

<b>CONTRACT CHANGE ORDER</b> (for Total Contract Adjusted Amount Greater than \$1,000,000)		Change Order No.: 2	
<b>PROJECT:</b> Bayshore on the Lakes		<b>Contract Amount:</b> \$2,010,776.65 (Present Value)	
		<b>Project Number:</b> 6072470	
NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
32x	Removal and relocation of water services - 60 @ \$50 each		\$3,000.00
BY EXECUTION OF THIS CHANGE ORDER THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS CHANGE ORDER HAVE BEEN SATISFIED.			
		<b>TOTAL DECREASE:</b>	<b>TOTAL INCREASE:</b> \$3,000.00
<b>Contractor:</b> CARL HANKINS, INC. <b>Address:</b> 14512 N. Nebraska Avenue <b>City / State:</b> Tampa, Florida		THE NET CHANGE OF \$3,000.00 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$2,010,776.65 TO \$2,013,776.65	
<b>Contractor Signature:</b> <i>Carl Hankins</i> Date <u>01/17/2013</u>		56 CALENDAR DAYS ARE ADDED TO THE SCHEDULE. THE FINAL COMPLETION DATE IS MARCH 24, 2013.	
RECOMMENDATION, CONCURRENCES AND APPROVALS			
	SIGNATURES		DATE
Consultant / Engineer	<i>Dean Miller</i>		<u>1/18/13</u>
Project Manager:	<i>[Signature]</i>		<u>1/28/13</u>
Department Head:	<i>[Signature]</i>		<u>1-28-13</u>
Manatee County Purchasing:	<i>[Signature]</i>		<u>3/12/13</u>
Melissa M. Wendel, CPPO, Purchasing Official Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009			



**Manatee County**

**R.B. "Chips" Shore**

**Clerk of the Circuit Court and Comptroller**

P.O. Box 25400 • Bradenton, Florida 34206 • (941) 749-1800 • FAX (941) 741-4082 • [www.manateeclerk.com](http://www.manateeclerk.com)

**March 13, 2013**

**TO:** Carl Hankins, Inc.  
14512 N. Nebraska Avenue  
Tampa, Florida 33613

**FROM:** Clerk of Circuit Court  
Board Records Department  
Steviemarie Snyder  
P. O. Box 25400  
Bradenton, FL 34206

**SUBJECT: CHANGE ORDER 2 –BAYSHORE ON THE LAKES  
WATERLINE REPLACEMENT PROJECT.**

**Approved:** In open session by the Board of County Commissioners,  
Manatee County, Florida on  
March 12, 2013.

cc: Olga Valchich/Purchasing  
Walter Sowa/Public Works  
Kathleen Casey/Public Works  
Gwen Richards/Public Works  
SS

**"Pride in Service with a Vision to the Future"**

Clerk of Circuit and County Court - Clerk of Board of County Commissioners - County Comptroller, Auditor and Recorder

March 12, 2013 - Regular Meeting  
Agenda Item #12

Subject

Change Order #2, Bayshore on the Lakes Waterline Replacement Project (IFB#11-1897-OV)

Briefings

None

Contact and/or Presenter Information

Contact: Olga Valcich, Purchasing Division - Ext. 3055.

Presenter: Walter Sowa, Project Manager, Public Works - Ext. 7332, Jeff Streitmatter, III, Project Management Division Manager, Public Works - Ext. 7335.

**APPROVED** in Open Session

**Manatee County Board of County  
Commissioners**

Action Requested

Authorize the County Administrator or his designee to execute Change Order #2 to T1200042 with Carl Hankins, Inc., increasing the Agreement amount by \$3,000 from \$2,010,776.65 to \$2,013,776.65 and adding fifty-six (56) calendar days to the completion schedule.

Enabling/Regulating Authority

Manatee County Code of Law.

Background Discussion

Change Order #2 provides for the removal and relocation of water services which were not made a part of the original scope of work. A delay in submitting As-Builts and Test Reports to the FDEP and Fire Marshall resulted in the addition of fifty-six (56) calendar days to the project.

Change Order #1 provided for the additional installation of 1,002 lf of waterline which was not a part of the original scope of work increasing the project amount by \$105,304.50, from \$1,905,472.15 to \$2,010,776.65 and adding thirty (30) additional calendar days to the contract completion date.

Administrative Contract Adjustment (ACA) #1 provided for an additional sixty-five (65) calendar days for additional work and changes in the installation layout of the waterlines with no increase to the contract amount.

November 8, 2011, the BCC executed an Agreement with Carl Hankins, In., Tampa, FL in the amount of \$1,905,472.15.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Original to Board Records. Original to Carl Hankins, Inc., 14512 N. Nebraska Avenue, Tampa, FL 33613.  
Signature Page to Olga Valcich, Purchasing Division ([olga.valcich@mymanatee.org](mailto:olga.valcich@mymanatee.org)), Walter Sowa  
([walter.sowa@mymanatee.org](mailto:walter.sowa@mymanatee.org)), Kathleen Casey ([kathleen.casey@mymanatee.org](mailto:kathleen.casey@mymanatee.org)), Gwen Richards  
([gwen.richards@mymanatee.org](mailto:gwen.richards@mymanatee.org)). Snt email to all individuals and sent one original to Carl Hankins - 3/15/13 SS

Cost and Funds Source Account Number and Name

Utility Rates / 4046072470-534000-6072470

Amount and Frequency of Recurring Costs

N/A

Attachment: [CO#2.Att to Agenda.2.22.2013.pdf](#)

# MEMORANDUM



**PUBLIC WORKS DEPARTMENT**  
Project Management Division  
1022 26th Avenue E.  
Bradenton, FL 34208

**MANATEE COUNTY**  
FLORIDA

Phone: 941-708-7450  
Fax: 941-708-7549  
[www.myanatee.org](http://www.myanatee.org)

**To:** Melissa M. Wendel, CPPO, Purchasing Official  
**From:** Jeff Streitmatter III, P.E., Project Management Division Manager  
**Date:** February 21, 2013  
**Subject:** **Change Order No. 2**  
**Bayshore on the Lakes Waterline Replacement Project**  
**Carl Hankins, Inc.**

## RECOMMENDATION:

Execution of Change Order No. 2 to P.O. T1200042 with Carl Hankins, Inc. increasing the contract amount by \$3,000.00, from \$2,010,776.65 to \$2,013,776.65 and adding 56 calendar days to the contract time. Sixty services are to be removed and relocated and were never contemplated in the original contract, and delays from submitting to FDEP and Fire Marshall are the reason for the need for additional contract time. The funding source for this contract is Recovery Zone Bonds. The additional contract amount is .16 percent of the original contract amount.

## COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 9.5, and Manatee County Purchasing Ordinance.

## BACKGROUND/DISCUSSION:

- November 8, 2011, the BCC executed a contract with Carl Hankins, Inc. in the amount of \$1,905,472.15 for the removal and replacement of waterlines.
- Administrative Contract Adjustment 1 provides for additional time for additional work for the project and changes in the installation layout of the waterlines.
- Change Order 1 provides for additional work for the project, with an additional 1,002' of waterline being added to the project.
- Change Order 2 provides for the additional work of removing and relocating sixty services that were never contemplated in the original contract, and for 56 additional calendar days for delays in submitting to FDEP and Fire Marshall.

JS/ws *43*

cc: Ron Schulhofer, Director, Public Works  
Daniel Gray, Director, Utilities  
Sia Mollanazar, P.E., Deputy Director, Engineering Services  
Water Sowa III, Sr. Engineering Specialist  
Project File: 6072470

2013 FEB 21 PM 10:44  
PURCHASING  
MANATEE COUNTY

**JUSTIFICATION FOR CHANGE**

Change Order No : 2

Project Number: 6072470

**1. NECESSITY FOR CHANGE:**

The time extension requested is due to various issues that have delayed the progress of the project. The most current was gathering the paperwork: i.e. the as-built to date and the testing results; for the FDEP to review and approve. After these items were gathered and submitted to Dean Milton, he then passed on these items to the FDEP for approval. The entire process took slightly over one (1) month. Also needed was to have the approval of the Fire Marshall, which took more time than originally expected. Also, there are now sixty (60) water services that will be removed and relocated.

2. Is change an alternate bid? (yes / no) No

3. Does change substantially alter the physical size of the project? (yes / no) No  
(If yes, explain)

4 Effect of this change on other "Prime" contractors? No

5 Has the Surety and insurance company been notified, if applicable? Notified on 01/17/2013

**From:** [Steviemarie Snyder](mailto:Steviemarie.Snyder)  
**To:** ["olga.valcich@mymanatee.org"](mailto:olga.valcich@mymanatee.org); ["walter.sowa@mymanatee.org"](mailto:walter.sowa@mymanatee.org); ["kathleen.casey@mymanatee.org"](mailto:kathleen.casey@mymanatee.org);  
["gwen.richards@mymanatee.org"](mailto:gwen.richards@mymanatee.org)  
**Cc:** [Steviemarie Snyder](mailto:Steviemarie.Snyder)  
**Subject:** BC20130312DOCA12 - Change order #2  
**Date:** Friday, March 15, 2013 11:17:14 AM  
**Attachments:** [Pages from BC20130312DOCA012.pdf](#)

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Good Morning,

Please see the attached docs. If you have any questions, please let me know.

Have a great weekend!

Thank you,  
Steviemarie Snyder  
Board Records  
For R.B "Chips" Shore  
Manatee County Clerk of the Circuit Court & Comptroller  
[www.ManateeClerk.com](http://www.ManateeClerk.com)  
[steviemarie.snyder@manateeclerk.com](mailto:steviemarie.snyder@manateeclerk.com)  
941-741-4900 x 4181  
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Florida has a very broad Public Records Law. This agency is a public entity and is subject to Chapter 119 of the Florida Statutes, concerning public records. E-mail communications are covered under such laws & therefore e-mail sent or received on this entity's computer system, including your e-mail address, may be disclosed to the public or media upon request.