

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT	C.O. #1, WA #1, Inspection Services	TYPE AGENDA ITEM	Consent
DATE REQUESTED	January 9, 2001	DATE SUBMITTED/REVISED	December 5, 2000
BRIEFING/SUMMARY	No	CONSEQUENCES IF DEFERRED	None
DEPARTMENT/DIVISION	Financial Management Purchasing	AUTHORIZED BY TITLE	Jim Seuffert Director
CONTACT PERSON TELEPHONE/EXTENSION	Alicia Baer/Tom Cook 3817/3039	PRESENTER/TITLE TELEPHONE/EXTENSION	James A. Lee, Director, Building Dept. 3887

ADMINISTRATIVE APPROVAL

ACTION DESIRED

INDICATE WHETHER "REPORT" or "DISCUSSION," "FORM OF MOTION," or "OTHER ACTION REQUIRED."

Authorization for Chairman to execute Change Order #1, Work Assignment #1 with Zoller, Najjar & Shroyer, Inc., Bradenton, FL for professional engineering services for construction inspections for use by the Building Department for a period of 286 calendar days, for an increase of \$76,000 and an adjusted total amount not to exceed \$100,000.

ENABLING/REGULATING AUTHORITY

Federal/State laws, administrative rulings, State, County, Comp Plan/Land Development Code, ordinances, resolutions, policy.

Ordinance 99-37, Manatee County Purchase Code Section 4-106, Contracts and Administration

BACKGROUND/DISCUSSION

- Change Order #1 is needed to provide for additional professional engineering inspection services for use by the Building Department to perform building code inspector duties. Services are required of an engineering staff under contract with the County pursuant to Florida Statute 468 and Florida Statute 471.

See Page Two

COUNTY ATTORNEY REVIEW (When Requested) indicate "NO" or "YES" @ right.
If "NO," proceed to LAMB below. If "YES," proceed to ZAVAR below.

No

"NO" @ ABOVE:

PLEASE EXPLAIN BELOW. (See also following section re: contract, agreement, lease, etc.)

This action in accordance with Article 7 of the Agreement

IF A CONTRACT, AGREEMENT, LEASE, OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT.

"YES" TO FIRST QUESTION IN THIS SECTION:

HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

JAN 09 2001

HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED? IF NOT, PLEASE EXPLAIN. A COPY OF MANATEE COUNTY ATTORNEY MEMORANDUM THIS MATTER MUST BE ATTACHED (if comments were verbal, so indicate)

ATTACHMENTS (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
Memo. Building Dept., dated 12/01/00 C.O. #1, WA #1, Two (2) Originals	Originals: Board Records and Zoller, Najjar & Shroyer, Inc., 201 5th Ave. Drive East, Bradenton, FL 34206. Copy Finance. Signature page copy to Tom Cook/Purchasing, James A. Lee/Bldg. Dept.
COST	SOURCE (ACCT# & NAME)
\$76,000 (\$100,000)	1070006105531000-Bldg Inspections
COMMENTS	AMOUNT OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)
N/A	N/A

TC

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- 10/03/00 the Board executed Agreement with Zoller, Najjar & Shroyer, L.C., Bradenton, FL for professional engineering inspection services on an as required basis for a period of one (1) year with two (2) one (1) year extension options.
 - 10/12/00 Work Assignment #1 was issued to provide professional engineering inspection services for building code inspector duties required of an engineering staff. Services include product analysis, intrusive investigation of completed work, testing and plan evaluation.
 - Contractors reimburse the County for the cost of these inspections. Monies are paid back into revenue account (1070000000329036) by the building contractor requiring the inspection services.
 - Manatee County has a requirement for professional engineers to inspect construction in lieu of County Inspectors. Inspections will be on an "as needed" basis for work that is covered by other installed construction material prior to inspection by County inspectors. These services may be provided for situations where the contractor, due to time constraints, does not want to wait for a County Inspector and for corrective actions required to comply with the Building Code.
 - This Project is managed by the Building Department.

MANATEE COUNTY GOVERNMENT

MEMORANDUM

Date: December 1, 2000

To: R.C. "Rob" Cuthbert, C.P.M., Purchasing Director

From: James ~~A.~~ Lee, Director

Subject: Change Order #1 to WA#1, #W1000003
County Contract #006456TC
Zoller, Najjar & Shroyer, LC

We are requesting a Change Order to Work Assignment #1, #W1000003. The additional amount being requested is for \$76,000.00, bringing the total of Work Assignment #1 to \$100,000.00.

The additional monies will carry us through fiscal year 2001. Total monies expended in FY2000 was \$99,905.11.

/ab

attachments