

From: barbara.tyler@mymanatee.org on behalf of gwen.brown@mymanatee.org

Sent: Tuesday, January 12, 2010 5:01 PM

To: Vicki Tessmer

Subject: Fw: CAO Seminar

----- Forwarded by Barbara Tyler/MCG on 01/12/2010 05:00 PM -----

From: Tedd Williams/MCG

To: Carol Whitmore/MCG@MCG, Gwen Brown/MCG@MCG, John Chappie/MCG@MCG, Larry Bustle/MCG@MCG, Ron Getman/MCG@MCG, Joe McClash/MCG@MCG, Donna Hayes/MCG@MCG, Ed Hunzeker/MCG@MCG

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Date: 12/23/2009 01:13 PM

Subject: CAO Seminar

The CAO is considering presenting one or more short seminars covering subjects that may be useful to the Board. In addition to County Commissioners, the seminars could be geared for presentation to the County's Advisory Committee members and, perhaps others, such as elected and appointed officials from local municipalities or special districts (such as fire districts, the mosquito control district, etc.)

The programs could be presented in Board Chambers and recorded for viewing by those unable to attend. We would do periodic updates or re-presentations if there is sufficient interest.

(The CAO presented a seminar entitled "Local Government Law Highlights" in February of 2000. We covered four broad areas in that course: Public Records and Open Meetings; Litigation Against Local Government Entities and Local Government Employees in Florida; Claims Against Manatee County and County Employees and Employment Law; and, Ethics for Public Officers and Employees. It lasted for two hours and 40 minutes. It was geared for presentation to county managerial staff as well as Commissioners, advisory board members and local elected officials.)

Each program would probably last about two hours, with a short break or two and perhaps some refreshments made available. We would include a handout and/or slide or power point presentation. At least two attorneys from the CAO would be involved in each subject matter presentation. Before undertaking the task of putting this together, I would like to know the Board's reaction to the general idea and receive your input regarding subject matter of the presentations. Therefore, I will put this on a future agenda for your consideration of the following:

1. Would favor having the CAO present such seminar(s)? Yes _____ No _____
2. Would you plan to attend if your schedule permitted? Yes _____ No _____

3. Do you have a preference for how broadly in the community the course should be offered?

County Commissioners Only _____

County Commissioners and Advisory Boards Only _____

All Local Elected Officials _____

All local elected and appointed officials _____

Above officials and County managerial staff _____

Other _____

4. Subjects you would like to have presented:

Public Records Law _____

Open Meetings (Sunshine) Law _____

Ethics Law for Public Officials (and Staff?) _____

Personal Liability of Public Officials (and Staff?) _____

Quasi-judicial Proceedings _____

Board Procedures _____

Litigation Involving Local Governments _____

Other _____