

ADDENDUM #3

AGREEMENT

Professional Services for Surveying and Land/Aerial Mapping

THIS ADDENDUM #3 TO AGREEMENT, is made and entered into by and between the **COUNTY OF MANATEE**, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County," with mailing address at 1112 Manatee Avenue West, Bradenton, Florida 34205 and ZNS Engineering, hereinafter referred to as the "Consultant", duly authorized to conduct business in the State of Florida, with offices located at 201 5th Avenue Drive East, Bradenton, FL 34208.

WHEREAS, on December 16, 2008, the parties hereto entered into an Agreement for Professional Services for Surveying and Land/Aerial Mapping as provided for in this Agreement, hereinafter "the Agreement"; and

WHEREAS, pursuant to Article 5 of the Agreement, the Agreement shall remain in effect for a period of one (1) year but may be renewed for four (4) additional periods, each of one (1) year; and

WHEREAS, the County has determined a need for the services beyond the one (1) year period ending December 15, 2011.

NOW THEREFORE, for and in consideration of the mutual benefits to be derived, the parties hereto agree as follows:

Addendum #3

1. The duration of the Agreement shall be extended by one (1) year commencing December 16, 2011 and ending December 15, 2012.
2. All FEE RATES remain unchanged and as found in Exhibit "B" of the original Agreement dated December 16, 2008.
3. All other terms and conditions of the Agreement shall remain in full force and effect during the term of the Agreement.

APPROVED IN OPEN SESSION

NOV 08 2011

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

The parties hereto have caused this Addendum #3 to Agreement for Professional Services for Surveying and Land/aerial Mapping to be fully executed, in duplicate, by their authorized representatives.

ZNS Engineering
201 5th Avenue Drive East
Bradenton, Florida 34208

WITNESSES:

D. D. Rowley

By: J. N. Gatch, Jr.

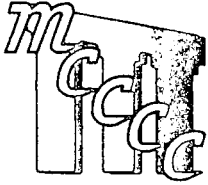
Diana L. Hubbard

JAMES N. GATCH, JR. VICE-PRESIDENT
Print name & title of above signer

COUNTY OF MANATEE, FLORIDA

Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009/ revised 8/10/09.

By: R. C. Cuthbert
R.C. "Rob" Cuthbert, C.P.M., CPPO
Purchasing Official



Manatee County

Clerk of the Circuit Court and Comptroller

R.B. Chips Shore

P.O. Box 25400 • Bradenton, Florida 34206 • (941) 749-1800 • FAX (941) 741-4082 • www.manateesclerk.com

November 9, 2011

TO: ZNS Engineering
201 5th Avenue Drive East
Bradenton, Florida 34208

FROM Clerk of Circuit Court
Board Records Department
Vicki P. Jarratt
P.O. Box 25400
Bradenton, Florida 34206

RE: Professional Services for Surveying and Land/Aerial Mapping.

ACCEPTED: In open session by the Manatee County Board of County Commissioners on **November 8, 2011.**

RBS:vpj
Enclosure

cc: Board Records
Via Email

- Blair Getz, Purchasing Department
- Jon Berry, Property Management

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WHEREAS, on December 16, 2008, the parties hereto entered into an Agreement for Professional Services for Surveying and Land/Aerial Mapping as provided for in this Agreement, hereinafter "the Agreement"; and

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NOV 08 2011

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

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George F. Young, Inc.
10540 Portal Crossing Suite 105
Bradenton, Fl. 34211

WITNESSES:

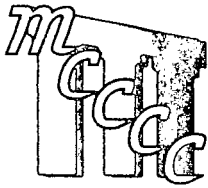
Jammie Colburn
James T. Fann

By: Mark E. Bassett
MARK E. BASSETT
VICE PRESIDENT - SURVEY
Print Name and Title of above signer

COUNTY OF MANATEE, FLORIDA

Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009/ revised 8/10/09.

By: R.C. Cuthbert
R.C. "Rob" Cuthbert, C.P.M., CPPO
Purchasing Official



Manatee County

Clerk of the Circuit Court and Comptroller

R.B. Chips Shore

P.O. Box 25400 • Bradenton, Florida 34206 • (941) 749-1800 • FAX (941) 741-4082 • www.manateeclerk.com

November 9, 2011

TO: George F. Young, Inc.
10540 Portal Crossing, Suite 105
Bradenton, Florida 34211

FROM Clerk of Circuit Court
Board Records Department
Vicki P. Jarratt
P.O. Box 25400
Bradenton, Florida 34206

RE: **Professional Services for Surveying and Land/Aerial Mapping.**

ACCEPTED: In open session by the Manatee County Board of County Commissioners on **November 8, 2011.**

RBS:vpj

Enclosure

cc: Board Records
Via Email

- Blair Getz, Purchasing Department
- Jon Berry, Property Management

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WHEREAS, on December 16, 2008, the parties hereto entered into an Agreement for Professional Services for Surveying and Land/Aerial Mapping as provided for in this Agreement, hereinafter "the Agreement"; and

WHEREAS, pursuant to Article 5 of the Agreement, the Agreement shall remain in effect for a period of one (1) year but may be renewed for four (4) additional periods, each of one (1) year; and

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NOV 08 2011

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

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Hyatt Survey Services, Inc.
11007 8th Avenue East
Bradenton, FL 34212

WITNESSES:

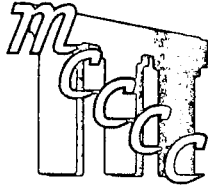
By: Pamela A. Hyatt

PAMELA A. HYATT PRES.
Print name & title of above signer

COUNTY OF MANATEE, FLORIDA

Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009/ revised 8/10/09.

By: R.C. Cuthbert
R.C. "Rob" Cuthbert, C.P.M., CPPO
Purchasing Official



Manatee County

Clerk of the Circuit Court and Comptroller

R.B. "Chips" Shore

P.O. Box 25400 • Bradenton, Florida 34206 • (941) 749-1800 • FAX (941) 741-4082 • www.manateeclerk.com

November 9, 2011

TO: Hyatt Survey Services, Inc.
11007 8th Avenue East
Bradenton, Florida 34212

FROM Clerk of Circuit Court
Board Records Department
Vicki P. Jarratt
P.O. Box 25400
Bradenton, Florida 34206

RE: Professional Services for Surveying and Land/Aerial Mapping.

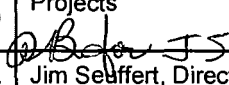

ACCEPTED: In open session by the Manatee County Board of County Commissioners on **November 8, 2011.**

RBS:vpj
Enclosure

cc: Board Records
Via Email

- Blair Getz, Purchasing Department
- Jon Berry, Property Management

MANATEE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT	Professional Services for Surveying and Land/Aerial Mapping	TYPE AGENDA ITEM	Consent
DATE REQUESTED	November 8, 2011	DATE SUBMITTED/REVISED	October 20, 2011
BRIEFINGS? Who?	No	CONSEQUENCES IF DEFERRED	Delay in acceleration of Projects
DEPARTMENT/DIVISION	Financial Management/Purchasing	AUTHORIZED BY TITLE	 Jim Seuffert, Director
CONTACT PERSON TELEPHONE/EXTENSION	Blair C. Getz, Negotiator X 3053 Rob Cuthbert, Purchasing X 5860	PRESENTER/TITLE TELEPHONE/EXTENSION	Charlie Bishop, Director, Property Management Department X 3004
ADMINISTRATIVE APPROVAL			

ACTION DESIRED
INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED

Authorize the County Administrator or his designee to execute Addendum #3 to extend the Agreement for Professional Services for Surveying and Land/Aerial Mapping for a period of one (1) year and no fee increases with ZNS Engineering L.C., Bradenton, FL; George F. Young, Inc., Bradenton, FL; and Hyatt Survey Services, Inc., Bradenton, FL in accordance with the same prices, terms, and conditions of the original Agreements.

ENABLING/REGULATING AUTHORITY
Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy

Manatee County Purchasing Code Section 2-26-45, Contracts and Administration.

BACKGROUND/DISCUSSION

- Renewal is recommended with the Manatee County firms that are providing these services.
- Funding is assigned to each specific project as a work assignment.
- See page two

APPROVED IN OPEN SESSION

NOV 08 2011



COUNTY ATTORNEY REVIEW

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

Check appropriate box	REVIEWED
<input type="checkbox"/>	Written Comments: <input type="checkbox"/> Attached <input type="checkbox"/> Available from Attorney (Attorney's initials: ___)
<input type="checkbox"/>	NOT REVIEWED
<input checked="" type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)
<input type="checkbox"/>	OTHER: County Attorney review, if necessary, will be requested after negotiations have concluded.

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:	
Department memorandum dated October 10, 2011 ZNS Engineering (2 originals) George F. Young, Inc. (2 originals) Hyatt Survey Services, Inc. (2 originals)	Original to Board Records; ZNS Engineering, 201 5 th Avenue Drive East, Bradenton, FL 34208; George F. Young, Inc., 10540 Portal Crossing, Suite 105, Bradenton, FL 34211; Hyatt Survey Services, Inc., 11007 8 th Avenue East, Bradenton, FL 34212. Copies to Blair Getz / Purchasing and Jon Berry / Property Management ✓ 11-9-11 ✓	
COST: Estimate of \$350,000 for the extension period	SOURCE (ACCT # & NAME):	Determined by Work Assignment
COMMENTS: N/A	AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)	N/A

#2

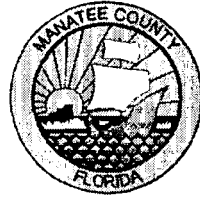
- Addendum #3 provides services needed by the Property Management Department to enable it to have the capability to accomplish on an as required basis, surveying and land mapping projects that may include but are not limited to: aerial photography, digital mapping, Ortho Raster Imaging, digital terrain modeling, topographic mapping and planimetric mapping. Other services include preparation of descriptions for use in legal instruments of conveyance of real property and property rights; preparation of subdivision planning maps and record plats; direct route surveys, boundary surveys, right-of-way surveys, topographic surveys, as-built surveys, hydrographic surveys and underground utility location surveys.
- 12/16/08 the Board of County Commissioners executed Agreements with Florida Design, Inc. of New Port Richey; ZNS Engineering, L.C. of Bradenton; George F. Young, Inc. of Bradenton; Hyatt Survey Services, Inc. of Bradenton to provide the County with the services referenced in the BACKGROUND / DISCUSSION section, page one, of this Agenda. These Agreements are for an initial period of one (1) year with four (4) one (1) year extension options upon mutual agreement of the County and the Consultants. The Agreement with the Pasco County firm (Florida Design, Inc.) was withdrawn during the award of Addendum #1 to be consistent with the Board's direction on supporting the local economy.
- Addendum #3 extends the agreement for one (1) year from the day following the original Agreement expiration date for all three firms. The FEE RATES found in the original Agreement shall remain unchanged. All firms named in this Agreement have agreed to engage in a twelve (12) month renewal at the same fees, terms and conditions as the original Agreement.
- The cost per year for this Agreement is estimated at \$350,000.00. This range is based on an analysis of projected requirements for the duration of the Agreement.
- These projects will be managed by Property Management Department.

APPROVED IN OPEN SESSION

NOV 08 2011

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

MEMORANDUM



Property Management Department
Survey Division
1112 Manatee Ave. W. – Suite 801
Bradenton, FL 34205

Phone: 941.749.3024
Fax: 941.749.3022
www.mymanatee.org

MANATEE COUNTY FLORIDA

To: Melissa Assha, Contracts and Buyer Manager- Purchasing Division
From: Charlie Bishop, PMP, Director *CB*
Thru: Todd Boyle, Survey Division Manager *TB*
Date: October 10, 2011
Subject: Agreements for Survey and Land Aerial Mapping Services

The above referenced contracts with George F Young Inc., Hyatt Survey Services Inc. and ZNS Engineering L.C. are due to expire on 12/15/2011.

Each firm has performed adequately; therefore we wish to exercise the third of four options to renew their contracts for one year from December 16, 2011 through December 15, 2012. Upon completion of the one year extension, the Property Management Department will make a recommendation regarding additional extensions to the Purchasing Division of the Financial Management Department. It is anticipated that work issued to the consultants will not exceed \$350,000.00 during this extension period.

Thank you for your assistance in this matter.

cc Charlie Bishop, PMP, Director, Property Management
Todd Boyle, Survey Division Manager
Project File: Contracts for Architectural Engineering Services, 7.0
Master Contract File

From: **Vicki Jarratt**

Sent: **Wednesday, November 09, 2011 1:24 PM**

To: **'blair.getz@mymanatee.org'; 'jon.berry@mymanatee.org'**

Subject: **Professional Services for Surveying and Land/Aerial Mapping**

Attachments: **BC20111108DOC024.PDF**

Attached are Addendum 3 to Agreements for Professional Services for Surveying and Land/Aerial Mapping approved by the BCC on 11/8/11.

Best regards,

Vicki Jarratt

Board Records

For R.B. "Chips" Shore

Manatee County Clerk of Circuit Court & Comptroller

www.ManateeClerk.com

vicki.jarratt@manateeclerk.com

749-1800 Ext. 4185

"Pride in Service with a Vision to the Future"