

# MEMORANDUM



To: Vicki Tessmer, Board Record  
Thru: Colleen Harris, Accounts Control Supervisor  
From: Carmen Camarda, Customer Service Representative II  
Date: **January 26, 2018**  
Subject: Place Customer #48115-47939 on Consent Calendar.

Please place account #48115-47930 on the Clerk's Consent calendar to request Board approval to refund/fee waiver the amount of \$670.87.

### Background/Discussion:

On January 19, 2018 MCUD Billing Division received documentation related to an change of ownership that occurred on January 3, 2017. This resulted in a credit covering the timeframe of January 3, 2017 thru December 14, 2017. Adjustments for water/sewer/garbage totaling \$-670.87 were credited on this customer's account and debited to the new owner per tax rolls.

Therefore requesting a refund of \$-670.87 for this account. To protect the privacy of our customers, names and addresses are not included with this request.

:cic

cc: Colleen Harris, Accounts Control Supervisor  
Carmen Camarda, Customer Service Representative II

General

Note Number:

Type:  Financial Adjustment      Activity:   
Customer:  BLUESKY EHF      User ID:   
Premises:  7964 HAMPTON CT      Exp:   
Service:  WRES      Wtr Res. Individual      Origin:   
Remand:       Date:       Internal Only:

Line	Note Text	User ID	Date/Time
1	ELS CR CUST 48115 AND OB CUST 36593 FROM 1/3/17 TO 1/14/17 NEW OWNER PER	DABROWN	12/01/2017 15:01:20
2	EMAIL AND TAX ROLLS, PREV OWNER ON BANK DRAFT	DABROWN	12/01/2017 11:01:20
3	CORRECTION ADJ FROM 1/3/17-12/14/17 - PREM BILLED AGAIN BEFORE ADJUSTMENT	KCRAGO	01/19/2018 09:15:55
4	DEBITED BLUESKY EHF VIA NEW CHARGE ENTRY 1/3/17-12/14/17	KCRAGO	01/19/2018 11:34:41
5	CREDITED RAGNA GOULD 48115-47939 SAME DATES	KCRAGO	01/19/2018 11:34:41