

MANATEE COUNTY GOVERNMENT

AGENDA MEMORANDUM

SUBJECT	Retirement Award Rob Cuthbert	TYPE AGENDA ITEM	Presentation
DATE REQUESTED	December 6, 2011	DATE SUBMITTED/REVISED	November 16, 2011
BRIEFINGS? Who?	None	CONSEQUENCES IF DEFERRED	Lack of Employee Recognition
DEPARTMENT/DIVISION	Human Resources Department	AUTHORIZED BY TITLE	Dale Garcia, Director Human Resources Department <i>DG</i>
CONTACT PERSON TELEPHONE/EXTENSION	Michelle Petrilla ext. 3863	PRESENTER/TITLE TELEPHONE/EXTENSION	Jim Seuffert, Director Financial Management Department
ADMINISTRATIVE APPROVAL		<i>[Signature]</i>	

ACTION DESIRED INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED
Presentation of retirement award to Rob Cuthbert, Purchasing Division Manager, Financial Management Department, honoring his 21 years of service with Manatee County Government.

ENABLING/REGULATING AUTHORITY Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy
Ordinance 97-28 - Ordinance providing that certain expenditures constitute valid and proper County purposes (1) awards. Resolution R-97-191 - Employee Recognition Program

BACKGROUND/DISCUSSION
This is a retirement award honoring an employee's dedicated service to Manatee County Government.

COUNTY ATTORNEY REVIEW	
Check appropriate box	
<input type="checkbox"/>	REVIEWED Written Comments: <input type="checkbox"/> Attached <input type="checkbox"/> Available from Attorney (Attorney's initials: _____)
<input checked="" type="checkbox"/>	NOT REVIEWED (No apparent legal issues.)
<input type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)
<input type="checkbox"/>	OTHER

APPROVED IN OPEN SESSION
DEC 06 2011
BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

ATTACHMENTS: (List in order as attached)		INSTRUCTIONS TO BOARD RECORDS:	
None		None	
COST:	\$130.00	SOURCE (ACCT # & NAME):	0010003700-549001-Awards Ad Valorem Tax
COMMENTS:	None	AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)	None