "REPORT" or "DISCUSSION," "FORM OF MOTION," or "OTHER ACTION REQUIRED."

Authorization for Chairman to execute Change Order #4 to Work Assignment #93-27 with Black & Veatch, Tampa, FL for engineering services for the Effluent Storage Pond Modifications and Filter Addition at the Southwest Regional Wastewater Treatment Plant (SWRWTP) for an increase of \$108,564 and an adjusted total not to exceed \$1,009,288.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 99-37, Manatee County Purchasing Code Section 4-106, Contracts and Administration

BACKGROUND/DISCUSSION

- **Change Order #4 is needed to provide additional resident inspection services during construction for the Effluent Storage Pond Modifications and Filter Addition at the SWRWTP.**
- See Page Two**

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.
If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below.

No

1) IF "NO" TO ABOVE:

A) PLEASE EXPLAIN BELOW: (see also following section 1B re: contract, agreement, lease, etc.)

This action in accordance with Article 6 of the Agreement

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT

2) IF "YES" TO FIRST QUESTION IN THIS SECTION:

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (if comments were verbal, so indicate.)

APPROVED IN OPEN SESSION

JAN 09 2001

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

ATTACHMENTS: (List in order as attached)

1. Memo, PMD dated 11/28/00
2. C.O. #4, Two (2) Originals

INSTRUCTIONS TO BOARD RECORDS:

Originals: Board Records and Black & Veatch, 2701 North Rocky Point Drive, Ste. 960, Tampa, FL 33607-5924. Copy to Finance. Signature page copy to Tom Cook/ Purchasing, Janet McAfee/PMD.

COST Not to Exceed \$108,564 (\$1,009,288)

SOURCE (ACCT# & NAME) See Page Two

COMMENTS N/A

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- 06/06/95 the Board executed Work Assignment #93-27 for design and construction services for effluent storage pond modifications and automatic backwash effluent filter additions at the SWRWTP.
- 03/17/98 the Board executed Change Order #1 to provide engineering services for design modifications to the completed design package to reduce construction costs.
- 10/26/98 Change Order #2 was issued to provide engineering services for design modifications for the automatic backwash effluent filter additions at the SWRWTP.
- 03/28/00 the Board executed Change Order #3 to provide construction and resident services during construction. At the time the Work Assignment was approved, the County intended to provide these services in-house; however, due to the large number of projects currently under construction and the complexity of this particular project, the County is unable to provide the services.
- Funding Source (Account # & Name):

40666017282531000/66172820001

40666017282531000/66117280002

40666011728231000/66117280003-

Resident Engineering Services for Construction Phase of Filters and
Pond Project

- The cumulative total of the Work Assignment and changes Orders #1, #2 ,and #3 and #4 (\$1,009,288) is 14.5% of the construction budget (\$6,386,274).
- The Project Management Department is managing this project.

MANATEE COUNTY GOVERNMENT

MANATEE COUNTY

11/28/2000
200 NOV 30 AM 11: 08

MEMORANDUM

PURCHASING

DATE: November 28, 2000

TO: R.C. " Rob" Cuthbert, C.P.M., Purchasing Manager

FROM: *Janet E. McAfee*
Janet E. McAfee, Director/Project Management

SUBJECT: **BLACK & VEATCH WORK ASSIGNMENT No. 93-27, C.O. 4
SWRWTP - EFFLUENT STORAGE POND MODIFICATIONS AND FILTER
ADDITION**

RECOMMENDATION:

Execution of Change Order No. 4 to Work Assignment No. 93-27 with Black & Veatch for additional resident services during construction for the Effluent Storage Pond Modifications and Filter Addition at the Southwest Regional Wastewater Treatment Plant in the amount of \$108,564.

COMPREHENSIVE PLAN/POLICY DETERMINATION:

This work assignment is consistent with the Manatee County Procurement Code, Ordinance 84-02, as amended.

BACKGROUND/DISCUSSION:

- 06/06/95, the Board executed Work Assignment No. 93-27 with Black & Veatch to design the Effluent Storage Pond Modifications and Filter Addition at the Southwest Regional Wastewater Treatment Plant. That work assignment included minimal construction phase services for the jobs and no resident phase services.
- The Filter Addition and Effluent Storage Ponds Modification projects are under construction. In a previous change order it was anticipated that Black & Veatch would provide resident services for these projects as well as a third project. However, the County has chosen to provide resident services for the third project using in-house inspection services. This combination of consultant and in-house forces results in a net decrease in cost to the County, however, the supplemental services provided in this change order are needed to properly complete the filters and ponds projects.

cc: Dave F. Rothfuss, Interim Public Works Director
Mike Limoge, Acting Project Management Manager
TAH Timothy A. Hochuli, P.E., Project Manager
Project File: 6016680/6017280

<F:\USER\PubWKS14\WPDOCS\5853\CONO4PUR.WPD>