

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

ACCEPTED IN OPEN SESSION August 27, 2013
BOARD OF COUNTY COMMISSIONERS, MANATEE COUNTY

July 29, 2013

Clerk of the Board of County Commissioners
Manatee County BOCC
P.O. Box 1000
Bradenton, FL 34206-1000

RECEIVED
AUG 12 2013
BOARD RECORDS

Re: Greyhawk Landing Community Development District

Dear Sir/Madam:

Attached please find a copy of Resolution 2012-12 identifying the Fiscal Year 2013/2014 meeting schedule for the Greyhawk Landing Community Development District, which is being submitted to you pursuant to Chapter 190, Florida Statutes.

Sincerely,


Greg Cox
District Manager

Enclosure: Resolution 2013-12
2013/2014 Meeting Schedule

RESOLUTION 2013-12

**A RESOLUTION OF THE GREYHAWK LANDING
COMMUNITY DEVELOPMENT DISTRICT ADOPTING THE
ANNUAL MEETING SCHEDULE FOR FISCAL YEAR
2013/2014**

WHEREAS, the Greyhawk Landing Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Manatee County, Florida; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time and location of the District's meetings; and

WHEREAS, the Board has proposed the Fiscal Year 2013/2014 annual meeting schedule as attached in **Exhibit A**;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE GREYHAWK LANDING
COMMUNITY DEVELOPMENT DISTRICT**

1. The Fiscal Year 2012/2013 annual public meeting schedule attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with the requirements of Florida law.

This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 25th DAY OF JULY, 2013.

ATTEST:

GREYHAWK LANDING COMMUNITY
DEVELOPMENT DISTRICT



SECRETARY/ASST. SECRETARY



CHAIRMAN/VICE CHAIRMAN

EXHIBIT "A"
BOARD OF SUPERVISORS MEETING DATES
GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2013/2014

October 24, 2013
November 20, 2013
December 17, 2013
January 23, 2014
February 27, 2014
March 27, 2014
April 24, 2014
May 22, 2014
June 26, 2014
July 24, 2014
August 28, 2014
September 25, 2014

All meetings will convene at 6:00 p.m. at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, FL 34212.

GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

July 29, 2013

Clerk of the Board of County Commissioners
Manatee County
1112 Manatee Ave. West
Bradenton, FL 34205

RECEIVED

AUG 12 2013

BOARD RECORDS

Re: GreyHawk Landing Community Development District
Final Adopted Fiscal Year 2013/2014 Budget

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Final Adopted Budget") approved by the Board of Supervisors of the GreyHawk Landing Community Development District (the "Board"). Transmittal of the enclosed Final Adopted Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*, and posting on the website of Manatee County (at least 30 days after adoption) pursuant to Section 189.418(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,


Gregory B. Cox
District Manager

cc: Ollie Kyte, Chairman
Andrew Cohen, District Counsel

Enclosure

Final Approved Budget
Greyhawk Landing Community Development District
General Fund
Fiscal Year 2013/2014

	Chart of Accounts Classification	Budget for 2013/2014
7		
8	REVENUES	
9		
18	Interest Earnings	
19	Interest Earnings	\$ 2,000
20	Special Assessments	
21	Tax Roll*	\$ 989,910
24	Contributions & Donations from Private Sources	
25	Developer Contributions	\$ 22,649
37	Developer Contributions GH/L West	\$ 119,796
38	TOTAL REVENUES	\$ 1,134,355
39		
40	Balance Forward from Prior Year	\$ -
41		
42	TOTAL REVENUES AND BALANCE	\$ 1,134,355
43		
44	<i>*Allocation of assessments between the Tax Roll and Off Roll</i>	
45		
46	EXPENDITURES - ADMINISTRATIVE	
47		
48	Legislative	
49	Supervisor Fees	\$ 15,000
50	Financial & Administrative	
51	Administrative Services	\$ 3,600
52	District Management	\$ 26,525
53	District Engineer	\$ 10,000
54	Disclosure Report	\$ 3,000
55	Trustees Fees	\$ 4,000
57	Financial Consulting Services	\$ 5,300
58	Accounting Services	\$ 17,180
59	Auditing Services	\$ 3,000
60	Arbitrage Rebate Calculation	\$ 1,300
61	Miscellaneous Mailings	\$ 500
65	Public Officials Liability Insurance	\$ 3,000
66	Legal Advertising	\$ 2,000
67	Bank Fees	\$ -
68	Dues, Licenses & Fees	\$ 175
69	Miscellaneous Fees	\$ 1,000
73	Legal Counsel	
74	District Counsel	\$ 25,000
79		
80	Administrative Subtotal	\$ 120,580
81		
82	EXPENDITURES - FIELD OPERATIONS	
83		
84	Law Enforcement	
85	Deputy	\$ 20,000
87	Security Operations	
88	Security Services and Patrols	\$ 148,134
90	Guardhouse Maintenance	\$ 225
91	Heat A/C System Maintenance	\$ 1,200
92	Misc. Operating Supplies	\$ 1,000
93	Security Patrol Vehicle	\$ 10,000
94	Security Camera Maintenance	\$ 6,000
95	Security Monitoring Services	\$ 2,500
96	Electric Utility Services	
97	Utility Services	\$ 35,000
98	Street Lights	\$ 9,000
99	Utility - Recreation Facilities	\$ 30,000
105	Garbage/Solid Waste Control Services	
106	Garbage - Recreation Facility	\$ 3,000
109	Water-Sewer Combination Services	
110	Utility Services	\$ 14,000
117	Stormwater Control	
119	Aquatic Maintenance	\$ 35,000
120	Fountain Service Repairs & Maintenance	\$ 900
121	Lake/Pond Bank Maintenance	\$ 5,000
122	Wetland Monitoring & Maintenance	\$ 10,000
124	Aquatic Plant Replacement	\$ 6,000
125	Stormwater System Maintenance	\$ 5,000
130	Miscellaneous Expense	\$ 1,000
131	Other Physical Environment	
132	Employee - Salaries	\$ 110,000
133	Employee - P/R Taxes	\$ 9,800
134	Employee - Workers Comp	\$ 7,350

**Final Approved Budget
Greyhawk Landing Community Development District
General Fund
Fiscal Year 2013/2014**

	Chart of Accounts Classification	Budget for 2013/2014
135	Employee - ADP Fees	\$ 3,660
136	General Liability Insurance	\$ 27,000
140	Entry & Walls Maintenance	\$ 8,000
141	Landscape Maintenance	\$ 230,000
143	Well Maintenance	\$ 5,000
146	Tree Trimming Services	\$ 7,500
147	Landscape Design & Renovation	\$ 3,000
148	Holiday Decorations	\$ 5,000
149	Irrigation Maintenance	\$ 10,000
153	Landscape Replacement Plants, Shrubs,	\$ 10,000
156	Miscellaneous Expense	\$ 5,000
158	Road & Street Facilities	
161	Street Light Decorative Light Maintenance	\$ 20,000
162	Gate Facility Maintenance	\$ 13,500
163	Sidewalk Repair & Maintenance	\$ 10,000
164	Parking Lot Repair & Maintenance	\$ 5,000
165	Street Sign Repair & Replacement	\$ 5,000
166	Roadway Repair & Maintenance	\$ 6,000
167	Parks & Recreation	
176	Maintenance & Repair	\$ 10,000
177	Facility Supplies	\$ 4,000
179	Vehicle Maintenance	\$ 2,000
184	Fitness Equipment Maintenance & Repairs	\$ 6,000
185	Clubhouse - Facility Janitorial Service	\$ 12,000
187	Pool Service Contract	\$ 18,000
188	Pool Repairs	\$ 10,000
199	Office Supplies	\$ 2,000
200	Furniture Repair/Replacement	\$ 5,000
202	Pool/Water Park/Fountain Maintenance	\$ 2,000
203	Playground Equipment and Maintenance	\$ 6,000
204	Pest Control & Termite Bond	\$ 1,200
205	Dock Repairs and Maintenance	\$ 300
206	Athletic/Park Court/Field Repairs	\$ 1,500
207	Boardwalk and Bridge Maintenance	\$ 1,000
208	Cable Television & Internet	\$ 6,000
210	Lighting Replacement	\$ 3,000
211	Access Control Maintenance & Repair	\$ 2,000
213	Clubhouse Miscellaneous Expense	\$ 2,000
214	Trail/Bike Path Maintenance	\$ 8,000
215	Tennis Court Maintenance & Supplies	\$ 1,500
216	Basketball Court Maintenance & Supplies	\$ 1,000
223	Contingency	
225	Miscellaneous Contingency	\$ 5,506
226	Capital Reserves	\$ 60,000
228		
229	Field Operations Subtotal	\$ 1,013,775
230		
232		
233	TOTAL EXPENDITURES	\$ 1,134,355
234		
235	EXCESS OF REVENUES OVER	\$ -
236		

**Budget Template
 GreyHawk Landing Community Development District
 Debt Service
 Fiscal Year 2013/2014**

Chart of Accounts Classification	Series 2011	Series 2013 ⁽²⁾	Budget for 2013/2014
REVENUES			
Special Assessments			
Net Special Assessments ⁽¹⁾	\$470,770.66	\$0.00	\$470,770.66
TOTAL REVENUES	\$470,770.66	\$0.00	\$470,770.66
EXPENDITURES			
Administrative			
Financial & Administrative			
Bank Fees			\$0.00
Debt Service Obligation	\$470,770.66	\$0.00	\$470,770.66
Administrative Subtotal	\$470,770.66	\$0.00	\$470,770.66
TOTAL EXPENDITURES	\$470,770.66	\$0.00	\$470,770.66
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00	\$0.00

Collection and Discount % applicable to the county: 7.0%

Gross assessments \$506,205.01

Notes:

Tax Roll Collection Costs for Manatee County is 7.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments received.

⁽²⁾ Interest capitalized through November 1, 2014. First scheduled payment on the Bonds will be payable on May 1, 2015.

Greyhawk Landing Community Development District

FISCAL YEAR 2013/2014 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2013/2014 O&M Budget	\$989,910.00
Manatee County 7% Collection Cost:	<u>\$74,509.35</u>
2013/2014 Total:	<u>\$1,064,419.35</u>

2012/2013 O&M Budget	\$989,910.00
2013/2014 O&M Budget	\$989,910.00
Total Difference:	<u><u>\$0.00</u></u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2012/2013	2013/2014	\$	%
Debt Service - Single Family 60'	\$497.74	\$497.74	\$0.00	0.00%
Operations/Maintenance - Single Family 60'	\$1,041.00	\$1,041.00	\$0.00	0.00%
Total	\$1,538.74	\$1,538.74	\$0.00	0.00%
Debt Service - Single Family 70'	\$580.70	\$580.70	\$0.00	0.00%
Operations/Maintenance - Single Family 70'	\$1,214.50	\$1,214.50	\$0.00	0.00%
Total	\$1,795.20	\$1,795.20	\$0.00	0.00%
Debt Service - Single Family 80'	\$662.00	\$662.00	\$0.00	0.00%
Operations/Maintenance - Single Family 80'	\$1,384.53	\$1,384.53	\$0.00	0.00%
Total	\$2,046.53	\$2,046.53	\$0.00	0.00%
Debt Service - Single Family 90'	\$746.61	\$746.61	\$0.00	0.00%
Operations/Maintenance - Single Family 90'	\$1,561.50	\$1,561.50	\$0.00	0.00%
Total	\$2,308.11	\$2,308.11	\$0.00	0.00%
Debt Service - Single Family 120'	\$846.16	\$846.16	\$0.00	0.00%
Operations/Maintenance - Single Family 120'	\$1,769.69	\$1,769.69	\$0.00	0.00%
Total	\$2,615.85	\$2,615.85	\$0.00	0.00%

GREYHAWK LANDING

FISCAL YEAR 2013/2014 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET	\$989,910.00
COLLECTION COSTS @ 7.0%	<u>\$74,509.35</u>
TOTAL O&M ASSESSMENT	<u>\$1,064,419.35</u>

LOT SIZE	UNITS ASSESSED		ALLOCATION OF O&M ASSESSMENT				TOTAL SERIES 2011 DEBT SERVICE ASSESSMENT	PER LOT ANNUAL ASSESSMENT		
	O&M	SERIES 2011 DEBT SERVICE ⁽¹⁾	EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET		O&M	2011 DEBT SERVICE ⁽²⁾	TOTAL ⁽³⁾
SINGLE FAMILY 60	208	208	1.00	208.00	20.34%	\$216,527.36	\$103,529.92	\$1,041.00	\$497.74	\$1,538.74
SINGLE FAMILY 70	150	149	1.17	175.00	17.11%	\$182,174.46	\$86,524.30	\$1,214.50	\$580.70	\$1,795.20
SINGLE FAMILY 80	180	179	1.33	239.40	23.41%	\$249,214.66	\$118,498.00	\$1,384.53	\$662.00	\$2,046.53
SINGLE FAMILY 90	133	131	1.50	199.50	19.51%	\$207,678.89	\$97,805.91	\$1,561.50	\$746.61	\$2,308.11
SINGLE FAMILY 120	118	118	1.70	200.60	19.62%	\$208,823.98	\$99,846.88	\$1,769.69	\$846.16	\$2,615.85
	<u>789</u>	<u>785</u>		<u>1022.50</u>	<u>100.00%</u>	<u>\$1,064,419.35</u>	<u>\$506,205.01</u>			
LESS: Manatee County Collection Costs and Early Payment Discount Costs						(\$74,509.35)	(\$35,434.35)			
Net Revenue to be Collected						<u>\$989,910.00</u>	<u>\$470,770.66</u>			

⁽¹⁾ Reflects the number of total lots with Series 2011 debt outstanding.

⁽²⁾ Annual debt service assessment per lot adopted in connection with the Series 2011 bond issue. Annual assessment includes principal, interest, Manatee County collection costs and early payment discount costs.

⁽³⁾ Annual assessment that will appear on November 2013 Manatee County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.