

# EMAIL TRANSMITTAL



FINANCIAL MANAGEMENT  
DEPARTMENT  
Purchasing Division  
1112 Manatee Avenue West  
Bradenton, FL 34205

MANATEE COUNTY  
FLORIDA

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**To:** Vicki Tessmer, Supervisor  
Board Records

**From:** Donna M. Stevens  
Purchasing Office

**Date:** July 11, 2013

**Subject:** Contract Change Order # 3 to: Florida Safety Contractors, Inc. (T1200181)  
IFB# 12-1664-DS (Cortez Road @ 5<sup>th</sup> Street West) (427951-1-58-01)

Please accept into record the enclosed executed Change Order # 3 with Florida Safety Contractors, Inc. with the mailing address of 11825 Jackson Road, Thonotosassa, Florida 33592, for Cortez Road @ 5<sup>th</sup> Street West The Contract change order # 3 is issued to provide for 28 additional days and a zero increase to the original contract price. The additional 28 calendar days are due to the repair of the new pavement on Cortez Road and 5<sup>th</sup> Street West. The 28 days will change the contract completion date from June 21, 2013 to **July 19, 2013**.

The Contract change order # 3 is in accordance with Manatee County Code of Laws, Manatee County Purchasing Ordinance and the Standard and Procedures approved by the County Administrator.

Please forward for inclusion in the Board of County Commissioners Consent Agenda, Clerk's Consent Calendar.

Instructions to Board Records:

**Florida Safety Contractors, Inc. 11825 Jackson Road, Thonotosassa, Florida 33592**  
**(Email: k.reichart@floridasafetycontractors.com)**

Board Records

**Recording Confirmation to:** Donna M. Stevens, Purchasing Department  
Eyra Cash, Public Works Department Project Engineer II  
Towanda Brinson, Clerk of the Circuit Court

If you require any additional background or information, please call me at Ext. 3045.  
Thank you.

/ds Attachments to Board Records only: (signed and dated: Donna M. Stevens)  
1) Contract change order # 3 documents (1 copy)  
2) Department Memorandum June 21, 2013

# CONTRACT CHANGE ORDER

(For Adjustment Amounts Less Than \$1,000,000.)

PROJECT: 427951-1-58-01-1-58-01 Cortez Road (SR 684) @ 5th Street West

Change Order No.: # 3

Contract Amount:  
(Present Value) \$205,251.02

FPN: 427951-1-58-01 County Project # 6052960

NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
1	Addition of 28 calendar days to the total contract time due to repair of the new pavement on Cortez Road and 5th Street West. The 28 days will change the contract completion date from June 21, 2013 to July 19, 2013.		\$0.00
BY EXECUTION OF THIS CHANGE ORDER THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS CHANGE ORDER HAVE BEEN SATISFIED.			
		<b>TOTAL DECREASE:</b>	<b>TOTAL INCREASE:</b> \$0.00
<b>Contractor:</b> Florida Safety Contractors, Inc. <b>Address:</b> 11825 Jackson Road <b>City / State:</b> Thonotosassa, Florida 33592		THE NET CHANGE OF \$0.00 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$205,251.02 TO \$205,251.02	
<b>Contractor Signature:</b> <span style="margin-left: 50px;">Date <u>6/14/13</u></span>		28 CALENDAR DAYS ARE ADDED TO THE SCHEDULE WHICH CHANGES THE FINAL COMPLETION DATE TO <u>JULY 19, 2013.</u>	

### RECOMMENDATION, CONCURRENCES AND APPROVALS

	SIGNATURES	DATE
Consultant  Engineer		<u>6/14/13</u>
Project Manager:		<u>6/14/13</u>
Department Head:		<u>6-20-13</u>
Manatee County Purchasing		<u>7/11/2013</u>
Melissa M. Wendel, CPPO, Purchasing Official Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009		

JUSTIFICATION FOR CHANGE

Change Order No : # 3

FPN: 427951-1-58-01 County Project # 6052960

1. **NECESSITY FOR CHANGE:**

Addition of 28 calendar days to the total contract time due to repair of the new pavement on Cortez Road and 5th Street West. The 28 days will change the contract completion date from June 21, 2013 to July 19, 2013.

2. Is change an alternate bid? (If yes, explain): No

3. Does change substantially alter the physical size of the project? (If yes, explain): No

4. Effect of this change on other "Prime" contractors?: None

5. Has the Surety and insurance company been notified, if applicable? CONTRACTOR RESPONSIBILITY

# MEMORANDUM



**PUBLIC WORKS DEPARTMENT**  
Project Management  
1022 26th Avenue E.  
Bradenton, FL 34208

**MANATEE COUNTY**  
FLORIDA

Phone: 941-708-7450  
Fax: 941-708-7549  
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**To:** Melissa M. Wendel, CPPO, Purchasing Official  
**From:** Jeff Streitmatter III, P.E., Project Management Division Manager  
**Date:** June 21, 2013  
**Subject:** **Contract Change Order No. #3**  
**Cortez Road @ 5<sup>th</sup> Street West - #6052960**  
**Florida Safety Contractors, Inc.**

## **RECOMMENDATION:**

Execution of Change Order No. # 3 to P.O. #T1200181 with Florida Safety Contractors, Inc., adding 28 calendar days to the contract time. The funding source for this contract is Local Option Gas Taxes.

## **COMPREHENSIVE PLAN/POLICY DETERMINATION:**

The services requested are consistent with Comprehensive Plan Goal 5.1, and Manatee County Purchasing Ordinance.

## **BACKGROUND/DISCUSSION:**

- September 12, 2012, the BCC executed a contract with Florida Safety Contractors, Inc, in the amount of \$205,251.02 for the signal update at the intersection of Cortez Road and 5<sup>th</sup> Street West.
- Change Order No. #1 was executed by the BCC January 7, 2013. CO #1 added 77 calendar days due to signal re-design requested by FDOT and adjusted the completion date to May 7, 2013 with no monetary increase.
- Change Order No. #2 was executed by the BCC June 11, 2013. CO #2 added 45 calendar days due to repair of the new pavement on Cortez Road and 5<sup>th</sup> Street West and adjusted completion date to June 21, 2013 with no monetary increase.

- Change Order No. #3 adds 28 calendar days due to additional time required to repair the new pavement on Cortez Road and 5<sup>th</sup> Street West and adjusted completion date to July 19, 2013 with no monetary increase.

JS/ec

cc: Ron Schulhofer, Director, Public Works  
Sia Mollanazar, P.E., Deputy Director, Engineering Services  
Eyra Cash, P.E., Project Engineer II  
Project File: 6052960