

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT	Public Safety Coordinating Council Membership Appointments	TYPE AGENDA ITEM	Appointments
DATE REQUESTED	December 14, 2010	DATE SUBMITTED/REVISED	December 3, 2010
BRIEFINGS? Who?	Available upon request	CONSEQUENCES IF DEFERRED	Lack of quorum to hold meetings
DEPARTMENT/DIVISION	County Administrator's Office	AUTHORIZED BY TITLE	Karen Windon, Deputy County Administrator
CONTACT PERSON TELEPHONE/EXTENSION	Karen Windon, ext 3799	PRESENTER/TITLE TELEPHONE/EXTENSION	Karen Windon, Deputy County Administrator
ADMINISTRATIVE APPROVAL			

ACTION DESIRED
INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED

Appoint five members to the Public Safety Coordinating Council and accept four letters designating representatives.

ENABLING/REGULATING AUTHORITY
Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy

Florida Statutes 951.26 and Resolution 93-07

BACKGROUND/DISCUSSION

Florida Statutes 951.26 and Resolution 93-07 implementing the statutes in Manatee County, outline the membership for the Public Safety coordinating Council.

The State Attorney, Public Defender, Chief Circuit Judge, Chief County Judge, State Probation Circuit Administrator, and the Chairman of the Board of County Commissioners are permitted to have a designee on the Council. The Chairman of the BCC typically appoints the Commission representative.

Letters have been received from four members formally designating a representative from their office. These are as follows:

- State Attorney Earl Moreland, dated November 4, 2010, appointing Deputy Chief Assistant State Attorney Lon Scott Arend.
- Chief Judge Lee Haworth, dated October 18, 2010 appointing Honorable Mark Singer and Honorable Gilbert Smith, Jr.
- Sheriff W. Brad Steube, dated November 23, 2010 appointing Sheriff Brad Steube, Sheriff and Chief Correctional Officer.
- Circuit Administrator Daryl L. Promey, dated November 17, 2010, appointing correctional Probation Senior Supervisor Aaron Randall.

With the retirement of Bill High from County Probation, Jennifer Schaefer, Probation Manager needs to be formally appointed to a four year term as outlined in Section 951.26, F.S.

Additionally, Section 951.26 and Resolution R-93-07 allow for the appointment by the Chair of the Board of County Commissioners representatives from county and state job programs and other community groups who work with offenders and victims. These appointments are for four year terms. The following individuals are seeking appointment to the Public Safety Coordinating Council as representatives from county and state job programs and other community groups who work with offenders and victims:

- Mr. Alfred James, Drug Court Coordinator
- Major Jamey Higginbotham, Manatee Sheriff's Office
- Deputy Chief Bill Tokajer, City of Bradenton Police Department
- Chief Operating Officer Deborah Kostroun, Manatee Glens

These representatives appointments would expire December 14, 2014.

APPROVED IN OPEN SESSION

DEC 14 2010

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

COUNTY ATTORNEY REVIEW	
Check appropriate box	
<input type="checkbox"/>	REVIEWED Written Comments: <input type="checkbox"/> Attached

	<input type="checkbox"/> Available from Attorney (Attorney's initials: _____)
<input checked="" type="checkbox"/>	NOT REVIEWED (No apparent legal issues.)
<input type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)
<input type="checkbox"/>	OTHER

ATTACHMENTS: (List in order as attached)		INSTRUCTIONS TO BOARD RECORDS:	
Letters from Chief Judge Lee Haworth, dated October 18, 2010, Sheriff W. Brad Steube, dated November 23, 2010, State Attorney Earl Moreland, dated November 4, 2010, Manatee Glens CEO Mary Ruiz, dated November 15, 2010, Circuit Administrator Daryl L. Promey, dated November 17, 2010, and Florida Statute 951.26			
COST:		SOURCE (ACCT # & NAME):	
COMMENTS:		AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)	

APPROVED IN OPEN SESSION

DEC 14 2010

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA



RECEIVED

OCT 21 2010

COUNTY ADMINISTRATOR
MANATEE COUNTY

LEE E. HAWORTH

CHIEF JUDGE

TWELFTH JUDICIAL CIRCUIT OF FLORIDA
2002 RINGLING BLVD.
SARASOTA, FL 34237

TELEPHONE: (941) 861-7950
FACSIMILE: (941) 861-7914

October 18, 2010

JANICE HOUNCHELL
JUDICIAL ASSISTANT
JHOUNCHELL@JUD12.FLCOURTS.ORG

Honorable Donna Hayes
Chair
Manatee County Board of County Commissioners
P.O. Box 1000
Bradenton, FL 34206-1000

Dear Commissioner Hayes:

With the new year approaching, and with no Public Safety Coordinating Council meetings set for November and December, I am writing to inform you of two new judicial appointments for the Calendar Year 2011. They will be excellent Council members.

County Court Judge: Honorable Mark Singer. Judge Singer has been a Manatee County Court Judge since 2005. He has served in both divisions (civil and criminal) and will be taking over for Judge George Brown as County Administrative Judge on January 3, 2011.

Circuit Court Judge (Chief Judge Designee): Honorable Gilbert A. Smith, Jr. Judge Smith has been serving in the felony division since being elected to the bench in 2008. He will continue as a felony judge in 2011. Judge Smith will replace Judge Diana Moreland.

Contact information for both judges is:

Honorable Mark Singer
1115 Manatee Ave. W.
Bradenton, FL 34205
(941) 749-3601
msinger@jud12.flcourts.org
Assistant: Petrina Lanza
planza@jud12.flcourts.org

Honorable Gilbert A. Smith, Jr.
1115 Manatee Ave. W.
Bradenton, FL 34205
(941) 749-3631
gsmith@jud12.flcourts.org
Assistant: Donna McCammond
dmccammond@jud12.flcourts.org

Thank you for your assistance in this matter.

Sincerely,

Lee E. Haworth
Chief Judge

cc: Judge Mark Singer
Judge Gilbert A. Smith, Jr.
Walt Smith, Court Administrator
Karen Windon, Deputy County Administrator



W. BRAD STEUBE
Sheriff
MANATEE COUNTY, FLORIDA



600 301 Blvd. West
Suite 202
Bradenton, FL 34205
Telephone (941) 747-3011

Fax Numbers
Criminal Investigation Division (941) 744-3792
Administrative/Executive (941) 749-5401

November 23, 2010

Mr. Ed Hunzeker, County Administrator
Manatee County Government
Post Office Box 1000
Bradenton, FL 34206

RE: DESIGNATION FOR PUBLIC SAFETY COORDINATING COUNCIL

Dear Mr. Hunzeker:

As requested and in accordance with FSS 951.26 and Manatee County Resolution F-93-07, this is to provide the designation from the Manatee County Sheriff's Office to serve on the Public Safety Coordinating Council:

- Sheriff Brad Steube – Sheriff and Chief Correctional Officer
(941)747-3011, x2222
brad.steube@manateesheriff.com

Sincerely,

W. BRAD STEUBE, Sheriff
Manatee County, Florida

WBS/ct

cc: Major Higginbotham
Karen Windon, Deputy County Admin

EARL MORELAND
STATE ATTORNEY
TWELFTH JUDICIAL CIRCUIT

OFFICES

Sarasota County

Criminal Justice Building
2071 Ringling Blvd., Suite 400
Sarasota, Florida 34237-7036
Telephone: 941-861-4400
Fax No: 941-861-4465



RECEIVED DeSoto County

NOV 05 2010

DeSoto County Courthouse
115 East Oak Street, Third Floor
Arcadia, Florida 34266-4446
Telephone: 863-993-4881
Fax No: 863-993-4890

and

R.L. Anderson Building
4000 South Tamiami Trail, Rm 135
Venice, Florida 34293-5028
Telephone: 941-861-3200
Fax No: 941-861-3127

Manatee County

1112 Manatee Avenue West
P.O. Box 1000
Bradenton, Florida 34206-1000
Telephone: 941-747-3077
Fax No: 941-742-5868

November 4, 2010

Please Reply To:

Manatee County

Commissioner Ron D. Getman
1112 Manatee Ave. W.
Suite 903
Bradenton, FL 34205

Re: Designation and Proxy

Dear Commissioner Getman:

Pursuant to Florida Statute 951.26, I hereby designate Deputy Chief Assistant State Attorney Lon Scott Arend to serve on the Manatee County Public Safety Coordinating Counsel and vote on my behalf as required. Please advise me if any other action needs to be taken in this matter.

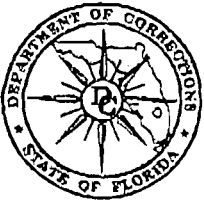
Thank you for your cooperation.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Earl Moreland".

Earl Moreland
State Attorney

Cc: Ed Hunzeker, County Administrator



FLORIDA
DEPARTMENT of
CORRECTIONS

Governor
CHARLIE CRIST

Secretary
WALTER A. McNEIL

An Equal Opportunity Employer

2601 Blair Stone Road • Tallahassee, FL 32399-2500

<http://www.dc.state.fl.us>

November 17, 2010

County Administrator Ed Hunzeker
P.O. Box 1000
Bradenton, FL 34206-1000

RE: Public Safety Coordinating Council

Dear Mr. Hunzeker

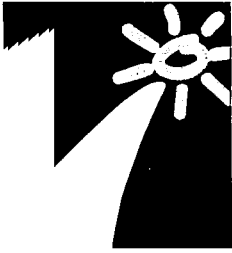
I will continue to serve as the primary member to serve on the Council. At this time I would like to appoint Mr. Aaron Randall as designate to this Council for the Department of Corrections. Mr. Randall is the Correctional Probation Senior Supervisor for the Bradenton Probation and Parole office and will be an excellent designated member to the Manatee County Public Safety Council.

Sincerely,

Daryl L. Promey
Circuit Administrator

DLP/ld

RECEIVED
NOV 17 2010
CORRECTIONS
MANATEE COUNTY



**MANATEE
GLEN'S**

Manatee Glens
Outpatient Admissions
PH: (941) 782-4150

24-Hour Crisis
Emergency Assessment
PH: (941) 782-4617

Manatee Glens Hospital
& Addiction Center
PH: (941) 782-4600

Manatee Glens West
PH: (941) 782-4100

Manatee Glens East
PH: (941) 782-4618

Manatee Glens
Adolescent Recovery
Center (ARC)
PH: (941) 782-4840

Manatee Glens
Employee Assistance
Program (EAP)
PH: (941) 782-4379

Manatee Glens
Administrative Offices
PH: (941) 782-4299

Safe Children Coalition
PH: (941) 721-7670



A United Way
Member Agency



Helping Families In CrisisSM
Mental Health & Addiction Services

November 15, 2010

Mr. Ed Hunzeker
Office of the County Administrator
Manatee County
P. O. Box 1000
Bradenton, FL 34206-1000

NOV 18 2010
COUNTY CLERK

Re: Public Safety Coordinating Council

Dear Mr. Hunzeker:

On behalf of Manatee Glens, I designate Deborah Kostroun, Chief Operating Office, to serve on the Public Safety Coordinating Council.

If you have any questions or need additional information, please contact me at (941) 782-4299 or Ms. Kostroun at (941) 782-4353. Thank you.

Sincerely,

Mary Ruiz
President/CEO

MR:dm

Copy: Deborah Kostroun

Title XLVII
CRIMINAL PROCEDURE AND
CORRECTIONS

Chapter 951
COUNTY AND MUNICIPAL
PRISONERS

View Entire
Chapter

951.26 Public safety coordinating councils.--

(1) Each board of county commissioners shall establish a county public safety coordinating council for the county or shall join with a consortium of one or more other counties to establish a public safety coordinating council for the geographic area represented by the member counties.

(a)1. The public safety coordinating council for a county shall consist of:

- a. The state attorney, or an assistant state attorney designated by the state attorney.
 - b. The public defender, or an assistant public defender designated by the public defender.
 - c. The chief circuit judge, or another circuit judge designated by the chief circuit judge.
 - d. The chief county judge, or another county judge designated by the chief county judge.
 - e. The chief correctional officer.
 - f. The sheriff, or a member designated by the sheriff, if the sheriff is not the chief correctional officer.
 - g. The state probation circuit administrator, or a member designated by the state probation circuit administrator, to be appointed to a 4-year term.
 - h. The chairperson of the board of county commissioners, or another county commissioner as designee.
 - i. If the county has such program available, the director of any county probation or pretrial intervention program, to be appointed to a 4-year term.
 - j. The director of a local substance abuse treatment program, or a member designated by the director, to be appointed to a 4-year term.
 - k. Representatives from county and state jobs programs and other community groups who work with offenders and victims, appointed by the chairperson of the board of county commissioners to 4-year terms.
2. The chairperson of the board of county commissioners, or another county commissioner as designee, shall serve as the chairperson of the council until the council elects a chairperson from the membership of the council.