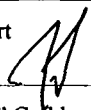



MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT Authorization to Classify Excess Property as Surplus	TYPE AGENDA ITEM Consent
DATE REQUESTED September 18, 2001	DATE SUBMITTED/REVISED September 4, 2001
BRIEFINGS?/WHO? No	CONSEQUENCES IF DEFERRED
DEPARTMENT/DIVISION Financial Management/Purchasing	AUTHORIZED BY Jim Seuffert TITLE Director 
CONTACT PERSON R.C. "Rob" Cuthbert, Purchasing TELEPHONE/EXTENSION 3054	PRESENTER/TITLE R.C. "Rob" Cuthbert, Purchasing Mgr. TELEPHONE/EXTENSION 3054
ADMINISTRATIVE APPROVAL 	

ACTION DESIRED

INDICATE WHETHER "REPORT or "DISCUSSION, "FORM OF MOTION, or "OTHER ACTION REQUIRED:

Authorization to classify excess property as surplus property per Florida Statute 274.05 to enable appropriate and authorized disposition of said property in accordance with Purchasing Code 99.37, Section 1.106; and authorization to thereafter dispose of such property. Adoption of Resolution, R-01-196, authorizing conveyance of excess equipment to Fellowship Alliance Church. Adoption of Resolution, R-01-208, authorizing conveyance of excess equipment to Bethany Baptist Church. Adoption of Resolution, R-01-210, authorizing conveyance of excess equipment to Manatee County Sheriff's Office.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Policy Determination: Ordinance 99-37, Purchasing Code, Manatee County, Subsections 1-106 provides for the disposal method of surplus. Florida Statute 274.05 - Classification of excess property as surplus property.

BACKGROUND/DISCUSSION

- Appropriate memorandum and excess lists were sent to all Departments.
- Each of the computers listed on the surplus list have been examined by Information Services Department staff and, based on information available all are missing key components which make them unusable; i.e., hard drives, memory, RAM, or it has been determined that it is not economical to make them Y2K compliant.

HAS COUNTY ATTORNEY REVIEW BEEN REQUESTED? Indicate "NO" or "YES" @ right.
If "NO," proceed to 1A/1B below. If "YES," proceed to 2A/2B below

NO

APPROVED IN OPEN SESSION

1) IF "NO" TO ABOVE,

A) PLEASE EXPLAIN BELOW: (see also following section 1B re: contract, agreement, lease, etc.)

Not required. Action in accordance with Florida Statute 274.05 and Manatee Procurement Code 99-37, Section 1.106. **BOARD OF COUNTY COMMISSIONERS**
MANATEE COUNTY, FLORIDA

B) IF A CONTRACT, AGREEMENT, LEASE OR OTHER DOCUMENT WAS PREVIOUSLY APPROVED, STATE YEAR OF LAST USE @ RIGHT:

2) IF "YES" TO FIRST QUESTION IN THIS SECTION,

A) HAS ENTIRE MATTER, OR ONLY A PORTION, BEEN REVIEWED? IF ONLY A PORTION, WHICH PORTION?

B) HAVE ALL COMMENTS/SUGGESTIONS RAISED BY COUNTY ATTORNEY BEEN ADDRESSED/INCORPORATED; IF NOT, PLEASE EXPLAIN. A COPY OF FINAL COUNTY ATTORNEY MEMO RE THIS MATTER MUST BE ATTACHED (If comments were verbal, so indicate.)

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:	
1. Surplus/Reconciliation Lists. 3. Resolution R-01-208. 2. Resolution R-01-196. 4. Resolution R-01-210.		
COST N/A	SOURCE (ACCT# & NAME) N/A	
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)	N/A BC20010918DOC047

11



Fellowship Alliance Church

Mr. R. C. "Rob" Cuthbert, C. P. M.
Manatee County Government
Purchasing Department
2908 12 Street Court East
Bradenton, Florida 34208

August 30, 2001

Dear Mr. Cuthbert:

On behalf of the Fellowship Alliance Church in Palmetto, we wish to express our appreciation for the computer which Manatee County Government donated to our church in 1998. It has served us well, but now needs to be replaced.

We are now requesting your consideration of a donation of a photocopier (your surplus asset # 31723), three computers (your surplus asset #s 35065, 35066, 35067), with accompanying monitors and keyboards. These items would greatly enhance our ability to reach the local community with our message. We do understand that Manatee County Departments have priority and that these items will require some modification on our part to suit our needs. We further understand these items would have to be picked up by us in a timely manner should they be graciously donated by the Board of County Commissioners.

I have taken the liberty of attaching our 501 (c) (3) status letter from the IRS. Thank you for your time and consideration in assisting us in this matter.

In God is our Trust,

Pamela J. Davis
Secretary

5735 69th Street East Palmetto Florida 34221
941-723-9593

**Mr. R. C. "Rob" Cuthbert, C.P.M.
Manatee County Central Stores
2908 12th Street Court East
Bradenton, Florida 34208**

August 31, 2001

RE: Surplus Equipment

Dear Mr. Cuthbert:

Bethany Baptist Church has need of office equipment to assist in the organization of our records. We would welcome the donation of a photocopier, computer equipment (two computers, monitors and keyboards) and a printer. Bethany Baptist Church is a not for profit, charitable organization, as defined by the Internal Revenue Service. Enclosed you will find a copy of our status letter.

Thank you for your consideration of a no charge transfer to Bethany Baptist Church. We understand that County government departments have priority if they have a need. We also understand that any donated equipment may require repair or upgrading to suit our specific needs. If you have any additional requirements, please feel free to contact me.

Sincerely,

**Mrs. Jackie Wingate
Bookkeeper
Bethany Baptist Church
26604 SR 64 East
Myakka City, Florida 34202
941-322-1819**

Attach: 501 (c) (3)

MANATEE COUNTY GOVERNMENT

MEMORANDUM

DATE: September 6, 2001
TO: Rob Cuthbert, Manager, Purchasing Division
FROM: Ron Schulhofer, Manager, Fleet Services Division *for*
SUBJECT: Obsolete Automotive Parts

As requested by your office, this memo is to confirm Fleet Services' position that you seek approval to surplus automotive parts that are no longer purposeful and are still in the County inventory prior to the functional realignment of Auto Parts distribution.

It is also understood that assistance from Fleet Services to explain why or how some of these parts have become obsolete and remained in inventory for some time is needed. That said, it is possible that some of these parts were requested by Fleet Services to be purchased based on historical repair data or by manufacturers suggested parts list. It is also possible that some of these parts were purchased by the Purchasing Division in an attempt to be proactive, based on demand levels. The anticipated repairs, in either case, were not needed thus the parts became obsolete.

Corporate knowledge in Fleet Services and in Auto Parts agree that communication was not at all times flawless. Vehicles were identified for replacement and with Board of County Commissioners approval, disposed of through Purchasing. Auto Parts staff were not included in discussions concerning vehicle procurement or disposal. Consequently, automotive parts specific to individual vehicle types became obsolete.

The scheduled functional realignment of Auto Parts to Fleet Services will provide better accessibility to vehicle procurement and disposal information, hence, less possibility of a communication gap.

RS/rs

xc: Larry Mau, P.E., Director, Transportation Department
Jim Seuffert, Director, Financial Management

TRANSPORTATION DEPARTMENT/FLEET SERVICES - EXT. 7458

MEMORANDUM

DATE: August 30, 2001

TO: R.C. "Rob" Cuthbert, C.P.M., Purchasing Division Manager

FROM: Alain Martineau, Acting Inventory Operations Manager *Am*

SUBJECT: Obsolete Auto Parts

I am requesting Board authorization for the removal of \$10,417.93 of obsolete parts from the auto parts inventory. These items are repair parts for vehicles no longer in the county fleet. The Manatee County Sheriff's Department has indicated they could use these parts. They requested that these items be conveyed to them at no cost. Please call me if I can be of any assistance.

cc: Jack Hamilton, Purchasing Operations Manager
Angie Kramer, Materials Manager, Auto Parts

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
1	1A1075	COMPRESSOR	\$165.85	\$165.85
1	1A1130	RADIATOR	\$135.00	\$135.00
1	1A1190	COMPRESSOR	\$117.78	\$117.78
1	1A1195	A/C CLUTCH	\$72.02	\$72.02
1	1A1200	A/C CLUTCH	\$78.90	\$78.90
80	1A1210	FRIDGE C	\$9.00	\$720.00
20	1A1220	OIL CHARGE 12	\$2.50	\$50.00
3	1A1280	RADIATOR	\$31.25	\$93.75
1	1A1285	RADIATOR	\$222.66	\$222.66
1	1B1130	W/CYL	\$15.35	\$15.35
1	1B1135	W/CYL	\$15.14	\$15.14
2	1C1035	CHASSIS	\$19.05	\$38.10
2	1C1040	CHASSIS	\$11.48	\$22.96
2	1C1045	CHASSIS	\$8.62	\$17.24
2	1C1050	CHASSIS	\$16.35	\$32.70
1	1C1055	CHASSIS	\$24.16	\$24.16
2	1C1065	CHASSIS	\$35.78	\$71.56
1	1C1070	CHASSIS	\$52.35	\$52.35
1	1C1075	CHASSIS	\$90.44	\$90.44
4	1C1085	CHASSIS	\$8.07	\$32.28
4	1C1125	SHOCKS	\$49.91	\$199.64
5	1C1135	UJOINT	\$9.42	\$47.10
3	1C1140	UJOINT	\$10.16	\$30.48
3	1C1150	UJOINT	\$34.65	\$103.95
8	1C1170	UJOINT	\$5.18	\$41.44
3	1C1185	UJOINT	\$1.45	\$4.35
2	1C1190	UJOINT	\$9.27	\$18.54
2	1C1195	YOKE	\$5.55	\$11.10
3	1C1200	YOKE	\$5.60	\$16.80
1	1C1225	CHASSIS	\$19.22	\$19.22
7	1C1230	CHASSIS	\$2.20	\$15.40
2	1C1235	CHASSIS	\$24.57	\$49.14
2	1D1015	BATTERY	\$30.00	\$60.00
2	1D1020	BATTERY	\$34.50	\$69.00
1	1D1040	BATTERY	\$29.00	\$29.00
1	1E1010	ALTERNATOR	\$352.44	\$352.44
4	1E1030	V/REGULATOR	\$58.53	\$234.12
2	1E1040	RELAY	\$16.62	\$33.24
3	1E1045	RELAY	\$26.81	\$80.43
2	1E1055	SWITCH	\$8.56	\$17.12
3	1E1060	SWITCH	\$7.68	\$23.04
2	1E1080	SWITCH	\$7.11	\$14.22
1	1E1120	GAUGE	\$60.05	\$60.05
2	1E1140	AIR HORN	\$62.61	\$125.22
6	1E1160	SWITCH	\$4.07	\$24.42
1	1E1180	STARTER	\$185.00	\$185.00
3	1E1250	CIRC BRKR	\$2.95	\$8.85

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
4	1E1270	CIRC BRKR	\$2.41	\$9.64
4	1E1275	CIRC BRKR	\$2.16	\$8.64
3	1E1280	CIRC BRKR	\$2.35	\$7.05
4	1E1285	CIRC BRKR	\$2.13	\$8.52
2	1E1290	CIRC BRKR	\$2.31	\$4.62
3	1E1295	CIRC BRKR	\$2.61	\$7.83
1	1E1450	STARTER	\$32.72	\$32.72
2	1E1455	ALTERNATOR	\$35.61	\$71.22
3	1E1460	ALTERNATOR	\$43.19	\$129.57
5	1E1465	ALTERNATOR	\$30.58	\$152.90
1	1E1470	ALTERNATOR	\$67.00	\$67.00
2	1E1475	STARTER	\$33.09	\$66.18
3	1E1480	STARTER	\$32.54	\$97.62
2	1E1490	ALTERNATOR	\$161.87	\$323.74
4	1F1045	FILTER	\$0.86	\$3.44
5	1F1055	FILTER	\$0.80	\$4.00
2	1F1070	FILTER	\$0.65	\$1.30
1	1F1075	FILTER	\$0.80	\$0.80
10	1F1085	FILTER	\$1.93	\$19.30
1	1F1095	FILTER	\$13.35	\$13.35
1	1F1100	FILTER	\$14.77	\$14.77
3	1F1160	FILTER	\$1.55	\$4.65
4	1F1450	FILTER	\$10.80	\$43.20
2	1F1500	FILTER	\$7.66	\$15.32
5	1F1745	FILTER	\$5.27	\$26.35
2	1F1765	FILTER	\$3.41	\$6.82
3	1F1785	FILTER	\$7.12	\$21.36
2	1F1835	FILTER	\$27.55	\$55.10
1	1F1840	FILTER	\$19.82	\$19.82
2	1F1945	FILTER	\$19.99	\$39.98
3	1F1950	FILTER	\$18.57	\$55.71
2	1G1035	BELT	\$4.29	\$8.58
2	1G1040	BELT	\$4.61	\$9.22
1	1G1045	BELT	\$4.54	\$4.54
1	1G1050	BELT	\$8.50	\$8.50
1	1G1125	BELT	\$4.72	\$4.72
1	1G1140	BELT	\$4.88	\$4.88
4	1G1150	BELT	\$5.05	\$20.20
2	1G1155	BELT	\$5.07	\$10.14
2	1G1195	BELT	\$5.64	\$11.28
1	1G1205	BELT	\$5.95	\$5.95
2	1G1230	BELT	\$6.44	\$12.88
2	1G1235	BELT	\$6.67	\$13.34
2	1G1250	BELT	\$6.25	\$12.50
2	1G1275	BELT	\$6.61	\$13.22
2	1G1395	BELT	\$10.20	\$20.40
8	1H1100	FITTING	\$1.31	\$10.48

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
13	1H1105	AIR LINE	\$0.12	\$1.56
36	1H1115	AIR LINE	\$0.32	\$11.52
10	1H1120	AIR LINE	\$0.66	\$6.60
56	1H1130	AIR HOSE	\$0.42	\$23.52
13	1H1135	COPPER	\$0.28	\$3.64
18	1H1145	COPPER	\$0.71	\$12.78
41	1H1155	COPPER	\$1.10	\$45.10
17	1H1940	HOSE	\$1.26	\$21.42
9	1H1960	HOSE	\$4.31	\$38.79
1	1H1965	FITTING	\$1.87	\$1.87
8	1H1970	FITTING	\$1.76	\$14.08
4	1H1975	FITTING	\$3.04	\$12.16
1	1H1980	FITTING	\$2.10	\$2.10
6	1H1985	FITTING	\$2.35	\$14.10
4	1H1990	FITTING	\$2.22	\$8.88
3	1H2000	FITTING	\$3.63	\$10.89
4	1H2005	FITTING	\$4.60	\$18.40
1	1H2010	FITTING	\$4.25	\$4.25
5	1H2015	FITTING	\$3.74	\$18.70
3	1H2020	FITTING	\$6.24	\$18.72
4	1H2030	FITTING	\$5.66	\$22.64
4	1H2040	FITTING	\$10.29	\$41.16
4	1H2045	FITTING	\$19.61	\$78.44
4	1H2050	FITTING	\$2.74	\$10.96
2	1H2055	FITTING	\$6.36	\$12.72
1	1H2060	FITTING	\$4.91	\$4.91
4	1H2065	FITTING	\$3.63	\$14.52
4	1H2070	FITTING	\$2.18	\$8.72
4	1H2075	FITTING	\$1.78	\$7.12
1	1H2080	FITTING	\$2.64	\$2.64
4	1H2095	FITTING	\$2.79	\$11.16
5	1H2100	FITTING	\$4.84	\$24.20
3	1H2105	FITTING	\$4.46	\$13.38
6	1H2110	FITTING	\$5.55	\$33.30
9	1H2115	FITTING	\$6.29	\$56.61
1	1H2120	FITTING	\$8.23	\$8.23
9	1H2125	FITTING	\$4.63	\$41.67
5	1H2130	FITTING	\$9.94	\$49.70
7	1H2135	FITTING	\$5.78	\$40.46
2	1H2140	FITTING	\$6.07	\$12.14
6	1H2145	FITTING	\$8.87	\$53.22
4	1H2150	FITTING	\$13.90	\$55.60
6	1H2155	FITTING	\$2.39	\$14.34
4	1H2160	FITTING	\$3.12	\$12.48
4	1H2165	FITTING	\$1.60	\$6.40
3	1H2170	FITTING	\$3.81	\$11.43
1	1H2270	HOSE	\$6.07	\$6.07

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
2	1H2280	HOSE	\$7.12	\$14.24
1	1H2295	HOSE	\$6.33	\$6.33
1	1H2315	HOSE	\$6.16	\$6.16
1	1H2320	HOSE	\$7.24	\$7.24
1	1I1010	RELAY	\$73.00	\$73.00
1	1I1015	CIRC BRKR	\$2.45	\$2.45
1	1I1035	VOLT REG	\$23.62	\$23.62
16	1I1045	GLO PLUG	\$6.25	\$100.00
28	1I1340	PLUGS	\$1.04	\$29.12
5	1I1345	PLUGS	\$1.48	\$7.40
8	1I1350	PLUGS	\$1.48	\$11.84
30	1I1355	PLUGS	\$0.90	\$27.00
5	1I1360	PLUGS	\$1.48	\$7.40
8	1I1365	PLUGS	\$1.48	\$11.84
3	1I1370	PLUGS	\$1.32	\$3.96
6	1I1375	PLUGS	\$1.17	\$7.02
9	1I1380	PLUGS	\$1.22	\$10.98
48	1I1385	PLUGS	\$1.21	\$58.08
24	1I1390	PLUGS	\$1.31	\$31.44
3	1I1395	PLUGS	\$1.68	\$5.04
1	1J1005	WIPER	\$3.15	\$3.15
1	1J1015	WIPER	\$4.12	\$4.12
1	1J1035	RESERVOIR	\$12.04	\$12.04
2	1J1040	CAP	\$2.21	\$4.42
2	1J1050	CAP	\$1.60	\$3.20
6	1J1075	WIPER	\$2.76	\$16.56
1	1J1080	WIPER	\$3.23	\$3.23
2	1J1135	THERM	\$3.31	\$6.62
4	1J1140	THERM	\$4.28	\$17.12
4	1J1165	GSK	\$0.33	\$1.32
1	1K1010	THRT CONT	\$152.70	\$152.70
1	1K1015	TREADLE VLV	\$120.00	\$120.00
3	1L1005	LIGHT	\$2.52	\$7.56
1	1L1150	FLASHER	\$83.22	\$83.22
1	1L1155	FLASHER	\$122.28	\$122.28
2	1L1160	FLASHER	\$50.67	\$101.34
2	1L1165	VORTEC	\$145.71	\$291.42
2	1L1210	BULB	\$3.78	\$7.56
9	1L1290	LIGHT	\$1.30	\$11.70
4	1L1380	BULB	\$3.54	\$14.16
4	1L1395	BULB	\$10.15	\$40.60
3	1L1425	BULB	\$9.09	\$27.27
4	1L1430	BULB	\$11.89	\$47.56
9	1L1445	BULB	\$8.90	\$80.10
13	1L1450	BULB	\$16.97	\$220.61
16	1L1455	BULB	\$7.50	\$120.00
14	1L1460	BULB	\$7.50	\$105.00

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
2	1M1010	MIRROR	\$25.28	\$50.56
2	1M1015	MIRROR	\$35.33	\$70.66
2	1M1065	BRACKET	\$5.41	\$10.82
2	1M1080	MIRROR	\$7.55	\$15.10
1	1M1085	MIRROR	\$22.88	\$22.88
3	1O1070	CLEVIS	\$2.92	\$8.76
1	1O1080	SHACKLE	\$3.96	\$3.96
2	1O1095	CLEVIS	\$5.54	\$11.08
3	1O1135	CLAMP	\$0.13	\$0.39
6	1O1140	CLAMP	\$0.37	\$2.22
4	1O1150	CLAMP	\$1.24	\$4.96
6	1O1155	CLAMP	\$3.72	\$22.32
1	1P1025	FUEL PUMP	\$14.93	\$14.93
1	1P1065	FUEL PUMP	\$12.98	\$12.98
2	1P1070	FUEL PUMP	\$15.60	\$31.20
2	1P1075	FUEL PUMP	\$16.57	\$33.14
1	1P1080	FUEL PUMP	\$10.97	\$10.97
1	1P1085	WATER PUMP	\$14.38	\$14.38
1	1Q1005	NOZZLE	\$5.69	\$5.69
1	1Q1010	THERM	\$23.01	\$23.01
4	1Q1015	GSK	\$0.51	\$2.04
3	1Q1025	CAP	\$8.21	\$24.63
3	1Q1030	SWITCH	\$10.29	\$30.87
1	1Q1035	SWITCH	\$5.23	\$5.23
2	1Q1045	SWITCH	\$28.08	\$56.16
1	1Q1065	SWITCH	\$128.82	\$128.82
6	1Q1070	WASHER	\$9.54	\$57.24
2	1Q1075	LOCK	\$3.11	\$6.22
6	1Q1080	NUT	\$7.83	\$46.98
1	1Q1085	LOCK	\$3.61	\$3.61
2	1Q1090	HOSE	\$7.20	\$14.40
1	1Q1105	SHELL	\$53.22	\$53.22
5	1Q1110	BUTTONS	\$3.60	\$18.00
2	1Q1140	STRAPS	\$4.92	\$9.84
2	1Q1145	HANDLE	\$4.43	\$8.86
2	1Q1150	RETAINER	\$4.55	\$9.10
3	1Q1155	LATCH	\$8.71	\$26.13
2	1Q1160	PIN	\$0.68	\$1.36
2	1Q1165	PIN	\$1.02	\$2.04
2	1T1080	TIRE	\$148.13	\$296.26
1	1T2165	TIRE	\$78.90	\$78.90
1	1T3195	TUBE	\$7.75	\$7.75
19	1W1005	NUT	\$0.67	\$12.73
19	1W1010	NUT	\$0.51	\$9.69
29	1W1015	NUT	\$0.83	\$24.07
19	1W1020	NUT	\$1.16	\$22.04
22	1W1025	NUT	\$2.01	\$44.22

OBSOLETE AUTO PARTS INVENTORY

QUANTITY	STOCK#	DESCRIPTION	PRICE EA	EXT PRICE
14	1W1030	NUT	\$2.53	\$35.42
1	1W1080	HUBOMETER	\$37.98	\$37.98
42	1W1095	STUD	\$0.41	\$17.22
10	1W1100	NUT	\$0.16	\$1.60
16	9Y1020	BLADE	\$21.95	\$351.20
13	9Y1025	BOLT	\$7.92	\$102.96
13	9Y1030	NUT	\$2.15	\$27.95
21	9Y1035	WASHER	\$0.76	\$15.96
1345				\$10,417.93



CHARLES B. WELLS
MANATEE COUNTY, FLORIDA

Sheriff



Central Jail
14470 Harilee Road
Palmetto, FL 34221
Telephone (941) 747-3011

Fax Number
Administration (941) 721-6610

TO: Mr. Robert Cuthbert
Manatee County Financial Management

FROM: Major John Potts
Corrections Bureau Chief

DATE: August 30, 2001

SUBJECT: Surplus Property

The Manatee County Sheriff's Office would like to have the below-noted surplus equipment transferred from your records to this agency's as follows:

⇒ Miscellaneous, Obsolete auto parts

Please advise what further action is needed on our part to affect the transfer of this equipment. I can be contacted at the Sheriff's Office, extension 2929.

Thank you for your assistance.

Major John Potts

Major John Potts
Corrections Bureau Chief

JP:dd

cc: Colonel Pearson
Sgt. Plummer

An Accredited Agency

SURPLUS AGENDA ITEMS

FOR AGENDA DATED: 9/18/2001

Report#: SS3006S

Page#: 1

ASSET NUMBER	DESCRIPTION	CONDITION	DEPARTMENT COMMENTS
DEPARTMENT: Metropolitan Planning Organization			
32560	PLOTTER, HP	WORKING	EXCESS TO NEEDS
32569	DIGITIZER, SUPER L	WORKING	EXCESS TO NEEDS
A2218	CHAIR, BROWN	WORKING	EXCESS TO NEEDS
A2219	MISC. OFFICE FURNITURE	POOR	EXCESS TO NEEDS
A2220	MISC. OFFICE EQUIPMENT	FAIR	EXCESS TO NEEDS
DEPARTMENT: Environmental Management			
29412	PRINTER, HP	WORKING	OBSOLETE
A2222	CALCULATOR, SHARP	NOT WORKING	UNECONOMICAL TO REPAIR
DEPARTMENT: Information Services			
29559	CONCENTRATOR, SYNOPTICS	WORKING	OBSOLETE
29595	BRIDGE, SYNOPTICS	WORKING	OBSOLETE
29596	BRIDGE, SYNOPTICS	WORKING	OBSOLETE
29715	MANAGEMENT MODULE, SYNOPTICS	WORKING	OBSOLETE
30022	BRIDGE, SYNOPTICS	WORKING	OBSOLETE
30103	BRIDGE, SYNOPTICS	WORKING	OBSOLETE
30818	BRIDGE, SYNOPTICS	WORKING	OBSOLETE
31620	CHATTERBOX	WORKING	OBSOLETE
31621	CHATTERBOX	WORKING	OBSOLETE
32299	COMPUTER, GLOBALYST 486	WORKING	NO NETWORK CONNECT
32823	COMPUTER, UNISYS 486	WORKING	NO NETWORK CONNECT
35002	2 PORT ADAPTER, BAY NETWORKS	WORKING	OBSOLETE
35003	CHASSIS, BAY NETWORKS	WORKING	OBSOLETE
35411	TERMINAL SERVER, CHASE	WORKING	OBSOLETE
35499	COMPUTER, DOLCH	WORKING	NO NETWORK CONNECT
DEPARTMENT: Transportation			
33710	COMPUTER, AST	NOT WORKING	DESTROYED BY LIGHTNING
35837	GENERATOR, WINCO	NOT WORKING	UNECONOMICAL TO REPAIR
36367	PRINTER, HP	NOT WORKING	DESTROYED BY LIGHTNING
36489	COMPUTER, COMPAQ	NOT WORKING	DESTROYED BY LIGHTNING
38651	COMPUTER, COMPAQ	NOT WORKING	DESTROYED BY LIGHTNING
38655	COMPUTER, COMPAQ	NOT WORKING	DESTROYED BY LIGHTNING
DEPARTMENT: Public Works			

SURPLUS AGENDA ITEMS

FOR AGENDA DATED: 9/18/2001

Report#: SS3006S

Page#: 2

ASSET NUMBER	DESCRIPTION	CONDITION	DEPARTMENT COMMENTS
25268	RECORDER, SPEEDOMAX	WORKING	OBSOLETE
27911	MODULAR DISPLAY SYSTEM	WORKING	EXCESS TO NEEDS
28126	SAMPLING PUMP ASSY	WORKING	OBSOLETE
28130	PRINTER, DOT MATRIX	WORKING	OBSOLETE
28140	PRINTER, DOT MATRIX	WORKING	OBSOLETE
30054	COMPUTER, DELL 486	WORKING	NOT Y2K COMPLIANT
30055	MONITOR, MITSUBISHI	WORKING	EXCESS TO NEEDS
30056	TAPE BACKUP, MAYNARD	WORKING	OBSOLETE
31157	GAS DETECTOR, NEOKMA	WORKING	OBSOLETE
A2213	MONITOR, COMPAQ	NOT WORKING	UNECONOMICAL TO REPAIR
A2214	DIGITIZER, CALCOMP	WORKING	OBSOLETE
A2215	DIGITIZER, CALCOMP	WORKING	OBSOLETE
A2216	DRAWING BOARD, CALCOMP	WORKING	OBSOLETE
A2217	DRAWING BOARD, CALCOMP	WORKING	OBSOLETE
DEPARTMENT: Parks & Recreation			
23581	TELEVISION, QUASAR	NOT WORKING	UNECONOMICAL TO REPAIR
28090	MONITOR, IBM	NOT WORKING	UNECONOMICAL TO REPAIR
28978	COMPUTER, W/KEYBOARD	NOT WORKING	UNECONOMICAL TO REPAIR
A2211	CASH REGISTER, SANYO	NOT WORKING	UNECONOMICAL TO REPAIR
A2212	DESK, WOOD	POOR	EXCESS TO NEEDS
DEPARTMENT: Court Administration			
32870	HUB, SYNOPTICS LATTIS	NOT WORKING	UNECONOMICAL TO REPAIR
DEPARTMENT: Public Defender			
30338	BRIDGE, LATTISNET	WORKING	OBSOLETE
30489	TRANSCIEVER, LATTISNET	WORKING	OBSOLETE
32868	ROUTER, CISCO	WORKING	OBSOLETE
34863	HUB, SYNOPTICS	WORKING	OBSOLETE
DEPARTMENT: Manatee County Sheriff			
32818	COMPUTER, 486	WORKING	NO NETWORK CONNECT
32838	COMPUTER	WORKING	NO NETWORK CONNECT
32846	COMPUTER	WORKING	NO NETWORK CONNECT

RECONCILIATION ITEMS

FOR AGENDA DATED: 9/18/2001

Page#: 1

Report#: SS3006R

ASSET NUMBER	DESCRIPTION	STATUS	DEPARTMENT COMMENTS
DEPARTMENT: Public Works			
16640	SCALE, WEBB, 40 TON	SCRAPPED	OBSOLETE
22905	MICROLITER PIPET, RAININ	SEE ATTACHED	SCRAPPED - IRREPAIRABLE
30504	WORKSTATION, JADE	SEE ATTACHED	SCRAPPED - IRREPAIRABLE
37390	PROBE, MULTI-PARAMETER	SEE ATTACHED	DESTROYED
DEPARTMENT: Parks & Recreation			
26963	PRINTER, NCR DOT MATRIX	SEE ATTACHED	MISSING
29386	RADIO, GE	SEE ATTACHED	MISSING
33630	MOWER, BUSH HOG	SCRAPPED	CANNIBALIZED

MANATEE COUNTY GOVERNMENT

MEMORANDUM

Date: August 29, 2001

To: Dian Weldon , Central Stores

From: Jeff Goodwin, Central WW Laboratory Supervisor

Subject: Asset Disposals

The following information is being provided to ensure accuracy of the Central Wastewater Laboratory's asset listing (cost center 40100200).

- 1) Asset numbers 22905 (Rainin microliter pipet; serial # A 04030) and 30504 (Jade PC; serial # 24811238) were disposed of during recent renovations in the Central WW Lab. Both items were irreparable.
- 2) Asset number 20130 (Mettler Delta Range Pan Balance; serial # C90405) was traded in as a promotion purchase for a newer model.

Thank you for your help in this matter. Please do not hesitate to contact me at ext. 5235 should you require additional information.

RECEIVED

AUG 14 2001

MANATEE COUNTY GOVERNMENT


Utility Operations

MEMORANDUM

DATE: August 9, 2001

TO: R.C. "Rob" Cuthbert, Purchasing Manager

THROUGH: Howard Bailey, Jr., Industrial Compliance Manager

FROM: David Shulmister, Wastewater Division Manager 

SUBJECT: Destroyed Asset

Asset number 37390, a Multi-Parameter Probe was destroyed when the cord was caught in a grinder pump. Your assistance in removing these items from our inventory would be greatly appreciated.

DS/cs

MANATEE COUNTY GOVERNMENT

MEMORANDUM

DATE: August 14, 2001

TO: R. C. "Rob" Cuthbert, Manager, Purchasing Division
Financial Management Department

THRU: Cindy Turner *Cindy* Director
Parks and Recreation Department

FROM: Christy Stafford, Program Manager *Chi*
Parks and Recreation Department

SUBJ: *MISSING ASSETS*

The following assets were last located during our physical inventory of August 2000:

Asset #26963	NCR Dot Matrix Printer
Asset #29386	GE 16+ Portable Radio

We have made a thorough and diligent search of the department and are unable to locate these items. Your assistance in removing these items from our inventory would be greatly appreciated. If you have any questions, please feel free to contact Christy Stafford, Program Manager, at Extension 6012.

CS/JL:jl

Attachments

xc: Christy Stafford, Program Manager, Parks & Recreation Department
Fiscal Inventory File

PARKS AND RECREATION DEPARTMENT - EXT 6000
"TO SERVE WITH EXCELLENCE"

RESOLUTION AUTHORIZING THE CONVEYANCE OF COUNTY OWNED PERSONAL PROPERTY
UNDER THE PROVISIONS OF CHAPTER 125.38, FLORIDA STATUTES
RESOLUTION #: R-01-196

WHEREAS, Chapter 125.38, Florida Statutes, provides that a county may convey personal property owned by the county to the United States, or any department or agency thereof, the state or any political subdivision or agency thereof, or any municipality of this state, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare at such price, whether nominal or otherwise, as the Board may fix; and

WHEREAS, **FELLOWSHIP ALLIANCE CHURCH**
has applied to the Board of County Commissioners for the conveyance of certain item(s) of personal property described in attached Exhibit A (the "Property").

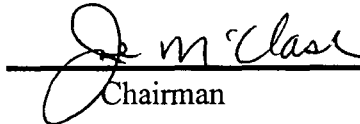
WHEREAS, the Board of County Commissioners of Manatee County is satisfied that the Property is not needed for county purposes and is required for the use set forth above and that such use would be in furtherance of the public or community interest and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA, that:

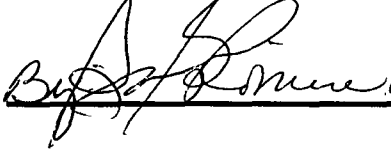
1. Upon receipt of \$0, conveyance of the Property to the Recipient is hereby authorized;
2. The Clerk of the Board of County Commissioners of Manatee County is hereby authorized to execute any and all documents necessary to complete the transfer of the Property.

ADOPTED with a quorum present and voting this the 18th day of September, 2001

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA


Chairman

ATTEST: R. B. SHORE
Clerk of the Circuit Court





RESOLUTION #: R-01-196
EXHIBIT "A"

Report#:SS3007A

ASSET #	DESCRIPTION	AGENCY TRANSFERRED TO
31723	COPIER, KONICA	FELLOWSHIP ALLIANCE CHURCH
35065	COMPUTER, GATEWAY	FELLOWSHIP ALLIANCE CHURCH
35066	COMPUTER, GATEWAY	FELLOWSHIP ALLIANCE CHURCH
35067	COMPUTER, GATEWAY	FELLOWSHIP ALLIANCE CHURCH

RESOLUTION AUTHORIZING THE CONVEYANCE OF COUNTY OWNED PERSONAL PROPERTY
UNDER THE PROVISIONS OF CHAPTER 125.38, FLORIDA STATUTES
RESOLUTION #: R-01-208

WHEREAS, Chapter 125.38, Florida Statutes, provides that a county may convey personal property owned by the county to the United States, or any department or agency thereof, the state or any political subdivision or agency thereof, or any municipality of this state, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare at such price, whether nominal or otherwise, as the Board may fix; and

WHEREAS, **BETHANY BAPTIST CHURCH**
has applied to the Board of County Commissioners for the conveyance of certain item(s) of personal property described in attached Exhibit A (the "Property").

WHEREAS, the Board of County Commissioners of Manatee County is satisfied that the Property is not needed for county purposes and is required for the use set forth above and that such use would be in furtherance of the public or community interest and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA, that:

1. Upon receipt of \$0, conveyance of the Property to the Recipient is hereby authorized;
2. The Clerk of the Board of County Commissioners of Manatee County is hereby authorized to execute any and all documents necessary to complete the transfer of the Property.

ADOPTED with a quorum present and voting this the 18th day of September, 2001

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA

Joe M. Clash
Chairman

ATTEST: R. B. SHORE
Clerk of the Circuit Court

R. B. Shore



RESOLUTION #: R-01-208
EXHIBIT "A"

Report#:SS3007A

ASSET # DESCRIPTION

AGENCY TRANSFERRED TO

29353 PRINTER, HP

BETHANY BAPTIST CHURCH

37140 COMPUTER, GATEWAY

BETHANY BAPTIST CHURCH

37142 COMPUTER, GATEWAY

BETHANY BAPTIST CHURCH

34529 COPIER, CANON

BETHANY BAPTIST CHURCH

RESOLUTION AUTHORIZING THE CONVEYANCE OF COUNTY OWNED PERSONAL PROPERTY
UNDER THE PROVISIONS OF CHAPTER 125.38, FLORIDA STATUTES
RESOLUTION #: R-01-210

WHEREAS, Chapter 125.38, Florida Statutes, provides that a county may convey personal property owned by the county to the United States, or any department or agency thereof, the state or any political subdivision or agency thereof, or any municipality of this state, or corporation or other organization not for profit which may be organized for the purposes of promoting community interest and welfare at such price, whether nominal or otherwise, as the Board may fix; and

WHEREAS, **MANATEE COUNTY SHERIFF'S OFFICE**
has applied to the Board of County Commissioners for the conveyance of certain item(s) of personal property described in attached Exhibit A (the "Property").

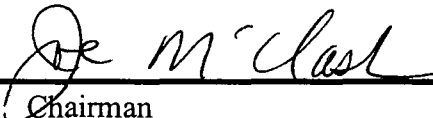
WHEREAS, the Board of County Commissioners of Manatee County is satisfied that the Property is not needed for county purposes and is required for the use set forth above and that such use would be in furtherance of the public or community interest and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA, that:

1. Upon receipt of \$0, conveyance of the Property to the Recipient is hereby authorized;
2. The Clerk of the Board of County Commissioners of Manatee County is hereby authorized to execute any and all documents necessary to complete the transfer of the Property.

ADOPTED with a quorum present and voting this the 18th day of September, 2001

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA


Chairman

ATTEST: R. B. SHORE
Clerk of the Circuit Court





RESOLUTION #: R-01-210
EXHIBIT "A"

Report#:SS3007A

ASSET # DESCRIPTION

AGENCY TRANSFERRED TO

A2221 MISCELLANEOUS OBSOLETE AUTO PARTS

MANATEE COUNTY SHERIFF'S OFFICE