

January 8, 2013 Regular Meeting
Agenda Item #10

Subject

Authorization to Solicit a Small Dollar Concession

Briefings

None

Contact and/or Presenter Information

Cynthia Gray / Sr. Admin. Specialist / x 6002

Carolyn Angiolillo / Recreation Division Manager / x 6008

APPROVED In Open Session Manatee County Board of County Commissioners
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Action Requested

Approval to proceed to engage in a competitive solicitation process to identify a vendor who can provide coordination of an open air market in the proximity of the Coquina Beach Cafe on all Sundays except Holidays, from November through April.

Enabling/Regulating Authority

FS 125 - Section 2-26-44 of the Manatee County Code.

Background Discussion

Currently, a vendor has been coordinating a market in the desired location under a Special Event Permit. The event has been popular, and in order to be a permanent seasonal activity a concession agreement is needed through the competitive bid process.

The Parks and Recreation Department is seeking authorization from the Board of County Commissioners to allow the Purchasing Division to solicit a small dollar concession for a produce and merchandise market at Coquina Beach.

According to Section 2-26-44 of the Manatee County Code - Small Dollar Concessions, the County Administrator shall have the authority to authorize the purchasing official to enter into concession license agreements with appropriately qualified and licensed business entities where the total negotiated revenue to be realized by the county does not exceed fifty thousand dollars (\$50,000) per year during the term of the agreement.

According to Section 2-24-11 of the Manatee County Code, which governs small dollar concessions, no such

agreement shall be signed by the purchasing official prior to the county commission being informed in an agenda item of the location and nature of the intended concession.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

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Instructions to Board Records

Please forward a copy of the approved agenda item to:

Cynthia Gray, Parks and Recreation Department EMAILED 1/9/13/PK

Cost and Funds Source Account Number and Name

None

Amount and Frequency of Recurring Costs

None

From: [Pati Kopke](#)
To: ["cynthia.gray@mymanatee.org"](mailto:cynthia.gray@mymanatee.org)
Subject: SMALL DOLLAR CONCESSION
Date: Wednesday, January 09, 2013 1:54:00 PM
Attachments: [BC20130108DOCA10.pdf](#)

Attached please find a copy of the above referenced agenda package that was approved at the 1/8/13 BCC meeting.

It's a beautiful day, go out and enjoy it :)

Pati Kopke
Board Records
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