

MEMORANDUM



Public Works Department
Fiscal Services Division
1022 26th Ave. E.
Bradenton, FL 34285

MANATEE COUNTY FLORIDA

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To: Vicki Tessmer, Board Records Manager, Clerk of the Circuit Court

Thru: Carmen Mosley, Fiscal Operations Division Manager

From: Jane Oliver, Bond Coordinator

Date: October 25, 2013

Subject: VILLA ROSA
B-10-004
RELEASE DEFECT SECURITY AGREEMENT
RELEASE LETTER OF CREDIT

APPROVED IN OPEN SESSION

NOV 05 2013

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

Please schedule on your consent calendar for the next available Board of County Commissioner's Agenda, the following "Form of Motion".

- **Authorization to release** the following *Agreement Warranting Required Improvements (Required with a Letter of Credit as Defect Security Warranting Required Improvements)* in the amount of \$16,733.45, securing potable water and sanitary sewer improvements;
- **Authorization to release and return** the following Letter of Credit, and any Amendments associated with this Letter of Credit, in conjunction with the above referenced agreement. Documents will be returned to Fifth Third Bank, Trade Services-MD 1MOCBR, 5050 Kingsley Drive, Cincinnati, OH 45263,
 - **Letter of Credit** No. S500696 issued through Fifth Third Bank;
 - **Amount of Defect Security** \$16,733.45.

CM/mjo

cc: J. Oliver/C. Mosley, P/Wks, 11/6/13, RLL

cc: Records Management
Sia Mollanazar, P.E., Deputy Director – Engineering Services
Chad Butzow, P.E., Deputy Director – Field Services Operations
Mickey Lutz, Maintenance Operations Division Manager
Andy Fischer, Infrastructure Inspections Division Manager
Robin Tardiff, Property Appraiser
Fifth Third Bank