


# MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT	Visitors Guides	TYPE AGENDA ITEM	Consent
DATE REQUESTED	January 16, 2001	DATE SUBMITTED/REVISED	January 2, 2001
BRIEFINGS / WHO?	None	CONSEQUENCES IF DEFERRED	None
DEPARTMENT / DIVISION	Financial Management/Purchasing	AUTHORIZED BY TITLE	Jim Seuffert Director
CONTACT PERSON PHONE/EXTENSION	Rob Cuthbert, Purchasing 3014	PRESENTER/TITLE TELEPHONE/EXTENSION	Larry White, Director 729-9177 Ext. 232
ADMINISTRATIVE APPROVAL			

### ACTION DESIRED

INDICATE WHETHER REPORT or DISCUSSION, FORM OF MOTION, or OTHER ACTION REQUIRED

Authorization to award IFB #011734KK - Visitors Guides, to the lowest responsive, responsible bidder meeting specifications, Interprint Web & Sheetfed, Inc., Clearwater, FL, for an estimated total of \$53,804.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp. Plan/Land Development Code, ordinances, resolutions, policy.

Ordinance 99-37, Purchasing Code Article 4 Source Selection

### BACKGROUND/DISCUSSION

- The Convention and Visitors Bureau is requesting the purchase of printing of the Visitors Guides.
- 12/19/00 through 01/02/01 appropriate bid procedures were followed. Bid requests were mailed to fifty one (51) prospective vendors; nine (9) bids were received.
- 1/02/01 recommendation was received from Convention & Visitors Bureau. The bid allowed pricing for different variations, 80,000 or 100,000 each. The Convention & Visitors Bureau has selected 80,000 for \$51,840 plus the option for composite film, color key and matchprint for approx. \$1,964 for an estimated total of \$53,804.
- Glundal Color, Inc., Nebraska Printing Company, Inc. and On Press Printing exceeded the delivery requirements of not to exceed ten (10) calendar days, therefore they are not responsive.

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.  
If "NO" proceed to 1A/1B below. If "YES" proceed to 2A/2B below.

1) IF "NO" TO ABOVE

A) PLEASE EXPLAIN BELOW (see also following section 1B re: contract, agreement, lease, etc.)

Not required. This is a preprinted purchase order form using the County's terms and conditions.

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT:

NO

N/A

2) IF "YES" TO FIRST QUESTION IN THIS SECTION

A) HAS ENTIRE MATTER OR ONLY A PORTION BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED INCORPORATED? IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (If comments were verbal, so indicate).

ATTACHMENTS: (List in order as attached)

✓ Tabulation and Convention & Visitors Bureau Memorandum

INSTRUCTIONS TO BOARD RECORDS:

None

COST: \$53,804

SOURCE (ACCT# & NAME)

1030002200547000 CVB Printing

COMMENTS: N/A

AMT./FREQ. OF RECURRING COSTS  
(ATTACH FISCAL IMPACT STATEMENT)

N/A

*2001 AD KC*

20

MANATEE COUNTY

2001 JUN -2 PM 4: 31

PURCHASING

**TABULATION**

**IFB 01-1734KK  
VISITORS GUIDES**

ITEM	DESCRIPTION	EST. QTY.	BETTER BUSINESS FORMS 3800 S. Tamiami Trail Ste 212 Sarasota, FL 34239	BUSINESS TO BUSINESS PRODUCTS, INC. 4038 20th Street West Bradenton, FL 34205	COASTAL PRINTING, INC 1730 Independence Blvd Sarasota, FL 34234
			UNIT PRICE	UNIT PRICE	UNIT PRICE
			EXTENDED PRICE	EXTENDED PRICE	EXTENDED PRICE
1.	VISITORS GUIDES	100,000 EA	\$0.8600	\$1.030	\$0.78119
			\$86,000.00	\$103,000.00	\$78,119.00
2.	VISITORS GUIDES	80,000 EA	\$0.9100	\$0.000	\$0.794918
			\$72,800.00	\$0.00	\$63,593.44
	<b>OPTION:</b> COST FOR THE PRINTER TO SUPPLY COMPOSITE FILM, COLOR KEY AND MATCHPRINT PROOF, 20 COLOR SCANS, 2 x 3 TRANSPARANCIES SCANS, 4 x 5 BLACK, 4 HOURS FOR PHOTOSHOP STRIP FILM FOR 14 ADS.:				
	A COMPOSITE FILM, COLOR KEY & MATCHPRINT		\$1,500.00	\$0.00	\$5,375.00
	B PRICE/SCAN		\$100.00	\$0.00	\$17.60
	DELIVERY SHALL BE MADE WITHIN:		21 days	10 days	10 days
	ACKNOWLEDGE ADDENDUM 1		YES	YES	YES



**TABULATION**

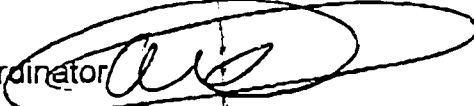
**IFB 01-1734KK  
VISITORS GUIDES**

ITEM	DESCRIPTION	EST. QTY.	NEBRASKA PRINTING COMPANY 4411 W. Tampa Bay Blvd Tampa, FL 33614		ON PRESS PRINTING 3903 Northdale Blvd. Ste 124E Tampa, FL 33624		SOLO PRINTING 7860 NW 66 St Miami, FL 33166	
			UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1.	VISITORS GUIDES	100,000 EA	\$0.52801	\$52,801.00	\$0.51	\$51,000.00	\$0.71470	\$71,470.00
2.	VISITORS GUIDES	80,000 EA	\$0.56513	\$45,210.40	\$0.55	\$44,000.00	\$0.7383	\$59,064.00
	<b>OPTION:</b> COST FOR THE PRINTER TO SUPPLY COMPOSITE FILM, COLOR KEY AND MATCHPRINT PROOF, 20 COLOR SCANS, 2 x 3 TRANSPARANCIES SCANS, 4 x 5 BLACK, 4 HOURS FOR PHOTOSHOP STRIP FILM FOR 14 ADS.:							
	A COMPOSITE FILM, COLOR KEY & MATCHPRINT			\$7,367.00		\$3,640.00		\$2,220.00
	B PRICESCAN			\$40.00		\$40.00		\$15.00
	DELIVERY SHALL BE MADE WITHIN:			12-15 working days		12 days		--
	ACKNOWLEDGE ADDENDUM 1			YES		YES		YES

Keyed by: Sara Moore Date: 1/4/01

Checked by: Karen M. Kall Date: 1/4/01

**MANATEE COUNTY GOVERNMENT****MEMORANDUM**

**DATE:** January 3, 2001  
**TO:** Karen Kall, Purchasing, Buyer  
**FROM:** Alexandra Owen, Marketing Coordinator   
**SUBJECT:** VISITORS GUIDE 2001 #011734KK

---

I am in receipt of the bid package for the IFB listed above. Based on the information and the quotations provided, the vendor listed below provided the lowest price quote and delivery in the stipulated time frame, the BACVB recommends the following vendor:

INTERPRINT                      QUANTITY: 80,000                      COST: \$51,840.00

Plus the Option for composite film, color key and matchprint for approximately \$1964.00 and an estimated total of \$53,804.00.

If there is any further information you need from us, please contact me at (941)729-9177. Thanks again for your help.

Please give me a call should you have any questions, Ext. 233. Thank you!