

RESOLUTION B-13-037
AMENDING THE ANNUAL BUDGET
FOR MANATEE COUNTY, FLORIDA
FOR FISCAL YEAR 2012-2013

WHEREAS, Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2012-2013 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Department: COMMUNITY SERVICES
Fund: GRANTS > 7/03
Description: Appropriates \$4,000 additional grant award from the West Central Florida Area Agency on Aging, Inc., for the FY12 - FY13 Home Care for the Elderly program, as specified in the grant amendment being presented to the Board of County Commissioners along with this budget amendment on April 23, 2013.

Batch ID: BADU216C/D

Reference: BU13000208

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS 23rd DAY OF April, 2013.

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

By: Larry Bustle
Chairman

ATTEST: R.B. SHORE, Clerk
of the Circuit Court

By: Weki Lassner
Deputy Clerk.



THIS AMENDMENT, entered into between the West Central Florida Area Agency on Aging, Inc., hereinafter referred to as the "agency", and Manatee County, a political subdivision of the State of Florida, hereinafter referred to as the "subrecipient", amends Contract No. HCE-12/13-MAN.

The purpose of this amendment is to:

- 1) decrease Section 3, Contract Amount, by **\$10,000.00**;
- 2) decrease Section 5, Source of Funds, by **\$10,000.00**;
- 3) amend Attachment I, Section 3, DOEA Mission Statement;
- 4) amend Attachment I, Section 9(4), Individuals to be Served;
- 5) amend Attachment I, Section 13(1)(e), Delivery of Service to Eligible Clients;
- 6) amend Attachment I, Section 22(2), Remedies for Nonconforming Services;
- 7) introduce Attachment I, Section 29, Financial Consequences; and
- 8) revise and replace ATTACHMENT III, Budget Summary.

1. Section 3, is hereby amended to read:

3. Contract Amount

The agency agrees to pay for services according to the conditions of **ATTACHMENT I** in an amount not to exceed **\$45,700.00**, subject to the availability of funds.

2. Section 5, is hereby amended to read:

5. Source of Funds

The costs of services paid under any other contract or from any other source are not eligible for reimbursement under this contract. The funds awarded to the subrecipient pursuant to this contract are in the state grants and aids appropriations and consist of the following:

Program Title	Funding Source	CSFA #	Fund Amounts
Home Care for the Elderly - Case Management	General Revenue	65001	\$7,853.00
Home Care for the Elderly - Subsidies	General Revenue	65001	\$37,847.00
TOTAL FUNDS CONTAINED IN THIS CONTRACT:			\$45,700.00

3. ATTACHMENT I, Section 3, is hereby amended to read:

3. DOEA Mission Statement

The department's mission is to foster an environment that promotes well-being for Florida's elders and enables them to remain in their homes and communities. The department's vision is of all Floridians aging with dignity, purpose, and independence. The agency, lead agencies and local service providers as partners and stakeholders in Florida's aging services network are expected to support the department's mission, vision, and program priorities.

4. ATTACHMENT I, Section 9(4), is hereby amended to read:

(4) Be physically present and live in the home to provide supervision and to assist in arrangement of services for the client;

5. ATTACHMENT I, Section 13(1)(e), is hereby amended to read:

(e) Have an approved adult caregiver living in the home with them who is willing and able to provide care or assist in arranging for care; and

6. ATTACHMENT I, Section 22(2), is hereby amended to read:

(2) If the subrecipient fails to meet the prescribed quality standards for services, such services will not be reimbursed under this contract. In addition, any nonconforming goods (including home delivered meals) and/or services not meeting such standards will not be reimbursement under this contract. The subrecipient's signature on the request for payment form certifies maintenance of supporting documentation and acknowledgement that the subrecipient shall solely bear the costs associated with preparing or providing nonconforming goods and/or services. The agency requires immediate notice of any significant and/or systemic infractions that compromise the quality, security or continuity of services to clients.

7. ATTACHMENT I, Section 29, is hereby introduced and reads:

29. Financial Consequences

The subrecipient shall ensure the provision of services to the projected number of clients in accordance with the subrecipient's SPA, and any revisions thereto approved by the agency, and within the contract amount. The subrecipient shall ensure expenditure of 100% of the contract amount budgeted for services to clients at the unit rates established in the subrecipient's SPA. In the event the subrecipient has a surplus of 1% or more at the end of the contract term, the agency shall reallocate 1% of the budget for the next contract term to other providers found to be serving clients to the fullest extent of their allocated budgets. If there is a conflict between this paragraph and the Financial Consequences of Non-Performance paragraph in the Master Contract, this paragraph shall have precedence.

8. **ATTACHMENT III**, Budget Summary, is hereby replaced with the revised **ATTACHMENT III**, Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have caused this 4 page amendment to be executed by their officials thereunto duly authorized.

SUBRECIPIENT: Manatee County,
a political subdivision
of the State of Florida

AGENCY: West Central Florida
Area Agency on Aging, Inc.

SIGNED BY: Larry Bustle

SIGNED BY: Lawrence Schonfeld

NAME: Larry Bustle

NAME: Lawrence Schonfeld

TITLE: Chairman

TITLE: Chair, Board of Directors

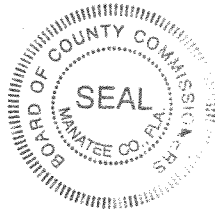
DATE: 4/23/13

DATE: 6/24/13

FEDERAL ID NUMBER: 59-6000727
SUBRECIPIENT FISCAL YEAR END DATE: 9/30

ATTEST: R.B. "CHIPS" SHORE
Clerk of the Circuit Court

By: Debi Jesmer DC



ATTACHMENT III

BUDGET SUMMARY

Provider: Manatee County Community Services

Program: Home Care for the Elderly

Period for Delivery of Services: July 1, 2012 - June 30, 2013

Service	Total Amount	Units of Service	Unit Rate	Undupl Clients
Case Management (CM)	\$ 7,853.00	167	\$ 46.99	19
HCE Subsidies Spending Authority:	\$ -	-	\$ 0.00	-
Subsidies not to exceed	\$ 37,847.00	-	\$ 0.00	-
Authorized subsidies and rates:	\$ -	-	\$ 0.00	-
Basic Subsidies (BASI)	\$ -	-	\$ 106.00	-
Special Subsidies - (Requires	\$ -	-	N/A	-
written approval by the Agency)	\$ -	-	\$ 0.00	-
	\$ -	-	\$ 0.00	-
	\$ -	-	\$ 0.00	-
	\$ -	-	\$ 0.00	-
	\$ -	-	\$ 0.00	-
	\$ -	-	\$ 0.00	-
TOTAL HCE Funding	\$ 45,700.00			
Add: Cash Match	\$ -			
Add: In-Kind Match	\$ -			
Add: Co-Pay Used as Match	\$ -			
Add: Co-Pay Not Used as Match	\$ -			
Add: Non-Match Other Resources	\$ 3,211.00			
TOTAL HCE Budget	\$ 48,911.00			

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a political subdivision
of the State of Florida**

**AGENCY: West Central Florida
Area Agency on Aging, Inc.**

SIGNED BY: Larry Bustle

SIGNED BY: _____

NAME: Larry Bustle

NAME: Lawrence Schonfeld

TITLE: Chairman

TITLE: Chair, Board of Directors

DATE: 4/23/13

DATE: _____

FEDERAL ID NUMBER: 59-6000727
SUBRECIPIENT FISCAL YEAR END DATE: 9/30

ATTEST: R.B. "CHIPS" SHORE
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TOTAL HCE Budget	\$ 48,911.00			

Manatee County Government Administrative Center
Commission Chambers, First Floor
9:00 a.m. - April 23, 2013

April 23, 2013 - Regular Meeting
Agenda Item #12

Subject

Amendment 1 for the Home Care for the Elderly (HCE) grant funds 12/13

Briefings

None

APPROVED IN OPEN SESSION

4/23/2013

Contact and/or Presenter Information

Tracie Adams Ext. 3030

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

Action Requested

Acceptance of Amendment #1 of the HCE-12/13-MAN agreement with the West Central Florida Area Agency on Aging, Inc. for the Home Care for the Elderly Program reducing funding by \$10,000 in order to transfer to another program, adopting a new budget summary and adoption of Budget Resolution B-13-037 amending the annual budget for Manatee County Florida for fiscal year 2012/2013.

Enabling/Regulating Authority

Florida Statutes Chapter 125

Background Discussion

- Manatee County was designated by the Department of Elder Affairs, through the West Central Florida Area Agency on Aging, Inc., as the Lead Agency for the Home Care for the Elderly (HCE) grant program on January 1, 1996.
- HCE grant funds are provided by the state through the West Central Florida Area Agency on Aging, Inc., to provide Case Management, Basic and Special Subsidy services to persons sixty years of age or older to prevent or delay premature institutional placement.
- The HCE program encourages the provision of care for elderly in family type living arrangements in private homes as an alternative to nursing home or other institutional care settings.
- Amendment #1 allows for the transfer of funds (\$4,000) from subsidy into case management due to the initial allotment for case management being under estimated by the state.
- Due to the decreased demand in this program and all clients on the wait list addressed and an increased demand for in-home services under the Community Care for the Elderly Program, Amendment #1 allows for the transfer of \$10,000 from one program to the other.
- Amendment #1 also adopts Budget Resolution B-13-037 showing a change in the annual budget for Manatee County.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Return three originals of amendment and signed Resolution B-13-037 to Community Services. One original will be returned to Board Records when executed by funding source. - Sent docs to Tracy Adams - Comm Svcs on 4/25 -Added to pend docs -SS sent to Judy Moree 5/21/13/pk

Cost and Funds Source Account Number and Name

1739000917 HCE FY 12/13

Amount and Frequency of Recurring Costs

N/A

Attachment: [budget_resolutionhce037dtd042313-HCE Additional.pdf](#)

Attachment: [hceamendment112113DOC.pdf](#)