

RESOLUTION B-17-035  
AMENDING THE ANNUAL BUDGET  
FOR MANATEE COUNTY, FLORIDA  
FOR FISCAL YEAR 2016-2017

**WHEREAS,** Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

**NOW, THEREFORE,** BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2016-2017 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Department: NEIGHBORHOOD SERVICES  
Fund: GRANTS > 7/03  
Description: Appropriates \$1,570 additional grant award from the Senior Connection Center for the FY16/17 Emergency Home Energy Assistance Program grant amendment 2 as specified in the grant amendment being presented to the Board of County Commissioners along with this budget amendment. No matching funds are required for this grant.

Batch ID: AR22217B/C

Reference: BU17000173

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS 7th DAY OF March, 2017.



BOARD OF COUNTY COMMISSIONERS  
MANATEE COUNTY, FLORIDA

By: [Signature]  
Chairman

ATTEST: Angelina Colonnese,  
Clerk of the Circuit Court

By: [Signature]  
Deputy Clerk

THIS AMENDMENT, entered into between Senior Connection Center, Inc., hereinafter referred to as the "agency", and Manatee County, a political subdivision of the State of Florida, hereinafter referred to as the "subrecipient", amends Contract No. EH-16/17-MAN.

The purpose of this amendment is to:

- 1) increase Section 3, Contract Amount, by **\$1,570.00**;
- 2) increase Section 5, Source of Funds, by **\$1,570.00**; and
- 3) revise and replace Attachment III, Budget Summary.

1. Section 3, is hereby amended to read:

**3. Contract Amount**

The agency agrees to pay for services according to the conditions of **ATTACHMENT I** an amount not to exceed **\$61,082.00**, subject to the availability of funds.

2. Section 5, is hereby amended to read:

**5. Source of Funds**

The costs of services paid under any other contract or from any other source are not eligible for reimbursement under this contract. The funds awarded to the subrecipient pursuant to this contract are in the state grants and aids appropriations and consist of the following:

Program Title	Funding Source	CFDA #	Fund Amounts
Emergency Home Energy Assistance Program	U.S. Department of Health and Human Services	93.568	\$61,082.00
<b>TOTAL FUNDS CONTAINED IN THIS CONTRACT:</b>			<b>\$61,082.00</b>

3. **ATTACHMENT III**, Budget Summary, is hereby replaced with the revised **ATTACHMENT III**, Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have caused this 3 page amendment to be executed by their officials thereunto duly authorized.

**SUBRECIPIENT: Manatee County,  
a political subdivision  
of the State of Florida**

**AGENCY: Senior Connection Center, Inc.**

SIGNED  
BY: \_\_\_\_\_

*Betsy Benac*

SIGNED  
BY: \_\_\_\_\_

NAME: Betsy Benac

NAME: Ben Darby

TITLE: Chairman

TITLE: Chair, Board of Directors

DATE: MAR 07 2017

DATE: \_\_\_\_\_



FEDERAL ID NUMBER: 59-6000727  
FISCAL YEAR END DATE: 9/30

ATTEST: Angelina Colonnese  
Clerk of the Circuit Court

By: *Angelina Colonnese*  
Deputy Clerk

## ATTACHMENT III

## EMERGENCY HOME ENERGY ASSISTANCE PROGRAM

## BUDGET SUMMARY

PSA 6Original       
Amendment   X  

SUBRECIPIENT: Manatee County Community Services Department

1.	Administration*	\$726.00
2.	Outreach *	\$9,571.00
3.	EHEAP Benefits (Crisis)	\$50,785.00
4.	Weather-Related/Supply Shortage **	<u>\$0.00</u>
5.	<b>Total</b>	<b>\$61,082.00</b>
6.	Projected minimum number of Individuals to be served:	175
7.	Projected minimum number of Individuals to be served (Weather- Related/Supply Shortage):	0

NOTE: Eligible households may be provided with one benefit per season up to six hundred dollars per benefit. The minimum number of consumers may reflect duplicated consumers if a consumer receives a benefit in both seasons.

\* Allowable administrative and outreach expenses are defined in **ATTACHMENT III, EXHIBIT A**. Funds budgeted for administration and outreach may be used for emergency energy assistance benefits upon approval of the agency and a contract amendment.

\*\* Weather Related/Supply Shortage funds are set-aside for emergency assistance. These funds must be held in this budget line item category until November 1 of the program year, for use in response to a possible disaster. Directives for the Weather-Related/Supply Shortage funds are identified in **ATTACHMENT III, EXHIBIT B and EXHIBIT C**.

March 7, 2017 - Regular Meeting  
Agenda Item #35

Subject

Amendment #2 to the FY 16/17 Emergency Home Energy Assistance for the Elderly Grant Program

Briefings

None

Contact and/or Presenter Information

Tracie Adams, Human Services Manager / Ext. 3030

**APPROVED** in Open Session  
March 7, 2017  
Manatee County Board of County  
Commissioners

Action Requested

- Authorization for the Chairman to execute Amendment #2 to the FY 16/17 Emergency Home Energy Assistance for the Elderly Program (EHEAP) Agreement EH-16/17-MAN between Manatee County and the Senior Connection Center, Inc., increasing funding and revising the Budget Summary.
- Adoption of Budget Resolution B-17-035 amending the annual budget for Manatee County for FY 16/17.

Enabling/Regulating Authority

Florida Statutes Chapter 125

Background Discussion

- Amendment #2 reflects a funding increase of \$1,570.00 and the revised Budget Summary reflecting this change.
- The additional funds are a result of a statewide surplus of funds.
- This increase will assist in covering the costs of outreach and will allow for approximately 10 more clients to receive assistance with their energy emergency.
- The Emergency Home Energy Assistance for the Elderly Program is a grant funded through Senior Connection Center, Inc., and assists low income households with at least one person 60 years of age or older who are experiencing a home energy emergency.
- The program allows for assistance with electric bill payments through an application qualifying process developed by the state.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Return two originals of Amendment #2 and a signed copy of Budget Resolution B-17-035 to Community Services Department. One original of the amendment will be returned to Board Records when executed by the funding source.

Email the signed Resolution B-17-035 to [budget@mymanatee.org](mailto:budget@mymanatee.org)

3/8/17 QA emailed to Tracie Adams, Budget@FMD, and Clerk's Accounting  
originals to Tracie via interoffice mail

Cost and Funds Source Account Number and Name

\$61,082 Federal Funds 16/17 EHEAP 1739000210

Amount and Frequency of Recurring Costs

N/A

Attachment: [EHEAP1617amendment2.pdf](#)

Attachment: [B-17-035 EHEAP Amend #2.pdf](#)





January 25, 2017

Ms. Cheri Coryea, Director  
Manatee County Community Services  
P.O. Box 1000  
Bradenton, FL 34206

**Re: Notice of Increase in 2016-2017 EHEAP Funds**

Dear Ms. Coryea:

Senior Connection Center, Inc. (SCC) has approved an increase in 2016-2017 Emergency Home Energy Assistance Program (EHEAP) funds for Manatee County Community Services in the amount(s) shown below. This increase is the result of an additional award in each category from the Department of Elder Affairs, which has been allocated according to the approved funding formula, and the transfer of Weather Related Supply/Shortage funds to the Crisis Benefits category.

EHEAP – Administration	\$141.00
EHEAP – Outreach	\$214.00
EHEAP – Benefits	\$2,601.00
EHEAP – Weather Related Supply/Shortage	<u>(\$1,386.00)</u>
<b>Net Increase</b>	<b>\$1,570.00</b>

Enclosed are two (2) copies of your amendment. Please sign, date and return both copies of the amendment to Phil Hollister, Director of Contracts and Quality Assurance. If you have any questions concerning this amendment, please contact Phil at extension 5589.

We appreciate your efforts in providing these important services to elderly consumers, and your assistance in processing this amendment.

Sincerely,

Charlotte K. McHenry  
President/CEO

cc: Phil Hollister, Director of Contracts and Quality Assurance

Enclosure(s)