

February 12, 2013, Regular Meeting  
Agenda Item #14

February 12, 2013

**APPROVED IN OPEN SESSION**  
**BOARD OF COUNTY COMMISSIONERS, MANATEE COUNTY**

Subject

Insurance Renewals: CSX Liability, Crime, Boiler & Machinery

Briefings

None

Contact and/or Presenter Information

Raymond Carter, Risk Manager, ext. 3782

Action Requested

Motion to approve the purchase of Boiler & Machinery coverage for \$53,689.00, Crime Coverage \$3,247.68, and CSX – General Liability coverage for \$13,710.96, for a total cost of \$70,647.64, and allow the County Attorney or his designee to execute all related documents.

Enabling/Regulating Authority

Ordinance 08-49

Background Discussion

Boiler & Machinery

Manatee County purchases a Boiler and Machinery insurance policy to protect the County from losses due to a mechanical failure to equipment such as air conditioning systems, damage to large electrical motors and other systems that may fail due a to mechanical problem. The coverage has a total loss limit of \$50,000,000.00 and a deductible of \$5,000.00 per occurrence except for losses to air conditioning and refrigeration units. A minimum deductible of \$10,000 would apply to these types of losses. All terms, conditions, etc. remain the same per the expiring policy with the carrier C.N.A. for a total annual premium of \$53,689.00 with an effective renewal date of March 1, 2013. This represents an increase in premium from expiring of \$4,262. This premium increase is due to a Boiler & Machinery loss that took place on March 30, 2012, from a valve that failed in a system resulting in water damage to the building and computer equipment located at 4751 66th Street West. The total recovery for this claim from the carrier was \$37,033.55.

Crime

The County also purchases a Crime Policy for coverage against acts of employee dishonesty for theft of money or securities. For the 2013 Crime renewal we are recommending increasing the limits from \$100,000

Manatee County Government Administrative Center  
Commission Chambers, First Floor  
9:00 a.m. - February 12, 2013

to \$500,000. To obtain this increased coverage, the premium will increase by \$1,414 above last year's renewal. Due to the large amount of monies and securities handled throughout County Operations, Risk Management is recommending increasing this coverage. The annual premium for the Crime renewal at the increased limits is \$3,247.68 with a renewal date of March 1, 2013. The deductible remains the same at \$25,000 per occurrence.

CSX – General Liability

The County also purchases a CSX-General Liability insurance policy to maintain a contractual requirement with CSX Railroad. There are two different projects that are covered under this policy: (1) fiber optics that were installed underneath 8 railroad crossings and (2) storm water drain pipes installed at 2 railroad crossings. The annual premium for this policy is \$13,710.96 with a renewal date of March 3, 2013. The deductible for this policy remains per expiring at \$5,000.

The County Attorney recommends purchasing the Boiler & Machinery coverage from C.N.A. in the amount of \$53,689.00, the Crime coverage in the amount of \$3,247.68, and the CSX-General Liability coverage in the amount of \$13,710.96, for a total of \$70,647.64. The County Attorney also requests authorization to allow him or his designee to execute all related documents.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please return a copy of the approved agenda to Risk Management ([raymond.carter@mymanatee.org](mailto:raymond.carter@mymanatee.org)).

*Sent Via Email 2/19/13 (vj)*

Cost and Funds Source Account Number and Name

\$70,647.64 Fund 505 Key 5050001500 Object 545000

Amount and Frequency of Recurring Costs

\$70,647.64 One Time Payment

Attachment: [MCBOCC Agenda Item B&M, Crime Option 2 \\$500k and CSX-GL.pdf](#)

**MANATEE COUNTY GOVERNMENT**

*AGENDA MEMORANDUM*

<b>SUBJECT</b>	Boiler & Machinery, Crime and CSX – General Liability Insurance	<b>TYPE AGENDA ITEM</b>	Consent
<b>DATE REQUESTED</b>	February 12, 2013	<b>DATE SUBMITTED/REVISED</b>	January 31, 2013
<b>BRIEFINGS? WHO?</b>	No	<b>CONSEQUENCES IF DEFERRED</b>	Policies will expire
<b>DEPARTMENT/DIVISION</b>	County Attorney's Office	<b>AUTHORIZED BY TITLE</b>	Mitchell Palmer, County Attorney
<b>CONTACT PERSON TELEPHONE/EXTENSION</b>	Raymond Cater, Risk Manager, ext. 3782	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	Raymond Carter, Risk Manager ext 3782
<b>ADMINISTRATIVE APPROVAL</b>			

<b>ACTION DESIRED</b>
<b>INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED</b>
Motion to approve the purchase of Boiler & Machinery coverage for \$53,689.00, Crime Coverage \$3,247.68 and CSX – General Liability coverage for \$13,710.96 for a total cost of \$70,647.64 and allow the County Attorney or his designee execute all related documents.

<b>ENABLING/REGULATING AUTHORITY</b>
<b>Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy</b>
Ordinance 08-49

<b>BACKGROUND/DISCUSSION</b>
<b>BOILER &amp; MACHINERY</b>
Manatee County purchases a Boiler and Machinery insurance policy to protect the County from losses due to a mechanical failure to equipment such as air conditioning systems, damage to large electrical motors and other systems that may fail due a to mechanical problem. The coverage has a total loss limit of \$50,000,000.00 and a deductible of \$5,000.00 per occurrence except for losses to air conditioning and refrigeration units. A minimum deductible of \$10,000 would apply to these types of losses. All terms, conditions, etc. remain the same per the expiring policy with the carrier C.N.A. for a total annual premium of \$53,689.00 with an effective renewal date of March 1 2013. This represents an increase in premium from expiring of \$4,262. This premium increase is due to a Boiler & Machinery loss that took place on March 30, 2012 from a valve that failed in a system resulting in water damage to the building and computer equipment located at 4751 66 <sup>th</sup> Street West. The total recovery for this claim from the carrier was \$37,033.55.
<b>CRIME</b>
The County also purchases a Crime Policy for coverage against acts of employee dishonesty for theft of money or securities. For the 2013 Crime renewal we are recommending increasing the limits from \$100,000 to \$500,000. To obtain this increased coverage the premium will increase by \$1,414 above last year's renewal. Due to the large amount of monies and securities handled throughout County Operations Risk Management is recommending increasing this coverage. The annual premium for the Crime renewal at the increased limits is \$3,247.68 with a renewal date of March 1 2013. The deductible remains the same at \$25,000 per occurrence.
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**COUNTY ATTORNEY REVIEW**

Check appropriate box	
<input type="checkbox"/>	REVIEWED Written Attachments: <input type="checkbox"/> Attached <input type="checkbox"/> Available from Attorney (Attorney's initials: _____)
<input type="checkbox"/>	NOT REVIEWED (No apparent legal issues.)
<input type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)
<b>ATTACHMENTS:</b>	<b>(List in order as attached)</b>
Proposal by First Florida Insurance Brokers for Boiler & Machinery, Crime and CSX-General Liability insurance	INSTRUCTIONS TO BOARD RECORDS: Please return a copy of the approved agenda to Risk Management
<b>COST:</b>	\$70,647.64
<b>COMMENTS:</b>	<b>SOURCE (ACCT # &amp; NAME):</b>
	<b>AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)</b>

**Subject**

Renewal of Boiler & Machinery, Crime and CSX-General Liability Insurance

**Briefings**

None

**Contact and/or Presenter Information**

Raymond Carter, Risk Manager

**Action Requested**

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**Enabling/Regulating Authority**

Ordinance 08-49

**Background and Discussion**

**BOILER & MACHINERY**

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**County Attorney Review**

Not Reviewed (No Apparent Legal Issues)

**Explanation of other**

**Reviewing Attorney**

N/A