

October 8, 2013 - Regular Meeting
Agenda Item #23

Subject

Request to pay travel expenses to the National Parks and Recreation Accreditation Visitation Team

Briefings

None

Contact and/or Presenter Information

Presenter: Carolyn Angiolillo / Recreation Division Manager / Ext 6008

Contact: Cynthia Gray / Sr. Administrative Specialist / Ext 6002

APPROVED in Open Session
October 8, 2013
Manatee County Board of County
Commissioners

Action Requested

Authorization to allocate funds to pay for the Commission for Accreditation of Park and Recreation Agencies Visitation Team.

Enabling/Regulating Authority

None

Background Discussion

The Parks and Recreation Department is seeking accreditation through the National Recreation and Parks Association.

The Commission for Accreditation of Park and Recreation Agencies (CAPRA) standards for national accreditation provide an authoritative assessment tool for parks and recreation agencies.

Through compliance with these national standards of excellence, CAPRA accreditation assures policy makers, department staff, and the general public that an accredited park and recreation agency has been independently evaluated against established benchmarks as delivering a high level of quality.

Accreditation is based on the agency's compliance with 144 standards for national accreditation. To achieve accreditation, an agency must comply with 36 fundamental standards and 92 non-fundamental standards.

The Parks and Recreation Department staff has completed 90% of the standards for accreditation and will submit the self assessment report to CAPRA in January 2014.

Upon review of the self assessment report by the CAPRA Visitation Team, dates will be selected for the Visitation Team to conduct their on-site review.

The specific purposes of the visit is to verify and clarify the self-assessment report; evaluate the agency's status using the CAPRA accreditation standards; report findings and recommendations; and suggest any appropriate revisions in the content or use of the accreditation documents.

Manatee County Government Administrative Center
Commission Chambers, First Floor
9:00 a.m. - October 8, 2013

No honoraria are given to members of the visitation team and in this regard, the Parks and Recreation Department must cover all visitor expenses (i.e. transportation, parking, meals, and lodging).

Therefore, the Parks and Recreation Department is requesting to pay approximately \$5,000 to cover the visitation team's expenses (i.e. transportation, parking, meals, and lodging).

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please return an approved copy of the agenda to Cynthia Gray (cynthia.gray@mymanatee.org), Parks and Recreation Department. 10/11/13 QA emailed memo to Cynthia Gray

Cost and Funds Source Account Number and Name

0010012500

Amount and Frequency of Recurring Costs

\$5,000, one time cost