

RESOLUTION B-17-073  
AMENDING THE ANNUAL BUDGET  
FOR MANATEE COUNTY, FLORIDA  
FOR FISCAL YEAR 2016-2017

**WHEREAS,** Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

**NOW, THEREFORE,** BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2016-2017 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Department: PARKS & NATURAL RESOURCES DEPARTMENT  
Fund: GENERAL FUND  
Description: Appropriates \$3,000 from the Restore America's Estuaries Program. The grant award allows for the purchase of materials and plants to host the National Estuary Week: Know and Grow event. The grant award is being presented to the Board along with this budget amendment.

Batch ID: CC82917A

Reference: BU17000374

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS 18<sup>th</sup> DAY OF September, 2017.

BOARD OF COUNTY COMMISSIONERS  
MANATEE COUNTY, FLORIDA

By: [Signature]  
Chairman

ATTEST: Angelina Coloneso  
Clerk of Circuit Court

By: [Signature]  
Deputy Clerk





**SUBRECIPIENT AGREEMENT BETWEEN  
RESTORE AMERICA'S ESTUARIES  
AND  
MANATEE COUNTY PARKS AND NATURAL RESOURCES DEPARTMENT**

**Grant Number: NEW-MCD-17**

This constitutes the agreement between Restore America's Estuaries, the recipient, and Manatee County Parks and Natural Resources Department, the subrecipient, regarding the responsibilities of each in their roles as recipient and subrecipient under Restore America's Estuaries' National Estuaries Week partnership with CITGO Petroleum Corporation.

1. **Contract Documents:** Contract documents shall consist of this agreement and one (1) attachment, which is incorporated by reference into this agreement.
  - **Attachment** – Project Description
2. **Services:** Manatee County Parks and Natural Resources Department agrees to perform those services outlined in the Attachment and this agreement.
3. **Contract Amount:** Restore America's Estuaries agrees to make available \$3000.00 for use by Manatee County Parks and Natural Resources Department. Manatee County Parks and Natural Resources Department agrees to expend this money in conformity with the line item budget submitted in the grant application.
4. **Contract Period:** Services performed under this contract including post-event reporting must be completed by October 13, 2017.
5. **Alterations:** Any alterations in the scope of the work performed shall be submitted by Manatee County Parks and Natural Resources Department in writing to Restore America's Estuaries, and must be approved in advance in writing by Restore America's Estuaries.
6. **Collaboration and Communication:** With these funds, Manatee County Parks and Natural Resources Department agrees to recognize this partnership with Restore America's Estuaries and CITGO Petroleum Corporation in a variety of ways, including but not limited to: 1) Acknowledgement of the partnership in marketing and outreach materials related to the event (flyers/posters, newsletters, banners, t-shirts, annual reports, etc.); 2) Verbal recognition of partners at events where appropriate; 3) Listing of the event on the National Estuaries Week event page at [www.estuaries.org/register-an-event](http://www.estuaries.org/register-an-event); and 4) Recognition of the partnership and National Estuaries Week in general in marketing and social media.

Restore America's Estuaries agrees to: 1) Promote Manatee County Parks and Natural Resources Department's event via the National Estuaries Week website; 2) Provide logos and boilerplate language, upon request, for approved use in marketing and outreach; and 3) Provide recognition of the event in the National Estuaries Week final report.

7. **Final Report:** Manatee County Parks and Natural Resources Department agrees to submit a final event report to Restore America's Estuaries no later than October 13, 2017. The report must include:
  - A short narrative (<1000 words) describing the event, the number of attendees/volunteers, the number of hours served/participating, and acres/miles of habitat restored/cleaned as well as any other outcomes not listed here (citizens educated, etc.)
  - A description of how Restore America's Estuaries and CITGO Petroleum Corporation were recognized as event partners
  - A line item breakdown of grant expenditures and copies of itemized receipts to verify each budget item
  - A minimum of 7 high-resolution event photographs with attribution information that Restore America's Estuaries may use to summarize event outcomes
  
8. **Event Implementation:** Manatee County Parks and Natural Resources Department will ensure that implementation of approved events meets all state and federal environmental laws and federal consistency requirements.
  
9. **Financial Records:** Manatee County Parks and Natural Resources Department agrees to provide Restore America's Estuaries with accurate records (copies of receipts) of all costs incurred in the performance of this work.

For Manatee County Parks and Natural Resources Department:

BOARD OF COUNTY COMMISSIONERS  
 MANATEE COUNTY, FLORIDA

BY: [Signature] Date 9/18/2017  
 CHAIRMAN

For Restore America's Estuaries

ATTEST: MANATEE COUNTY  
 CLERK OF CIRCUIT COURT AND  
 COUNTY COMPTROLLER

BY: [Signature]  
 DEPUTY CLERK

[Signature] Date 8/25/17

Jeff Benoit, President and CEO



**NATIONAL ESTUARIES WEEK  
GULF REGION MINI-GRANTS REQUEST FOR PROPOSALS**

Proposal Deadline: **August 7, 2017**

Organization Information:

Organization Name: **Manatee County Parks and Natural Resources Dept.**

Phone: **941-742-5923**

Website: **www.mymanatee.org/parks**

Mailing Address: **5502 33<sup>rd</sup> Ave Dr. W Bradenton, FL 34209**

Contact Name: **Coral Bass**

Title/Role: **Edu/ Vol. Specialist**

Contact Phone: **941-742-5923 ex 6034** Contact Email: **coral.bass@mymanatee.org**

Is your organization a registered 501(c)(3) non-profit? Yes      No     

Please provide a short description of your organization, including the type of organization (non-profit, student group, etc.), the size of your organization, and a description of your organization's mission (300 words maximum).

Manatee County's Parks and Natural Resources Department is part of a County government located south of Tampa, Florida. The Department's mission is to protect and conserve Manatee County's natural spaces while creating lifelong memories for the visitors of these sites. Bordering the Gulf Coast, the Department manages over 30,000 acres of preserve land in 15 conservation properties and 42 parks. Each year, Department staff host educational events and volunteer workdays throughout these locations serving over 5,000 participants annually. Manatee County is unique as the headwaters of the Manatee River begin in the same County where the river meets its estuary, and the County itself is a member of three different National Estuary Programs.

September 14, 2017 - Regular Meeting  
Agenda Item #21

Approved in Open Session 9/18/17,  
Manatee County  
Board of County Commissioners

Subject

Restore America's Estuaries National Estuary Week Grant 2017

Briefings

None

Contact and/or Presenter Information

Coral Bass

Volunteer/Education Specialist

coral.bass@mymanatee.org

941-748-4501 ex 6034

Action Requested

Authorization for the Chairman to sign grant agreement in the amount of \$3,000 from the Restore America's Estuaries and adoption of Budget Resolution B-17-073, amending the annual budget for Manatee County for Fiscal Year 2017.

Enabling/Regulating Authority

FS 125

Background Discussion

Manatee County Parks and Natural Resources Department has received a grant in the amount of \$3,000 from Restore America's Estuaries to support a 4 day special event in celebration of National Estuaries Week. Funding will be used for supplies for two volunteer events. The volunteer events are on Friday, September 22 at Perico Preserve and Saturday, September 23 at Robinson Preserve Expansion. Both events are from 8:30 a.m. to 11:30 a.m. At the Friday event at Perico Preserve, volunteers will harvest native plants and will re-plant them at Robinson Preserve Expansion during the Saturday event..

Sarasota Bay Estuary Program and Tampa Bay Estuary Program have partnered with the County for these events. These two partners will be providing additional components such as food for the volunteers and additional plants, making the project a multi stakeholder partnership

Adoption of Budget Resolution B-17- 073 is requested.

County Attorney Review

Not Reviewed (Utilizes exact document or procedure approved within the last 18 months)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please email an executed copy of the Grant Agreement to Coral Bass at [coral.bass@mymanatee.org](mailto:coral.bass@mymanatee.org) and a copy of the budget resolution to [budget@mymanatee.org](mailto:budget@mymanatee.org).

Please also return the original, executed Grant Agreement to Coral Bass, Parks and Natural Resources for transmittal to the grantor for signature.

**Distributed 9/20/17, RT**

Cost and Funds Source Account Number and Name

0010012804 Grant: \$3,000; Matching Funds \$3,970

Amount and Frequency of Recurring Costs

N/A one time cost

Attachment: [NEW Grant App Final 2017 \(1\).pdf](#)

Attachment: [2017 Grant Agreement.pdf](#)

Attachment: [Budget Resolution B-17-073.pdf](#)



NATIONAL ESTUARIES WEEK  
GULF REGION MINI-GRANTS REQUEST FOR PROPOSALS

Proposal Deadline: **August 7, 2017**

Organization Information:

Organization Name: **Manatee County Parks and Natural Resources Dept.**

Phone: **941-742-5923**

Website: **[www.mymanatee.org/parks](http://www.mymanatee.org/parks)**

Mailing Address: **5502 33<sup>rd</sup> Ave Dr. W Bradenton, FL 34209**

Contact Name: **Coral Bass**

Title/Role: **Edu/ Vol. Specialist**

Contact Phone: **941-742-5923 ex 6034** Contact Email: **[coral.bass@mymanatee.org](mailto:coral.bass@mymanatee.org)**

Is your organization a registered 501(c)(3) non-profit? Yes  No

Please provide a short description of your organization, including the type of organization (non-profit, student group, etc.), the size of your organization, and a description of your organization's mission (300 words maximum).

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Event Information:

Event Name: National Estuary Week: **Know and Grow**

Project Location (City/County, State): **Bradenton**

Event Date and Time: Sept. 18,20,22,& 23 - time varies

Amount Requested: \$3,000

Is this a new event for your organization?  **Massive Expansion of previous events**

Are there other sources of funding being used for this event?

No

If yes, please describe.

Is this event part of a larger restoration or clean-up effort?

No

If yes, please describe.

Event Description:

Please include a description of your proposed event, including event type (restoration, beach cleanup, etc.), activities to be carried out, expected participants, and how your event will benefit local communities and waterways. (500 word maximum).

What will be the impact of this funding for your event (e.g. event contingent upon funding, increased # of volunteers/hours, additional acreage cleaned/restored)? (500 word maximum).

Expected Event Outcomes:

Please provide an estimate of the expected outcomes of the event. If an outcome category is not appropriate for your event type, please mark "N/A".

Expected number of volunteers:	<b>100</b>
Expected number of total volunteer hours:	<b>300</b>
Expected number of acres restored:	<b>2</b>
Expected number of trees/grass plugs/etc. to be planted:	<b>2,100</b>
Expected pounds of trash collected:	<b>N/A</b>
Expected miles of shoreline cleaned:	<b>N/A</b>



Other outcomes (please describe):

Total Event Budget: \$6,972

Total Grant Request: \$3,000

Please provide an itemized breakdown of the proposed grant amount in the table below.

<b>Budget Item</b>	<b>Amount</b>
Camp Chairs	\$360 (20 chairs x \$18)
Plants (50 green buttonwood trees)	\$1,740 (50 trees x \$30 + 340 transport)
4 play matts	\$100 (4 matts x \$25.00)
20 dibble bars	\$800 (20x 40)
<b>Match</b>	<b>Match</b>
Event Coordinator/ Planning ( 20 hours)	\$340 (match)
Event Staffing (8 hours x 3 staff)	\$360 (match)
2000 plants from Perico	\$1000 (.50 x 2000) (match)
Cups	\$20 (match)
Lunch for vol. 2 days	\$750.00 (match)
50 green buttonwood trees	\$1,500 (match)
Tents, Tables, tools	(match)
Total Requested	3,000
Total Match	3,970

Thank you for your interest in the National Estuaries Week Gulf Region Mini-Grants Program. Please submit your completed application

to [lhabegger@estuaries.org](mailto:lhabegger@estuaries.org) no later than 11:59 pm EST on August 7, 2017.

Event Information:

Event Name: National Estuary Week: **Know and Grow**

Project Location (City/County, State): **Bradenton**

Event Date and Time: Sept. 18,20,22,& 23 - time varies

Amount Requested: \$3,000

Is this a new event for your organization? Yes Massive Expansion of previous events

Are there other sources of funding being used for this event?

Yes      No

If yes, please describe.

Is this event part of a larger restoration or clean-up effort?

Yes      No

If yes, please describe.

Event Description:

Please include a description of your proposed event, including event type (restoration, beach cleanup, etc.), activities to be carried out, expected participants, and how your event will benefit local communities and waterways. (500 word maximum).

What will be the impact of this funding for your event (e.g. event contingent upon funding, increased # of volunteers/hours, additional acreage cleaned/restored)? (500 word maximum).

Expected Event Outcomes:

Please provide an estimate of the expected outcomes of the event. If an outcome category is not appropriate for your event type, please mark "N/A".

Expected number of volunteers: 100

Expected number of total volunteer hours: 300

Expected number of acres restored: 2

Expected number of trees/grass plugs/etc. to be planted: 2,100

Expected pounds of trash collected: N/A

Expected miles of shoreline cleaned: N/A

Other outcomes (please describe):

Total Event Budget: \$6,972

Total Grant Request: \$3,000

Please provide an itemized breakdown of the proposed grant amount in the table below.

Budget Item	Amount
Camp Chairs	\$360 (20 chairs x \$18)
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Thank you for your interest in the National Estuaries Week Gulf Region Mini-Grants Program. Please submit your completed application to [lhabegger@estuaries.org](mailto:lhabegger@estuaries.org) no later than 11:59 pm EST on August 7, 2017.

**Other sources of funding:**

Additional Match funding from Manatee County's Parks and Natural Resources Department (PNRD) will be in tents, tables, tools, plants, educational materials, and staff time to coordinate, manage, as well as host it. Our partners Sarasota Bay Estuary Program has offered support of \$1,500 towards plants and Tampa Bay Estuary Program has tentatively offered \$750 to be used for providing lunch the volunteers.

**Part of a larger restoration:**

At the confluence of the Manatee River and the southernmost point of Tampa Bay, sits Robinson Preserve. This 487 acre property is managed by PNRD and is currently undergoing a 150 acre expansion to transform degraded farmland back to its natural state. Each year over 350,000 visitors explore this estuarine preserve via its 9 miles of blueway paths and shell trails, volunteer workdays and educational programming; With the new expansion an additional 1.5 miles of trail access, a new nature center, and additional blueway amenities will be added to the site. Just to the west of Robinson sits Perico preserve. Perico is Manatee County's newest preserve and has 176 acres with nearly 1.5 miles of winding trails.

**Event Description:**

At last year's wonderful Rendezvous at Robinson Expansion, 63 volunteers donated 242 hours of their time. The success lead us to transform our day long festival into a weeklong celebration called National Estuary Week: Know and Grow. During the weeklong event activities will be split up into free educational programs and volunteer restoration activities. An educational wagon ride exploring the estuary will be offered to the public, as well as an evening of playing educational estuarine games geared to families. In conjunction with our partners Sarasota Bay Estuary Program and Tampa Bay Estuary Program we will host 2 events. On Friday September 22, 3 hours and 50 volunteers will be pulling plants at Perico preserve and moving them to Robinson Preserve. On Saturday, September 23, our estuary partners will again join us for 3 hours with 50 volunteers for a planting of bare root species pulled from Robinson, as well as buttonwoods delivered from a local nursery. Buttonwood trees will help diversify the Robinson Expansion and increase the number of volunteers who can assist with the expansion restoration. These 2 acres of plantings will help restore the farm land and return the property to a natural ecosystem. Due to the heat, Manatee County will offer a volunteer rest station during volunteer events which will include tents, water stations and tables. Grant funds will be used to purchases 20 camping chairs and 4 play mats, we envision the rest areas to offer a place for people to relax and sit in an area that best fits their comfort. Other partnerships will include certified Florida Master Naturalists and Florida Master Gardeners who will assist in the facilitating of the pulling, planting and educational events.