

Manatee County Government Administrative Center
Commission Chambers, First Floor
9:00 a.m. - January 24, 2017

January 24, 2017 - Regular Meeting
Agenda Item #13

Approved in Open Session 1/24/17,
Manatee County
Board of County Commissioners

Subject

Request for Quotation 17-0350BLS: Advertisement of Property with Delinquent Tax

Briefings

None

Contact and/or Presenter Information

Bonnie Sietman, Sr Buyer, Procurement Division, Financial Management, x3046

Michele Schulz, Director, Field Services & Collections Department, Tax Collector, 941-741-4830

Action Requested

Authorization to award Request for Quotation 17-0350BLS, Advertisement of Property with Delinquent Tax, to the lowest, responsive, and responsible quoter, The Bradenton Herald of Bradenton, Florida, for a total estimated cost of \$1,740.00 annually.

Enabling/Regulating Authority

Florida Statute 50.061, Florida Statute 197.402, and Florida Administrative Code 12D-13.036

Background Discussion

Florida Statute 197.402 and the Florida Administrative Code 12D-13.036 require that the Board of County Commissioners shall select a newspaper for the advertisement of property with delinquent taxes. The Florida Statutes and the Florida Administrative Code further sets forth provisions requiring the Tax Collector to pay all costs of the newspaper charges for advertisements. The Tax Collector then considers the proportionate cost of the advertisements in the delinquent tax collected. A Request for Quotation method of procurement was used to obtain competitive pricing. As a result, three (3) quotations were received as follows: The Bradenton Herald at \$1,740.00 annually; the Business Observer at \$5,100.00 annually; and the Herald Tribune Media Group at \$6,000.00 annually.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Original to Board Records; copy to Bonnie Sietman, Procurement Division - bonnie.sietman@mymanatee.org

There were no documents to be processed; stamped agenda packet to Bonnie Sietman, 1/25/17, RT

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Cost and Funds Source Account Number and Name

N/A, Tax Collector's Office Fund

Amount and Frequency of Recurring Costs

N/A

Attachment: [Ltr recommendation from Tax Collector, RFQ 17-0350BLS.pdf](#)



Ken Burton Jr.

Innovating Better Ways to Serve

Monday, December 19, 2016

To: Bonnie Sietman, Sr. Buyer
Manatee County Government

From: Michele L. Schulz
Director, Field Services and Collections Department

Re: Delinquent Advertisement for Tangible and Real Estate taxes for the 2016 tax year

Dear Ms. Sietman,

Please accept this notice that I have reviewed the tabulation for the delinquent tax advertisement. Following the Manatee County Purchasing Laws and Guidelines, we accept awarding the "lowest" bid from the vendor meeting all specification, terms, and conditions of the request for quotation RFQ #17-0350BLS.

Sincerely,

A handwritten signature in cursive script that reads "Michele L. Schulz".

Michele L. Schulz
Director, Field Services and Collections Department
micheles@taxcollector.com
941.741.4830