

MEMORANDUM



Building Department
1112 Manatee Avenue West-2nd Floor
Bradenton, FL 34205

**MANATEE COUNTY
FLORIDA**

Phone: 941.749.3047
Fax: 941.749.3098
www.mymanatee.org

To: Susan Romine, Clerk of the Circuit Court
Thru: Tammy Boggs, Fiscal Management Analyst
From: Beverly Lefever, Fiscal Specialist
Date: January 6, 2010
Subject: Refund Request

RECEIVED
JAN 08 2010

APPROVED IN OPEN SESSION BOARD RECORDS

JAN 12 2010
BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

Due to the dollar amount of the attached refund request, Board approval is required prior to Finance issuing the refund check to the customer.

Please place this request on the Board's consent agenda. Once approved, please forward to Finance to have the check issued and email a copy of the Board approval to beverly.lefever@mymanatee.org.

If you have any questions, you can reach me at 748-4501 X3840 or at my email address above.

Thanks for your help!

/bl

Attachments

*Copy to Christy Cultura, Doreen Hamel / Finance
" " Beverly Lefever / Bldg Dept.
mt 1/12/2010*



MEMORANDUM



Building Department
1112 Manatee Avenue West-2nd Floor
Bradenton, FL 34205

MANATEE COUNTY
FLORIDA

Phone: 941.749.3047
Fax: 941.749.3098
www.mymanatee.org

To: Accounts Payable, Finance
Thru: Tammy Boggs, Fiscal Management Analyst 
From: Beverly Lefever, Fiscal Specialist 
Date: January 6, 2010
Subject: Refund Request

We are requesting a refund for the following customer and would appreciate your office processing this request.

PETITIONER: Centex Homes
3020 S. Falkenburg Road
Riverview, FL 33578

REASON FOR REQUEST: On-line system error, customer's credit card charged
but permit voided and G/L not hit, refunding overcharge

TRANS / CONFIRM #: 00011673 / 40299566

REFUND ACCOUNT# 147.0000000.202000 - Liability Account

RECOMMENDATION: Approve () Disapprove ()

REFUND DUE: \$6,042.50

FEES COLLECTED FOR JULY 2009 - LIABILITY ACCOUNT #202000

<u>Date</u>	<u>Amount</u>	<u>Permit</u>	<u>Reason for Refund</u>	<u>Refund Date</u>
7/13/2009	\$75.00		James Romagnola of Gator A/C - Online transaction #00011672 hit his credit card but not the G/L	
7/13/2009	\$6,042.50		Michael Kramer of Centex Homes - Online transaction #00011673 hit his credit card but not the G/L	
7/22/2009	\$ 75.00	09070685	Bacarr A/C - Online transaction #00011795 hit his credit card but no the G/L	



Should be OK → OK to Refund - NO EXPIRED permits
YES NO OPEN permits

TOTAL \$6,192.50

Manatee County Building Depart
Attn: Refunds
Post Office Box 1000
Bradenton, FL 34206-1000

BUILDING PERMIT FEE REFUND REQUEST FORM

No refund will be made for any fee, or portion thereof, on any payments equal to or less than \$150.00 unless they result from an error on the part of the County. All refunds will be at 50% of the amount greater than \$150.00, or as determined by the Director or designee. No refund shall be granted if work has commenced or if permit has become inactive or expired. No refund shall be granted for permits exceeding six months from application/issue date. All refund requests must be accompanied by a validated receipt or cancelled check and a written statement showing the reason for the request along with any other pertinent information. Refund checks will be made out to the person/company/contractor that made the payment on the receipt(s).

DATE OF REQUEST: 9/29/09 PERMIT NUMBER: 09060986

PERMIT APPLICATION/ISSUE DATE (circle one): 7/14/09

REQUESTOR'S NAME: Centex AMOUNT REQUESTED: \$6,042.50

PAYOR: PERSON/CONTRACTOR/COMPANY Centex

REMITTANCE ADDRESS FOR REFUND CHECK: 3020 Falkenburg R

CITY: Riverview STATE: FL ZIP CODE: 33578

REASON FOR REFUND REQUEST: Tried to pay online on
7/13/09 system booted her out. Paid again
on 7/14/09. CC was charged for both trans-
actions.

Fiscal Use Only

Date Refund Processed: _____ Board Approval Required: yes no

Account Number: _____ Amount: _____

Account Number: _____ Amount: _____

Account Number: _____ Amount: _____

Notes put on permit: yes no TOTAL REFUND: _____

Date Refund Check Issued: _____ Check Number: _____



- [Home](#)
- [Log Out](#)

Welcome Bev Lefever.

MANAGE PAYMENTS | REPORTING

Manage Payments - Payment Search

Search Criteria

Biller Name: Manatee County Permitting
 Date Range: Jul 13, 2009 - Jul 13, 2009
 Filter: Transaction Number: 00011673
 Payment Status: All
 Created: Tue, Jul 14, 2009 11:07:28 EDT

Transaction Information

Biller Name: Manatee County Permitting
 Payment Type: PAYMENT
 Transaction Status: completed
 Reimbursed: No
 User Name: OTP_WEB
 Team:
 Payment Source: ONE_TIME_PAY

Payment Information

Transaction Time: Mon Jul 13 09:15:19 EDT 2009
 Payment Account Type: Visa
 Credit Card Account Number: ****6788
 Credit Card Expiration Date: 12 / 2011
 Name on Credit Card: Michael F. Kramer
 Credit Card Address Line 1: 3020 S. Falkenburg Rd
 Credit Card Address Line 2:
 Credit Card City, State, Zip: Riverview, FL, 33578
 Credit Card Auth: 033970
 Pay Date: 07/13/2009
 Total Transaction Amount: \$ 6042.50
 Confirmation Number: 40299566

Payment

Name on Payment Account	Division	Billing Transaction Number	Payment Amount
Michael F. Kramer	MNCTPMT	00011673	\$6042.50

Applicant ID: Centex Homes
 Applicant Name: CGC1505726
 Service Fee: 0.00

Balance

Total Payment	Total Credits
\$ 6042.50	\$ 0.00

MANATEE COUNTY

Item 1 of 7

PERMIT INVOICE

OPERATOR: PERMWEB

COPY # : 1

Sec:11 Twp:35S Rng:18E Sub:1730600 Blk: Lot:3
 PARCEL ID: 1730601659

DATE ISSUED.....: 07/14/09
 INVOICE #.....: 3014204
 REFERENCE ID # ...: 09060986

*- went on 7/14 -
 7/13 payment didn't post*

SITE ADDRESS: 6811 44TH TER E
 SUBDIVISION:
 CITY: SCT
 IMPACT AREA: CSE

OWNER: CENTEX HOMES
 ADDRESS: 301 CATTLEMAN RD N 108
 CITY/STATE/ZIP ...: SARASOTA, FL 34232-

RECEIVED FROM: ampriore@centexhomes
 CONTRACTOR: JOHNS, MICHAEL A LIC # CGC1505726
 COMPANY: CENTEX HOMES
 ADDRESS: 3020 S FALKENBURG RD
 CITY/STATE/ZIP ...: RIVERVIEW, FL 33578
 TELEPHONE: 813-769-8786

FEE ID	UNIT	QUANTITY	AMOUNT	PD-TO-DT	THIS REC	NEW BAL
NEW RESD	SQUARE FEET	2350.00	1034.00	450.00	584.00	450.00
RADON FEE	SQUARE FEET	2350.00	23.50	0.00	23.50	0.00
UCSRC	Reclaim Conne	1.00	275.00	0.00	275.00	0.00
UCSRFDC	Radio Frq Fee	1.00	275.00	0.00	275.00	0.00
UCSSFIF	SwrFIF	1.00	2315.00	0.00	2315.00	0.00
UCSWDC	Wtr Direct Co	1.00	600.00	0.00	600.00	0.00
UCSWFIF	WtrFIF	1.00	1970.00	0.00	1970.00	0.00
TOTAL PERMIT :			6492.50	450.00	6042.50	450.00

NOTE: THIS INVOICE HAS FEE CREDITS TOTALING:10078.33

METHOD OF PAYMENT	AMOUNT	NUMBER
OTHER	6042.50	V 40384205 00011703
TOTAL INVOICE	6042.50	

Building Department
 General Ledger Report by Account
 For Receipt Date 07/13/2009

Date: 07/13/2009

Account Number: 4010000000343304 - RFDCF - BCC Water installation charges

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$275.00
MC/Visa:							\$275.00
Account Total:							\$275.00

Account Number: 4010000000343315 - WDC - BCC Water sales-construction use

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$600.00
MC/Visa:							\$600.00
Account Total:							\$600.00

Account Number: 4010000000343531 - RWCF - BCC Reclaimed water connection fee

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$275.00
MC/Visa:							\$275.00
Account Total:							\$275.00

Fund 401 Total: \$1,150.00

Account Number: 4050000000343310 - WFIF - BCC Water-facility investment fees

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$1,970.00
MC/Visa:							\$1,970.00
Account Total:							\$1,970.00

Fund 405 Total: \$1,970.00

Account Number: 4060000000343510 - SFIF - BCC Sewer-facility investment fees

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$2,315.00
MC/Visa:							\$2,315.00
Account Total:							\$2,315.00

Fund 406 Total: \$2,315.00

Account Number: 6280000000208000 - FIBRFD - BCC Due to Other Governmental Units

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$500.00
MC/Visa:							\$500.00
Account Total:							\$500.00

Building Department
General Ledger Report by Account
For Receipt Date 07/13/2009

Date: 07/13/2009

Account Number: 147000000208008 - RADON - BCC Due to State of Florida

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$36.54
MC/Visa:							\$36.54
Account Total:							\$36.54

Account Number: 147000000322026 - ELEC - BCC Permit-electrical

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09070383	3014183	07/13/2009	Visa	40321797	00011684	WEB	\$75.00
MC/Visa:							\$75.00
Account Total:							\$75.00

Account Number: 147000000322027 - MECH - BCC Permit-HARV

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09070343	3014163	07/13/2009	Visa	40297762	00011670	WEB	\$75.00
09070342	3014164	07/13/2009	Visa	40297777	00011669	WEB	\$75.00
09070347	3014172	07/13/2009	Visa	40301098	00011677	IVR	\$75.00
09070346	3014173	07/13/2009	Visa	40301116	00011678	IVR	\$75.00
09070350	3014175	07/13/2009	Visa	40302682	00011680	WEB	\$75.00
09070353	3014176	07/13/2009	Visa	40304381	00011681	WEB	\$75.00
09070361	3014177	07/13/2009	Visa	40310287	00011682	WEB	\$75.00
09070373	3014182	07/13/2009	Visa	40317835	00011683	WEB	\$75.00
09070372	3014184	07/13/2009	Visa	40323912	00011685	WEB	\$75.00
MC/Visa:							\$675.00
Account Total:							\$675.00

Account Number: 147000000322041 - NEWRES - BCC New Residential

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060983	3014165	07/13/2009	Visa	40298626	00011671	WEB	\$1,157.76
MC/Visa:							\$1,157.76
Account Total:							\$1,157.76

Account Number: 147000000329006 - REINS - BCC Reinspection fee

Permit	Receipt	Date	Credit Card	Confirm.No	Trans.No	Source	Amt
09060489	3014174	07/13/2009	Visa	40301942	00011679	IVR	\$75.00
MC/Visa:							\$75.00
Account Total:							\$75.00

Fund 147 Total: \$2,019.30



Home
 Log Out

Welcome Bev Lefever.

MANAGE PAYMENTS | REPORTING

[Daily Reports](#) |
 [Returned Transactions](#) |
 [Canceled Transactions](#) |
 [Pending Transactions](#) |
 [Completed Transactions](#)

Completed Transactions Report Detail

Search Criteria

Biller Name: Manatee County Permitting
 Date Range: 07/13/2009 - 07/13/2009
 Filter: ALL
 Created: Tue Jul 14 2009 10:28:39 EDT

Reporting Results

Name on Payment Account	Transaction Number	Date/Time Initiated	Payment Amount	Total	Conf. Number	Payment Account Type	Payment Account Subtype	Division	Login ID	Tea
Century Heating Air 09070343	✓00011670	07/13/2009 08:07:11	\$75.00	✓\$75.00	40297762	CARD	Visa	MNCTPMT	OTP_WEB	
Southern Comfort 09070342	✓00011669	07/13/2009 08:08:55	\$75.00	✓\$75.00	40297777	CARD	Visa	MNCTPMT	OTP_WEB	
Michael F. Kramer 09060983	✓00011671	07/13/2009 08:47:17	\$7129.30	✓\$7129.30	40298626	CARD	Visa	MNCTPMT	OTP_WEB	
James Romagnola	00011672	07/13/2009 09:00:18	\$75.00	\$75.00	40299016	CARD	Visa	MNCTPMT	OTP_WEB	
Michael F. Kramer	00011673	07/13/2009 09:15:19	\$6042.50	\$6042.50	40299566	CARD	Visa	MNCTPMT	OTP_WEB	
IVRUser Permit 09070347	✓00011677	07/13/2009 09:50:24	\$75.00	✓\$75.00	40301098	CARD	Visa	MNCTPMT	webservice	TEA
OK IVRUser Permit 09070346	✓00011678	07/13/2009 09:50:41	\$75.00	✓\$75.00	40301116	CARD	Visa	MNCTPMT	webservice	TEA
IVRUser Permit 09060489	✓00011679	07/13/2009 10:07:50	\$75.00	✓\$75.00	40301942	CARD	Visa	MNCTPMT	webservice	TEA
diana christopher 09070350	✓00011680	07/13/2009 10:20:47	\$75.00	✓\$75.00	40302682	CARD	Visa	MNCTPMT	OTP_WEB	
DUANE BURNS 09070353	✓00011681	07/13/2009 10:50:04	\$75.00	✓\$75.00	40304381	CARD	Visa	MNCTPMT	OTP_WEB	
DUANE BURNS 09070361	✓00011682	07/13/2009 12:28:00	\$75.00	✓\$75.00	40310287	CARD	Visa	MNCTPMT	OTP_WEB	
advanced air 09070373	✓00011683	07/13/2009 14:24:33	\$75.00	✓\$75.00	40317835	CARD	Visa	MNCTPMT	OTP_WEB	
Raymond Felske Rayco Electric Inc	✓00011684	07/13/2009 15:27:03	\$75.00	✓\$75.00	40321797	CARD	Visa	MNCTPMT	OTP_WEB	
Timothy K schulz - 09070372	✓00011685	07/13/2009 16:00:30	\$75.00	✓\$75.00	40323912	CARD	Visa	MNCTPMT	OTP_WEB	

Totals

Total Transactions: 14
 Total Dollar Amount: \$14071.80

[Download Report](#) |
 [Download Report With Remit](#) |
 [Print Report](#)
[Go Back](#)

* THESE 2 TRANSACTIONS NOT ON G/L
 Should go to liability account
 # 147,000,000.202000

Building Department
 General Ledger Report by Account
 For Receipt Date 07/13/2009

Date: 07/13/2009

Fund 628 Total: \$500.00

Credit Card Type	Amount	Transaction Count
MC/Visa	\$7,954.30	12
Total Daily Activity:		12

SOURCE SUMMARY

TYPE	AMOUNT	COUNT
IVR	\$225.00 + 0	3 + 0 = 3 = 225.00
WEB	\$7,729.30 + 6117.50	9 + 2 = 11 = 13,846.8
Source Daily Activity:		12 + 2 = 14 = 14,071.8
	+ 6117.50 *	+ 2
	14,071.80	14

* Hit Customers credit cards but not G/L
 post to liability account as 2 separate
 entries as shown below:

1470000000.202000

① Trans # 00011672 - \$75 - James Romagnola of Gator
 Air Conditioning

② Trans # 00011673 - \$6042.50 - Michael Kramer of
 Centex Homes

>
 TOTAL \$6117.50

User: Lefever, Beverly

Transaction Details

10/01/09

SELECT GL Account Key: 1470000000 ; Object: 202000
SELECT Date Range: 07/01/2009 - 07/17/2009

GL Side BC-BCC GENERAL LEDGER

ACCOUNT NUMBER	Acct Key Title	Object	Desc.
147-0000000-202000	Buidling Dpt Fnd	Accounts Payable	

Date	Reference	Sb	Misc Description	Amount
07/14/09	P20090713L	2009 JE	PERR J ROMAGNOLA GATOR AIR CONDITNG	75.00
07/14/09	P20090713L	2009 JE	PERR M KRAMER CENTEX HOMES	6,042.50
			** Object Totals **	6,117.50
** EN Net **		0.00	** Object Totals With EN **	6,117.50



- [Home](#)
- [Log Out](#)

Welcome Bev Lefever.

[MANAGE PAYMENTS](#) | [REPORTING](#)

Manage Payments - Payment Search

Search Criteria

Biller Name: Manatee County Permitting
 Date Range: Jul 13, 2009 - Jul 13, 2009
 Filter: Transaction Number: 00011673
 Payment Status: All
 Created: Tue, Jul 14, 2009 11:07:28 EDT

Transaction Information

Payment Information

Biller Name:	Manatee County Permitting	Transaction Time:	Mon Jul 13 09:15:19 EDT 2009
Payment Type:	PAYMENT	Payment Account Type:	Visa
Transaction Status:	completed	Credit Card Account Number:	****6788
Reimbursed:	No	Credit Card Expiration Date:	12 / 2011
User Name:	OTP_WEB	Name on Credit Card:	Michael F. Kramer
Team:		Credit Card Address Line 1:	3020 S. Falkenburg Rd
Payment Source:	ONE_TIME_PAY	Credit Card Address Line 2:	
		Credit Card City, State, Zip:	Riverview, Fl, 33578
		Credit Card Auth:	033970
		Pay Date:	07/13/2009
		Total Transaction Amount:	\$ 6042.50
		Confirmation Number:	40299566

Payment

<u>Name on Payment Account</u>	<u>Division</u>	<u>Billing Transaction Number</u>	<u>Payment Amount</u>
Michael F. Kramer	MNCTPMT	00011673	\$6042.50
Applicant ID:	Centex Homes		
Applicant Name:	CGC1505726		
Service Fee:	0.00		

Balance

<u>Total Payment</u>	<u>Total Credits</u>
\$ 6042.50	\$ 0.00

Commercial Card Statement

J.P.Morgan

4715 6330 0001 5464

FOR STATEMENT BILLING DATE: 07/31/09

POST TRAN REF NO MERCHANT CITY STATE AMOUNT NOTES

ACCOUNT #: 4715632090876788 NAME: MICHAEL F KRAMER

POST	TRAN	REF NO	MERCHANT	CITY	STATE	AMOUNT	NOTES	
			CUSTOMER ID VUG3F21D0E6	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/14	07/13	24492003194118000100359	LEE CNTY CD-PW PHONE PMNT			239-4798512	FL	36.70
			CUSTOMER ID VTHE3F46E79E	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/14	07/13	24492803194118000134333	MANATEE COUNTY BUILDING P			941-7493078	FL	7,129.30
			CUSTOMER ID C317791183	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/14	07/13	24492803194118000146261	MANATEE COUNTY BUILDING P			941-7493078	FL	6,042.50
			CUSTOMER ID C017791187	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/15	07/14	24492609195118000124127	MANATEE COUNTY BUILDING P			941-7493078	FL	6,042.50
			CUSTOMER ID C01783315C	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/15	07/14	24755429196121950013896	SARASOTA CO CONSTR INT			941-8616907	FL	127.50
			CUSTOMER ID R1084815509	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/15	07/14	24755429196121950019914	SARASOTA CO CONSTR INT			941-8616907	FL	77.50
			CUSTOMER ID R108481738C	LOCAL TAX 0.00	INCL 2	NAT'L TAX 0.00	INCL 0	OTHER TAX 0.00
			MERCHANT VAT/GST ID	CUSTOMER VAT/GST ID		SUMM COMM CD		
			DISCOUNT 0.00	FREIGHT 0.00	DUTY 0.00	VAT REG #	ORDER DATE 00/00/00	
			DESTINATION	CNTRY	SHIP FROM			
07/15	07/14	24755429196121950019822	SARASOTA CO CONSTR INT			941-8616907	FL	77.50

CON042

CC1004

28M1049

CC1005

28M1003

CC1005

28M1003

CC1005

VNFS606

CC1005 50.00

CC 8416 - 77.50

VNFS753

CC 8416

VNFS755

CC 8416



extra charge ?

090609

MEMORANDUM



FINANCIAL MANAGEMENT DEPARTMENT
1112 Manatee Avenue West, Suite 939
Bradenton, FL 34205

MANATEE COUNTY
FLORIDA

Phone: 941.745.3730
Fax: 941.742.5826
www.myanatee.org

RECEIVED
JAN 07 2010
BOARD RECORDS

To: Board Records
Through: *AS* Jim Seuffert
Director, Manatee County Financial Management Department
From: Sharla Fouquet
Impact Fee Coordinator, Manatee County Financial Management Department
Date: January 6, 2010
Subject: IMPACT FEE REFUND REQUEST

APPROVED IN OPEN SESSION
JAN 12 2010
BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

The following developer has requested a refund from this department. The request has been reviewed and verified by Financial Management staff.

PETITIONER: Neal Communities of Southwest Florida, Inc.
Attn: Julie Blood
8210 Lakewood Ranch Blvd.
Bradenton, FL 34202

DESCRIPTION: Refund of School Impact Fee Overpayment

REASON FOR REQUEST: In 2004, the School Board of Manatee County entered into an agreement with Neal Communities which authorized the latter party to prepay school impact fees for the entire Wisteria Park subdivision in a lump sum. Under the terms of the Land Development Code, this ensured that all Wisteria Park permits

*Copies to: C. Cultrera; D. Hamel / Finance
Sharla Fouquet / Fiscal Mgmt
MA 1/12/2010*

issued to the developer, regardless of school impact fees in effect at the time of permit application, would be assessed and credited school impact fees based on the rates in effect at the time of the prepayment.

In May, 2009, Neal inadvertently paid school impact fees and administrative surcharges that had been assessed at 2006 rates on Wisteria Park permit #08110561. In accordance with Neal's agreement with the School Board, and with their corresponding impact fee credit authorization #SCH-04-01, they are responsible for paying the administrative surcharges that were in effect at the time of the prepayment. Anything exceeding these surcharges should be refunded to them.

**DATE PERMIT/
 INVOICE ISSUED:**

05/29/2009

**PERMIT/INVOICE
 REFUND ACCOUNT
 NUMBERS**

110-0000000-208010	School Impact Fee Administrative Surcharges - - School Board Share	\$6.75
110-0000000-341901	School Impact Fee Administrative Surcharges - - County Share	\$127.99
631-0000000-208000	School Impact Fees	\$6,349.59

RECOMMENDATION

Approve (X X)

Deny ()

TOTAL REFUND DUE: \$6,484.33

NEAL COMMUNITIES

Building. Home. Life.

January 5, 2010

Ms. Sharla Fouquet
Impact Fee Coordinator
Manatee County Financial Management Department
1112 Manatee Avenue West, 9th Floor
Bradenton, FL 34206

Re: Wisteria Lot 34, 8861 17th Avenue Circle NW, Permit #08110561

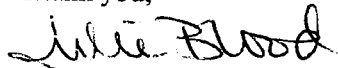
Dear Sharla,

Please note, for our clarification, that this is PRIOR to this year's school fee suspension.

I am requesting a refund of \$6,484.33. Per credit file #SCH 04-01, we have prepaid school fees for the entire Wisteria Park subdivision. Instead of turning in the impact fee credit request on this house, I paid the entire school impact fee. The impact fee credit request would have reduced the fees to 0 and left administrative fees of 87.50 to be paid.

School Impact Fees paid on 5/29/09 in the amount of	\$6571.83
Should have paid administrative fees	<u>-87.50</u>
To be refunded	\$6484.33

Thank you,



Julie Blood
Permit Coordinator
(941)328-1052

Cc: Manatee County Receipt
Manatee County web site page
Impact Fee Credit Request for Schools

WI 34

IMPACT FEE
CREDIT REQUEST FOR SCHOOLS

Date: 1-4-10

Permit #: 08110561

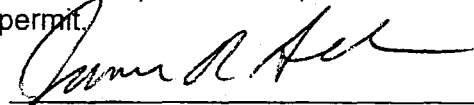
Credit File # SCH 04 -01

ATTN: Impact Fee Division
MANATEE COUNTY PLANNING DEPARTMENT
1112 Manatee Avenue West, 4th floor
Bradenton, FL 34205

RE: OWNER/DEVELOPER Wisteria Park Associates
PROJECT NAME Wisteria Park, Lot 34
STREET ADDRESS 8861 17th Ave Cir NW
PARCEL IDENTIFICATION NUMBER 73095.2175|9

ALLOWABLE CREDIT FOR A SINGLE FAMILY \$2,500.00, MOBILE HOME \$160.00
AND MULTI-FAMILY UNIT \$670.00

Pursuant to our existing School Impact Fee Credit Agreement (Prepayment of Educational Facility Impact Fees - Wisteria Park) dated May 25, 2004 for a total credit in the amount of \$352,500.00, please deduct \$2500 from the school component of impact fees from the total fees due on the above captioned building permit.

BY: 

AUTHORIZED SIGNATURE

TITLE: Manager

FOR OFFICE USE ONLY

IMPACT FEE PER DWELLING UNIT BY TYPE : SINGLE FAMILY/DUPLEX/TOWNHOUSE _____
MOBILE HOME _____ MULTI-FAMILY UNIT _____
Credit Given by: _____ Date _____

WI 34

Thank You - Rec.# 5593650 - 5593650
Use No: -
Dk./Pg./Doc.# -
05/29/2009 15:19:05
HMBCC BCC PERMITTING CASH BOOK
BCC 1-00054656 14,605.83
CHECK/MONEY
ORDER
Total 14,605.83
Receipt(s) Amount 14,605.83
Change 0.00
OPERATOR: bdorman
COPY # : 1

6 ITEMS OF 6

MANATEE COUNTY
PERMIT INVOICE

Sec:24 Twp:34S Rng:16E Sub:7309504 Blk: Lot:34
PARCEL ID: 7309521759

DATE ISSUED.....: 05/29/2009
INVOICE #.....: 01000593650
REFERENCE ID # ...: 08110561

SITE ADDRESS: 8861 17TH AVE CIR NW
SUBDIVISION: WISTERIA PARK PB46/48
CITY: SCT
IMPACT AREA: ASW

OWNER: BUSBEE, CHARLES E
ADDRESS: 1240 GAY RD
CITY/STATE/ZIP ...: LAKELAND, FL 33811-

RECEIVED FROM: NEAL
CONTRACTOR: NEAL, JOHN A LIC # CBC1256375
COMPANY: NEAL COMMUNITIES OF SW FL INC
ADDRESS: 8210 LWR BLVD
CITY/STATE/ZIP ...: BRADENTON, FL 34202 *Attn: Julie Blood*
TELEPHONE: 941-328-1052

Notes

FEE ID	UNIT	QUANTITY	AMOUNT	PD-TO-DT	THIS REC	NEW BAL
IFDLAWN	BEDROOMS	3.00	839.00	0.00	839.00	0.00
IFDPSN	BEDROOMS	3.00	182.00	0.00	182.00	0.00
IFDRN	BEDROOMS	3.00	7013.00	0.00	7013.00	0.00
SCHIFSFD	FLAT RATE	1.00	6349.59	0.00	6349.59	0.00
SIFASCC	UNITS	6,349.59	190.49	0.00	190.49	0.00
SIFASCS	UNITS	6,349.59	31.75	0.00	31.75	0.00
TOTAL PERMIT :			14605.83	0.00	14605.83	0.00

NOTE: THIS INVOICE HAS FEE CREDITS TOTALING: 971.00

METHOD OF PAYMENT	AMOUNT	REFERENCE NUMBER
CHECK	14,605.83	CK# 100054656
TOTAL INVOICE :	14,605.83	

MEMORANDUM



Utilities Department
Utilities Business Operations Division
4410 66th Street West
Bradenton, FL 34210

Phone: 941-792-8811
Fax: 941-795-3437
www.myanatee.org

MANATEE COUNTY FLORIDA

RECEIVED
JAN 05 2010
BOARD RECORDS
APPROVED IN OPEN SESSION
JAN 11 2010

To: Susan Romine, Board Records
Thru: Maxine Humphrey, Collection Supervisor
Utilities Department (ext. 4966) *MH 12/31/2009*
From: Tangermaria Lang, Customer Service Representative II
Date: December 31, 2009 *12/31/09*
Subject: Place Customer #189182-134911 Consent Calendar

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

Please place account #189182-134911 on the clerk's consent calendar for a refund/fee waiver for \$1,117.62.

Background/Discussion:

On February 5, 2009, the Banner account was closed and the account continued to bill. On December 16, 2009, the account was adjusted in the amount of \$1,244.62 to cover the billing period of February 5, 2009 thru November 30, 2009. This created a credit balance on the account for \$1,117.62.

We are requesting a refund of \$1,117.62 for the "inactive" account. To protect the privacy of our customers, names and addresses are not included in this request.

UCS/tl

Instructions to Board Records:
Copy to Maxine Humphrey, Collection Supervisor

cc: Barbara A. Redmond, Customer Service Support Manager
Utilities Department

*Copies to C. Cultress, D. Hamel / Finance
M. Humphrey / Utilities
MH 2/12/2010*