

# MEMORANDUM



FINANCIAL MANAGEMENT  
DEPARTMENT  
Purchasing Division  
1112 Manatee Avenue West  
Bradenton, FL 34205

## MANATEE COUNTY FLORIDA

Phone: 941.749.3048  
Fax: 941.749.3034  
chris.daley@mymanatee.org

APPROVED IN OPEN SESSION November 19, 2013  
BOARD OF COUNTY COMMISSIONERS, MANATEE COUNTY

**To:** Vicki Tessmer, Supervisor  
Board Records

**From:** Chris Daley, CPPB, Contract Specialist  
Purchasing Division

**Date:** November 12, 2013

**Subject:** Contract Document: Change Order #1- Westra Construction Corp.  
Demolition of Digesters #1 and #3 at SWWRF

Please accept the enclosed executed Change Order No.1 to the contract for the Demolition of Digesters #1 and #3 at SWWRF as authorized by Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009.

Change Order No.1 is a no cost change order adding 169 calendar days to the contract for a revised completion date of January 17, 2014.

**Please send a confirmation of the Recording to:** *Emailed to all 11/20/2013/nr*

- Chris Daley, Purchasing
- Gwen Richards, Public Works Department
- Towanda Brinson, Accounts Payable- Finance Department

Thank you. If you require additional information, please call me at extension 3048.

/cd

Attachments:

- 1) Contract Change Order No.1 (executed 11/12/2013)
- 2) Departmental Memorandum dated November 1, 2013

# CONTRACT CHANGE ORDER

(For Adjustment Amounts Less Than \$1,000,000.)

**PROJECT:** SWWRF DEMOLITION OF DIGESTERS #1 AND #3

Change Order No.: 1

Contract Amount: \$286,750.00

Project Number: 6079080

NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
1	Additional 169 days needed to complete project resulting from unforeseen delays encountered by County Utilities while draining digesters #1 and #3	---	---

BY EXECUTION OF THIS CHANGE ORDER THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS CHANGE ORDER HAVE BEEN SATISFIED.

<b>TOTAL DECREASE:</b> ---	<b>TOTAL INCREASE:</b> ---
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**Contractor:** WESTRA CONSTRUCTION CORP.  
**Address:** 1263 12TH AVE E  
**City / State:** PALMETTO, FL 34221

THE NET CHANGE OF ZERO DOLLARS ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$286,750.00 TO \$286,750.00

**Contractor Signature:** Michael Bubera Date 10-17-13

169 CALENDAR DAYS ARE ADDED TO THE SCHEDULE WHICH CHANGES THE FINAL COMPLETION DATE TO JANUARY 17, 2014.

### RECOMMENDATION, CONCURRENCES AND APPROVALS

	SIGNATURES	DATE
Consultant / Engineer	<u>Thomas M. Waldich</u>	<u>10/29/13</u>
Project Manager:	<u>[Signature]</u>	<u>10/30/13</u>
Division Manager:	<u>[Signature]</u>	<u>10-31-13</u>
Manatee County Purchasing	<u>Jeff Strelmutter III, P.E., Project Management Division Manager</u> <u>[Signature]</u>	<u>11/12/13</u>

Melissa M. Wendel, CPPO, Purchasing Official  
 Authority to execute this contract per Manatee County Code, Chapter 2-26,  
 and per the delegation by the County Administrator effective 1/26/2009

**JUSTIFICATION FOR CHANGE**

**Change Order No : 1**

**Project Number: 6079080**

**1. NECESSITY FOR CHANGE:**

The change order is necessary due to unanticipated quantity and quality of sludge found in the digesters. Utilities has executed a contract with a dewatering contractor to remove the sludge, rags, and water from digesters 1 and 3. The expected completion date for draining digesters #1 and #3 is November 15, 2013. The original contract with Westra was for 60 days so the new completion date is January 17, 2014

2. Is change an alternate bid? (If yes, explain) No

3. Does change substantially alter the physical size of the project? (If yes, explain) No

4. Effect of this change on other "Prime" contractors? N/A

5. Has the Surety and insurance company been notified, if applicable? **CONTRACTOR RESPONSIBILITY**



**WESTRA CONSTRUCTION CORP.**

**UNDERGROUND UTILITIES · WATER-SEWER · DRAINAGE · SEWER TREATMENT PLANTS**

October 30, 2013

Anthony Benitez, P.E.  
Project Engineer II - Manatee County Public Works  
1022 26<sup>th</sup> Ave. E  
Bradenton, FL 34208

Re: Manatee County – SWWRF Digester 1 & 3 Demolition  
**Time Extension Request**

Mr. Benitez,

Per our discussions, Westra Construction is providing a request for a project time extension. Because of the amount of unforeseen digester contents the County placed the project on hold in order to have the tank contents removed.

Due to this delay to our original schedule we are requesting that an additional 169 days be added to the contract time.

Based on our discussions and in an effort to move the job forward and help the schedule, we are willing to accept a time extension without additional costs added.

If you have any questions please feel free to contact me at (941) 723-1611.

Sincerely,

Russ DesErnia  
cc: File

1263 12<sup>th</sup> Ave. E  
Palmetto, Florida 34220-1149  
Office # (941) 723-1611 Fax # (941) 729-8365

# MEMORANDUM



**PUBLIC WORKS DEPARTMENT**  
Project Management  
1022 26th Avenue E.  
Bradenton, FL 34208

**MANATEE COUNTY**  
FLORIDA

Phone: 941-708-7450  
Fax: 941-708-7549  
[www.mymanatee.org](http://www.mymanatee.org)

**To:** Melissa M. Wendel, CPPO, Purchasing Official  
**From:** Jeff Streitmatter III, P.E., Project Management Division Manager  
**Date:** November 1, 2013  
**Subject:** Contract Change Order No. 1  
Demolition of Digesters 1 and 3 at SWWRF  
Westra Construction Corp.

A handwritten signature in black ink, appearing to be "JS/ab".

## RECOMMENDATION:

Execution of Change Order No. 1 to P.O. T1300115 with Westra Construction Corp. adding 169 calendar days to the contract time. There is no change to the contract dollar amount. The funding source for this contract is Utilities 2010B RZEDB Bonds.

## COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 9.1 for wastewater and Manatee County Purchasing Ordinance.

## BACKGROUND/DISCUSSION:

- May 7, 2013, the BCC executed a contract with Westra Construction Corp. in the amount of \$286,750.00 for demolition of digesters 1 and 3 at SWWRF.
- Change Order No. 1 provides for additional 169 calendar days to complete project as a result of unforeseen delays encountered by County Utilities while draining digesters 1 and 3.

JS/ab

cc: Mike Gore, Director, Utilities  
Ron Schulhofer, Director, Public Works  
Sia Mollanazar, P.E., Deputy Director, Engineering Services  
Anthony Benitez, Project Engineer II   
Project File: 6079080 10.2