

THIS AMENDMENT, entered into between the West Central Florida Area Agency on Aging, Inc., hereinafter referred to as the "agency" and Manatee County, a political subdivision of the State of Florida, hereinafter referred to as the "subrecipient", amends Contract No. EH-10/11-MAN.

The purpose of this amendment is to:

- 1) increase Section 3, Contract Amount, by **\$67,576.00**;
- 2) increase Section 5, Source of Funds, by **\$67,576.00**;
- 3) amend Section 8, Subcontractors and Vendors;
- 4) amend Attachment I, Section 16(6), Records and Documentation; and
- 5) revise and replace Attachment III, Budget Summary;

1. Section 3, is hereby amended to read:

3. Contract Amount

The agency agrees to pay for services according to the conditions of **ATTACHMENT I** an amount not to exceed **\$85,899.00**, subject to the availability of funds.

2. Section 5, is hereby amended to read:

5. Source of Funds

The costs of services paid under any other contract or from any other source are not eligible for reimbursement under this contract. The funds awarded to the subrecipient pursuant to this contract are in the state grants and aids appropriations and consist of the following:

Program Title	Funding Source	CFDA #	Fund Amounts
Emergency Home Energy Assistance Program	U.S. Department of Health and Human Services	93.568	\$85,899.00
TOTAL FUNDS CONTAINED IN THIS CONTRACT:			\$85,899.00

3. Section 8, is hereby amended to read:

8. Subcontractors and Vendors

(1) Notwithstanding the pass-through language contained in the Master Contract, the subrecipient maintains responsibility for the performance of all subcontractors and vendors in accordance with all applicable federal (Code of Federal Regulations (CFR) Title 45, Chapter XIII, Part 1321.25) and state laws.

(2) If this contract involves the use of a subcontractor or third party, the subrecipient shall not delay the implementation of its agreement with the subcontractor. If any circumstances occur that may result in a delay for a period of sixty (60) days or more of the initiation of the subcontract or in the performance of the subcontractor, the subrecipient shall notify the agency in writing of such delay.

(3) The subrecipient shall not permit a subcontractor to perform services related to this contract without having a binding subcontractor agreement executed. The agency shall not be responsible or liable for any obligations or

claims resulting from such action.

4. **ATTACHMENT I**, Section 16(6), is hereby amended to read:

(6) A signed statement of how basic living expenses (i.e., food, shelter, and transportation) are being provided if household income is less than 50% of the current Federal Poverty Guidelines and no one in the household is receiving Food Stamps.

5. **ATTACHMENT III**, Budget Summary, is hereby replaced with the revised **ATTACHMENT III**, Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

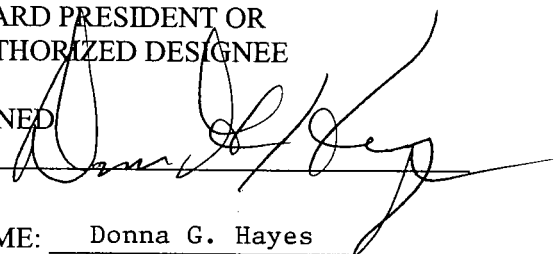
IN WITNESS WHEREOF, the parties hereto have caused this 3 page amendment to be executed by their officials thereunto duly authorized.

**SUBRECIPIENT: Manatee County,
a political subdivision
of the State of Florida**

**AGENCY: West Central Florida
Area Agency on Aging, Inc.**

BOARD PRESIDENT OR
AUTHORIZED DESIGNEE

SIGNED
BY:



NAME: Donna G. Hayes

TITLE: Chairman

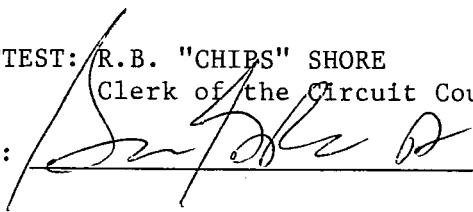
DATE: August 24, 2010

FEDERAL ID NUMBER: 59-6000727

FISCAL YEAR END DATE: 9/30

ATTEST: R.B. "CHIPS" SHORE
Clerk of the Circuit Court

By:



SIGNED
BY:



NAME: Emma Hemness

TITLE: Chair, Board of Directors

DATE:

8/27/10



ATTACHMENT III**EMERGENCY HOME ENERGY ASSISTANCE PROGRAM****BUDGET SUMMARY**PSA 6Original
Amendment X

SUBRECIPIENT: Manatee County Community Services

1.	Administration*	\$2,502.00
2.	Outreach *	\$12,335.00
3.	EHEAP Benefits (Crisis)	\$69,209.00
4.	Weather-Related/Supply Shortage **	<u>\$1,853.00</u>
5.	Total	\$85,899.00
6.	Projected minimum number of Consumers to be served:	115
7.	Projected minimum number of Consumers to be served (Weather- Related/Supply Shortage):	3

NOTE: Eligible households may be provided with one benefit per season up to six hundred dollars per benefit. The minimum number of consumers may reflect duplicated consumers if a consumer receives a benefit in both seasons.

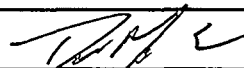
* Allowable administrative and outreach expenses are defined in ATTACHMENT III, EXHIBIT A. Funds budgeted for administration and outreach may be used for emergency energy assistance benefits upon approval of the agency and a contract amendment.

** Directives for the Weather-Related/Supply Shortage funds are identified in ATTACHMENT III, EXHIBIT B and EXHIBIT C.

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

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SUBJECT	Amendment #2 FY 10/11 Emergency Home Energy Assistance Program (EHEAP)	TYPE AGENDA ITEM	Consent
DATE REQUESTED	August 24, 2010	DATE SUBMITTED/REVISED	August 13, 2010
BRIEFINGS? Who?	None	CONSEQUENCES IF DEFERRED	Funding amount will not be correct
DEPARTMENT/DIVISION	Community Services / Human Services	AUTHORIZED BY TITLE	Karen Windon / Deputy County Administrator
CONTACT PERSON TELEPHONE/EXTENSION	Tracie Adams / Ext. 3030	PRESENTER/TITLE TELEPHONE/EXTENSION	Tracie Adams / Human Services Manager / Ext. 3030
ADMINISTRATIVE APPROVAL			

ACTION DESIRED INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED
Authorization for Chairman to execute Amendment #2 to the 10/11 Emergency Home Energy Assistance Grant Program (EHEAP) agreement EH-10/11-MAN between Manatee County and the West Central Florida Area Agency on Aging, Inc. increasing the funding amount and replacing the Budget Summary to reflect the increase.

ENABLING/REGULATING AUTHORITY Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy
11.1.4. Efficiency in service delivery

BACKGROUND/DISCUSSION
Continued on Page 2

COUNTY ATTORNEY REVIEW	
Check appropriate box	
<input type="checkbox"/>	REVIEWED Written Comments: <input type="checkbox"/> Attached <input type="checkbox"/> Available from Attorney (Attorney's initials: _____)
<input checked="" type="checkbox"/>	NOT REVIEWED (No apparent legal issues.)
<input type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)
<input type="checkbox"/>	OTHER

ATTACHMENTS: (List in order as attached)		INSTRUCTIONS TO BOARD RECORDS:	
Originals of Amendment #2 to EH-10/11-MAN		Return three originals of amendment #2 to Community Services. One original amendment will be returned to Board Records when executed by funding source. <i>MA 8/25/10</i>	
COST:	\$85,899.00 Federal Funds	SOURCE (ACCT # & NAME):	173 9000204 xxxxxx / 9000204 9xxx EHEAP 10/11
COMMENTS:		AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)	

BACKGROUND/DISCUSSION CONTINUED:

- The Emergency Home Energy Assistance for the Elderly Program (EHEAP) is funded through the West Central Florida Area Agency on Aging, Inc. and assists low-income households with at least one person 60 years of age or older, who are experiencing a home energy emergency.
- The program allows for assistance once during the heating season and once during the cooling season through an application process.
- January 27, 2006, BCC gave authorization to allow the Community Services Department to take over the responsibilities of the Emergency Home Energy Assistance Program as requested by the West Central Florida Area Agency on Aging, Inc.
- March 16, 2010 the board approved the 2010/2011 Emergency Home Energy Assistance Program Agreement with the effective dates of April 1, 2010 through June 30, 2011.
- The Department of Community Affairs decreased the contract amount in May 2010 in order to release only first quarter funding.
- Amendment #2 reflects the remainder of the original contract funds.
- Amendment #2 increases the agreement by \$67,576 and replaces the budget summary.
- The execution of Amendment #2 will allow for electric payment assistance to the elderly in the county.