


TO: Finance Department
FROM: Vicki Tessmer, Board Records Supervisor
RE: Cash Bond Release – Riva Trace
DATE: February 13, 2013



Please release First Federal Savings Bank of Florida Cashier Check Numbers 23000917 and 23000972, \$5,684, accepted by the Board of County Commissioners on February 28, 2012 (supporting material is attached for your information). Please send confirmation of payment to Jane Oliver, Bond Coordinator, at jane.oliver@mymanatee.org.

Please return the check to: Carlos Beruff
President of Riva Trace LLC
2212 58th Avenue East
Bradenton, FL 34203

Thank you for your assistance.

RBS/VT/qa
Attachments

**MANATEE COUNTY
BOARD OF COUNTY COMMISSIONERS
AUDIT SLIP**

BR0003
AUDIT SLIP NUMBER

Carlos Beruff, President of Riva Trace LLC
Vendor Name

2212 58th Avenue East
Address

Bradenton FL 34203
City State Zip Code

Phone number

I hereby certify that the materials or services have been received, inspected and found satisfactory for the purpose for which they were purchased.
(ONLY COMPLETE IF ITEMS HAVE BEEN RECEIVED)

Received by _____ Date _____

Wabi Jessner
Payment Authorization by:

Board Records
Dept/Div

Quantana Acevedo
Contact Person

749-1800 ext. 4183
Phone

REASON FOR PURCHASE Bond Release

ITEM	GENERIC DESCRIPTION	QTY	UNIT	AMOUNT	ACCT KEY	OJB	JL NUMBER	ACTIVITY
	Cashier Checks:							
	23000917	1		\$2,884	1010000000	22900	250067	3003
	23000972	1		\$2,800	1010000000	22900	250067	3003

TOTAL AMOUNT \$ \$5,684.00

FINANCE USE ONLY

DESC _____ PE ID _____ PO _____

INV NUMBER _____ INV AMT \$ _____ INV DATE _____

DUE DATE _____ TERMS _____ DISCOUNT _____ SEP CK _____

RELATE CODES _____ SEC REF _____ DIVISION _____

VENDOR ACCT# _____