

EMAIL TRANSMITTAL



FINANCIAL MANAGEMENT
DEPARTMENT
Purchasing Division
1112 Manatee Avenue West
Bradenton, FL 34205

MANATEE COUNTY
FLORIDA

Phone: 941.749.3045
Fax: 941.749-3034
donna.stevens@mymanatee.org

To: Vicki Tessmer, Supervisor
Board Records

ACCEPTED IN OPEN SESSION 12/3/13
BOARD OF COUNTY COMMISSIONERS, MANATEE COUNTY

From: Donna M. Stevens
Purchasing Office

Date: November 21, 2013

Subject: ACA# 1 (Final) Contract Documents: Florida Safety Contractors, Inc. (T1300222)
IFB# 13-1273-DS (Coquina Beach Bus/Trolley Stop)

Please accept into record the enclosed executed Administrative Contract Adjustment # 1 with Florida Safety Contractors, Inc. with the mailing address of P.O. Box 16628, Tampa FL 33687 for Coquina Beach Bus/Trolley Stop. The Administrative Contract Adjustment # 1 (Final) is issued to provide for zero additional days and decrease the contact amount from \$94,421.00 to \$93,075.00, which provides for final contract pay adjustments. Substantial completion was October 21, 2013.

The Administrative Contract Adjustment # 1 is in accordance with Manatee County Code of Laws, Manatee County Purchasing Ordinance and the Standard and Procedures approved by the County Administrator.

Please forward for inclusion in the Board of County Commissioners Consent Agenda, Clerk's Consent Calendar.

Instructions to Board Records:

Florida Safety Contractors, Inc. P.O. Box 16628, Tampa FL 33687
(Email address: k.reichart@floridasafetycontractors.com)

Board Records

Recording Confirmation to: Donna M. Stevens, Purchasing Department
Jeff Streitmatter, Project Management Div. Mgr, Public Works Department
Sherri Robinson, Public Works Project Engineer II
Kathleen Casey, Marsha Colburn, Public Works Department
Towanda Brinson, Clerk of the Circuit Court

If you require any additional background or information, please call me at Ext. 3045.

Thank you.

/ds Attachments to Board Records only: (signed and dated: DM Stevens 11/21/13)

- 1) ACA # 1 Contract Documents
- 2) Department Memorandum November 8, 2013

ADMINISTRATIVE CONTRACT ADJUSTMENT <u>PROJECT NAME</u> COQUINA BEACH BUS/TROLLEY STOP	Contract Adjustment No.: 1 (Final)
	Contract Amount: \$94,421.00 (Present Value)
	P.O. Number: T1300222
	Project Number: 436-6084160

NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
11 (FDOT #334-1-2)	2.5" SP 12.5, Traffic B (5.20 tons @ \$170.00 per ton)		\$884.00 ✓
12 (FDOT #519-78)	Remove & Reinstall Bollards (11 each @ \$100.00 per each)		\$1,100.00 ✓
13 (FDOT #519-78)	Install New Bollards (10 each @ \$333.00 each)	\$3,330.00 ✓	
<small>BY EXECUTION OF THIS ADMINISTRATIVE CONTRACT ADJUSTMENT (ACA) THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS ACA HAVE BEEN SATISFIED.</small>			

TOTAL DECREASE: \$3,330.00 ✓	TOTAL INCREASE: \$1,984.00 ✓
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Contractor: Florida Safety Contractors, Inc.
 Address: P.O. Box 16628
 City / State: Tampa, FL 33687
 Contractor Signature: [Signature] Date: 10/31/13

THE NET CHANGE OF \$1,346.00 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$94,421.00 TO \$93,075.00 ✓

 NO ADDITIONAL CALENDAR DAYS ARE ADDED TO THE SCHEDULE.

RECOMMENDATION, CONCURRENCES AND APPROVALS

SIGNATURES	DATE
Consultant/ Engineer: <u>[Signature]</u>	<u>11/6/13</u>
Project Manager: <u>[Signature]</u>	<u>11/6/13</u>
Project Management Division Manager: <u>[Signature]</u>	<u>11-7-13</u>
Department Director / Deputy Director: <u>[Signature]</u>	<u>11-13-13</u>

JUSTIFICATION FOR CHANGE

Contract Adjustment No.: 1 (Final)

Project Numbers: 436-6084160
(Coquina Beach Bus/trolley Stop)

1. Necessity for change:

Construction is now complete for the Coquina Beach Bus/Trolley Stop. Final Contract Pay Adjustments.

SUMMARY

Original Total Contract Amount:	\$94,421.00
ACA #1 & Final - Decreases the Total Contract Amount	\$1,346.00
Revised Total Contract Amount:	\$93,075.00

2. Does this adjustment alter the scope of work? (If yes, explain) NO

3. Effect of this change on other "Prime" contractors? NONE

4. It is the contractor's responsibility to notify the bonding agency. YES

MEMORANDUM



PUBLIC WORKS DEPARTMENT
Project Management Division
1022 26th Avenue E.
Bradenton, FL 34208

MANATEE COUNTY
FLORIDA

Phone: 941-708-7450
Fax: 941-708-7549
www.mymanatee.org

To: Melissa M. Wendel, CPPO, Purchasing Official
From: Jeff Streitmatter III, P.E., Project Management Division Manager
Date: November 8, 2013
Subject: Administrative Contract Adjustment No. 1 - Final
Coquina Beach Bus/Trolley Stop
Florida Safety Contractors, Inc.

A handwritten signature in black ink, appearing to be "JS", located to the right of the "From:" field.

RECOMMENDATION:

Execution of Administrative Contract Adjustment No. 1 and Final to P.O. #T1300222 with Florida Safety Contractors, Inc. decreasing the contract amount by \$1,346.00, from \$94,421.00 to \$93,075.00, and adding 0 calendar days to the contract time. The funding source for this contract is Transit System Capital Improvements.

COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 5.1, and the Manatee County Purchasing Ordinance.

BACKGROUND/DISCUSSION:

- September 25, 2013, the BCC executed a contract with Florida Safety Contractors, Inc. in the amount of \$94,421.00 for the reworking and paving of the existing shell loop, construction of a stone shoulder and a retention pond for stormwater treatment, and relocation of the existing bollards.
- Administrative Contract Adjustment No. 1 (Final) provides for final contract pay adjustments.

JS/sr

cc: Ron Schulhofer, Director, Public Works
Sia Mollanazar, P.E., Deputy Director, Engineering Services
Brian Martineau, Sr. Engineering Specialist
Sherri Robinson, Assessment Coordinator
Project File: 6084160