

March 12, 2013 - Regular Meeting
Agenda Item #5

Subject

Employee of the Month - Fran Barba

Briefings

None

APPROVED In Open Session Manatee County Board of County Commissioners
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Contact and/or Presenter Information

Contact: Tamie Langman, ERC Program Coordinator, Ext. 3861

Presenter: Cheri Coryea, Neighborhood Services Director

Action Requested

Presentation of the March 2013 Employee of the Month awarded to Fran Barba, Librarian I, Neighborhood Services Department.

Enabling/Regulating Authority

Ordinance 97-28-Ordinance providing that certain expenditures constitute valid and proper County purposes (1) awards.

Resolution R-97-191 - Employee Recognition Program

Background Discussion

This award is presented monthly.

A designated parking space will be available to the "Employee of the Month".

This employee will receive a \$100.00 cash award and a paid day off to be used within 12 months of the BCC Presentation.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

None

Cost and Funds Source Account Number and Name

\$125.00 0010003700-549001-Awards, Ad Valorem Tax

Amount and Frequency of Recurring Costs

None

Attachment: [Barba EOM.pdf](#)

Attachment: [Barba iNet.pdf](#)

HUMAN RESOURCES

SUBMITTED TO ERPC 7/31/12 ELIGIBLE FOR CONSIDERATION FROM JUL 26 2012 8/12 TO 2/13
(no Dec)



MANATEE COUNTY GOVERNMENT

"EMPLOYEE OF THE MONTH" NOMINATION FORM

DATE: 7/13/2012

(PLEASE PRINT)

NAME: Francis 'Fran' Barba

M000292

DEPARTMENT: Neighborhood Services

DIVISION: Library Services

JOB TITLE: Librarian I - Adult Services Department

DATE OF HIRE: 10/12/1982

NOMINATED BY: Erin Cartwright

PHONE#: x6333

1. BRIEFLY DESCRIBE THE JOB DUTIES OF THE NOMINEE:

Ms. Barba is responsible for assisting patrons on the reference desk with reader's advisory services and catalog searches, as well as assisting with computer issues, e-government services and e-reader help. Off the desk, Fran also helps create database pathfinders, develops adult programming, and assists with Interlibrary Loans.

2. DESCRIBE THE CHARACTERISTICS AND JOB COMMITMENT/PERFORMANCE THAT MAKES THIS NOMINEE EXCEL ABOVE AND BEYOND OTHER COUNTY EMPLOYEES.

Ms. Barba is the kind of public employee that others should strive to be. She is endlessly giving to patrons with her assistance and patience at our busy reference desk. She can always be counted on to assist other staff members by covering desk time or helping with projects. Ever diligent to master new technologies that effect the community we serve, she often steps out of her comfort zone to help solve technical problems with e-readers, ipads, and our new databases.

3. SUBSTANTIATE WHY THOSE CHARACTERISTICS JUSTIFY THIS EMPLOYEE TO BE RECOGNIZED AS A MANATEE COUNTY "EMPLOYEE OF THE MONTH". (BE AS SPECIFIC AS POSSIBLE.)

Fran is the type of librarian who seeks out questions from our patrons. It is rare to see her ever sit at the desk and wait for someone to seek her out for help. She is proactive and wants to make sure our patrons receive the best assistance possible. This rare trait makes her invaluable to our library system and an exemplary county employee.

4. HOW DOES THIS EMPLOYEE BEST EXEMPLIFY THE COUNTY'S MISSION STATEMENT:

To see Ms. Barba work with our patrons is the perfect example of the county's mission statement. She cares about this community and wants to help educate each patron that comes through our door. I believe the excellent service that she provides to patrons and staff on a daily basis is not only a direct reflection of what the county hopes all employees achieve but also one we can learn from and replicate daily.

MANATEE COUNTY
MISSION STATEMENT

TO SERVE WITH EXCELLENCE
BY USING RESOURCES RESPONSIBLY
TO PRESERVE AND ENHANCE
THE QUALITY OF LIFE
IN MANATEE COUNTY

5. **ADDITIONAL COMMENTS:**
 NOTE: ADDITIONAL DOCUMENTATION AND/OR COMMENDATIONS MAY BE ATTACHED (UP TO 10 PAGES).

EMPLOYEE'S SUPERVISOR Approved/Disapproved: <i>[Signature]</i>	Date: <i>7/16/12</i>
Supervisor's Comments:	
DEPARTMENT DIRECTOR Approved/Disapproved: <i>[Signature]</i>	Date: <i>7/24/12</i>
Department Director's Comments:	
Reviewed by Human Resources: <i>[Signature]</i>	Date: <i>7/31/12</i>

DEPARTMENT DIRECTOR - NOTE:
Please notify Tamie Langman, Human Resources Department of any change in status regarding the nominated employee.

PLEASE SUBMIT YOUR NOMINATION TO THE HUMAN RESOURCES DEPT.
ATTN: Tamie Langman, ERC Coordinator.

I have known Fran Barba for the past 2 ½ years and I can't think of any other co-worker who constantly surprises me more, (and I mean that in a good way!). On the surface Fran may look a bit timid, however that is just a front. To use her phrasing she's a "tough little cookie". She is able to step up and handle difficult patron situations effectively and I'm always amazed at when you'll see her step out of her comfort zone to tackle a new challenge. Just recently she helped organized a program designed for job seekers who need help with resume writing, interview etiquette, etc. Every month as the program begins she writes out a script and makes an announcement throughout the building explaining the program. I know on the inside this type of public recognition makes her uncomfortable but she always delivers perfectly. Every month this is a reminder for me that I need to be more comfortable with being uncomfortable.

I like to pick on Fran because she started working as a librarian before I was even born. But her enjoyment after twenty-seven years of service is a testament to how much she loves her work. I think that's the real reason I wanted to nominate her for this honor; she exemplifies what I hope to achieve in my career: happiness, creativity, and a fresh attitude even after so many years of service.

