

REVISED February 12, 2013, Regular Meeting
Agenda Item #32

APPROVED IN OPEN SESSION

FEB 12 2013

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

Subject

Bad Debt Write Off

Briefings

None

Contact and/or Presenter Information

Carmen Shuler-Mosley, Fiscal Operations Division Manager, Public Works Department

Action Requested

Authorization for Public Works Department/Transit Division to write off accounts receivable amount from one account in the amount of \$60.00.

Enabling/Regulating Authority

Florida State Statute 17.041 requires Board of County Commissioners approval of bad debt write off.

Background Discussion

Public Works Department/Transit Division has followed established procedures in attempting to collect the accounts receivable item. This includes a letter sent requesting payment for the NSF bank returned check in the amount of \$60.00.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please provide approved copy to Christine Chapman (christine.chapman@mymanatee.org), Fiscal Analyst, Public Works Department, Transit Division, ext. 7439.

Cost and Funds Source Account Number and Name

4350000000 Transit

Amount and Frequency of Recurring Costs

None

Attachment: Transit Bad Debt Write Off 2013.pdf

✓ 12/13/13