

# MEMORANDUM



**BUILDING &  
DEVELOPMENT SERVICES**  
*Administration*  
1112 Manatee Avenue West  
Bradenton, FL 34205

**MANATEE COUNTY**  
FLORIDA

Phone: 941.749-3070  
Fax: 941.708-6156  
[www.mymanatee.org](http://www.mymanatee.org)

**To:** Finance  
**Through:** Tammy Boggs, Customer Service Support Manager  
**From:** Sally Dillard, Fiscal Analyst *SD*  
**Date:** July 12, 2013  
**Subject:** Refund Request – Harrison, Kirkland, Pratt & McGuire, P.A. – Receipt #01000680650

*Handwritten signature and date: 7/12/13*

The following individual has requested a refund from this department. I would appreciate processing of the request by your office.

**PETITIONER:** Harrison, Kirkland, Pratt & McGuire, P.A.  
1206 Manatee Ave. W.  
Bradenton, FL 34205

**DESCRIPTION:** Administrative Determination.

APPROVED IN OPEN SESSION

**REASON FOR REQUEST:** Applicant withdrew request.

JUN 30 2013

**RECEIPT DATE:** 06/18/13

BOARD OF COUNTY COMMISSIONERS  
MANATEE COUNTY, FLORIDA

**RECEIPT #:** 01000680650

**REFUND ACCT #:** 107-0000000-329015

\$ 570.00

**RECOMMENDATION:** Approve ( X ) Deny ( )

**REFUND DUE:** \$ 570.00

# MEMORANDUM



Building & Development Services Department  
Comprehensive Planning – Public Hearings Division  
1112 Manatee Avenue West  
Bradenton, FL 34205

MANATEE COUNTY  
FLORIDA

Phone: 941-748-4501  
Fax: 941-708-6152  
[www.mymanatee.org](http://www.mymanatee.org)

**To:** Finance  
**Through:** Robert Schmitt, Planning Division Manager *RS*  
**From:** John Parks, Development Review Technician  
**Date:** July 2, 2013  
**Subject:** REFUND REQUEST

The following individual has requested a refund from this department. It will be appreciated if you process this request by your office.

PETITIONER:	Hugh E. McGuire, Jr. Harrison, Kirkland, Pratt & McGuire, P.A. 1206 Manatee Avenue West Bradenton, Florida 34205
DESCRIPTION:	Project Name: Harrison, Kirkland, Pratt & McGuire AD-13-14 DTS #20130252
REASON FOR REQUEST:	Applicant withdrew request prior to routing. Minimal staff time has been spent – DTS input and minor email correspondence.
DATE PERMIT ISSUED:	6/18/2013 (Invoice Date)
RECEIPT/PERMIT #:	5680650 (Receipt Number)
REFUND ACCT #:	<i>107-0000000-329015</i>

RECOMMENDATION: Approve ( X )      Deny (   )

REFUND AMOUNT DUE: \$570.00 (95% of the initial filing fee)

## REFUND WORKSHEET

<b>Applications Requiring BOCC Approval</b>		<b>Total Fee \$</b> _____
▪	Prior to Routing	95%      Refunded
▪	Prior to Staff Report	30%      Refunded
▪	Prior to Planning Commission Hearing	15%      Refunded
▪	Prior to BOCC Hearing	5%      Refunded
▪	Withdrawn at BOCC Hearing	0      Refunded
<b>TOTAL REFUND DUE \$</b>		_____

<b>Applications Requiring Administrative Approval</b>		<b>Total Fee \$</b> <u>600.00</u>
▪	Prior to Routing	95%      Refunded
▪	Prior to RAM	50%      Refunded
▪	After RAM	0      Refunded
<b>TOTAL REFUND DUE \$</b>		<u>570.00</u>

<b>Applications Requiring Hearing Officer Approval</b>		<b>Total Fee \$</b> _____
▪	Prior to Routing	95%      Refunded
▪	Prior to Staff Report	30%      Refunded
▪	Prior to Hearing Officer Meeting	15%      Refunded
▪	Withdrawn at Hearing Officer Meeting	0      Refunded
<b>TOTAL REFUND DUE \$</b>		_____

The Director may modify the amount of refund based on extenuating circumstances. Please advise:

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Planner: John Parks  
 Administrator: Alvin J. Q.  
 Director: \_\_\_\_\_  
 Date: \_\_\_\_\_

MANATEE COUNTY  
MISC FEES INVOICE

Thank You - Rec.# 5688650 - 5688650  
Case No: -  
Bk./Pg./Doc.# -  
06/18/2013 15:48:04  
jmbcc BCC PERMITTING CASH BOOK  
BCC 28033 600.00

ITEM 1 OF 1

INVOICE # : 01000680650  
INVOICE DATE : 06/18/2013

PRINT DATE : 06/18/2013  
PRINT TIME : 15:48:04  
OPERATOR : jpark  
COPY # : 1

CHECK/MONEY  
ORDER  
Total 600.00  
Receipt Amount 600.00  
Change 0.00

RECEIVED BY : JLP  
REC'D. FROM : HARRISON, KIRKLAND,

CASH DRAWER: 01

Notes .....: 3900 Verna Bethany Rd  
AD-13-14

FEE ID	DESCRIPTION	PAYMENT
AD	ADMIN DETERMINATION	600.00
TOTAL		600.00

METHOD OF PAYMENT	AMOUNT	REFERENCE NUMBER
CHECK	600.00	28033
TOTAL INVOICE :	600.00	

Harrison, Kirkland, Pratt & McGuire, P.A.

28033

DATE	DESCRIPTION	INVOICE #	AMOUNT	CHECK DEDUCTION	NET AMOUNT
06/18/13	137 MANATEE COUNTY Administrative Determination	11352.0000	600.00		600.00

CHECK DATE	CONTROL NUMBER	TOTALS ▶	Gross:	Ded:	Net:
06/18/13	28033		600.00	0.00	600.00

RE: Dunkelgerger AD  
Hugh McGuire  
to:  
'john.parks@mymanatee.org'  
07/01/2013 04:25 PM  
Show Details

John,  
Please go no further with the AD and do refund as you have suggested. Thank you for your help.

Hugh E. McGuire, Jr.  
Harrison, Kirkland, Pratt & McGuire, P.A.  
1206 Manatee Ave. West  
Bradenton, FL 34205  
941-746-1167  
Cell: 941-713-4950  
Fax: 941-746-9229  
[hem@manalaw.com](mailto:hem@manalaw.com)  
[www.manalaw.com](http://www.manalaw.com)

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***IRS CIRCULAR 230 Disclosure: Under U.S. Treasury regulations, we are required to inform you that any tax advice contained in this e-mail or any attachment hereto is not intended to be used, and cannot be used, to avoid penalties imposed under the Internal Revenue Code.***

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**From:** john.parks@mymanatee.org [<mailto:john.parks@mymanatee.org>]  
**Sent:** Monday, July 01, 2013 2:11 PM  
**To:** Hugh McGuire  
**Subject:** Fw: Dunkelgerger AD

Hugh,

I understand we are not to move forward with your firm's AD request. Please reply with a request for a refund. I believe I can process a refund of \$570 or 95% based on the limited time spent so far.

Please contact me with any questions.

Thank you,

John Parks  
Development Review Technician  
Manatee County Building and Development Services Department  
1112 Manatee Ave. West, 4th Floor  
Bradenton, FL 34205  
941-748-4501 ext. 6215  
[john.parks@mymanatee.org](mailto:john.parks@mymanatee.org)

----- Forwarded by John Parks/MCG on 07/01/2013 02:10 PM -----

From: John Parks/MCG

Selected 1 Acct Keys

User: Dillard, Sally

Transaction Details

07/12/13

SELECT GL Account Key: 1070000000 ; Object: 329015

SELECT Date Range: 06/01/2013 - 06/20/2013

GL Side BC-BCC GENERAL LEDGER

ACCOUNT NUMBER	Acct Key Title	Object	Desc.
=====	=====	=====	=====
107-0000000-329015	Unincorp Svcs	Plan doc/info	

Date	Reference	Sb	Misc	Description	Amount
=====	=====	==	====	=====	=====
06/03/13	BC06033P	2013 CR		BCC PLAN DOC/INFO	50.00
06/04/13	BC06043P	2013 CR		BCC PLAN DOC/INFO	950.00
06/05/13	BC06053P	2013 CR		BCC PLAN DOC/INFO	300.00
06/06/13	BC06063P	2013 CR		BCC PLAN DOC/INFO	300.00
06/11/13	BC06113P	2013 CR		BCC PLAN DOC/INFO	350.00
06/12/13	BC06123P	2013 CR		BCC PLAN DOC/INFO	50.00
06/17/13	BC06173P	2013 CR		BCC PLAN DOC/INFO	50.00
06/18/13	BC06183P	2013 CR		BCC PLAN DOC/INFO	1,500.00
06/19/13	BC06193P	2013 CR		BCC PLAN DOC/INFO	300.00
06/20/13	BC06203P	2013 CR		BCC PLAN DOC/INFO	350.00

Hit RETURN for more, PRINT to print page, CONTInue, or STOP: