

RESOLUTION R-18-009

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA, AUTHORIZING THE USE OF THE SECOND EDITION OF THE PREFERRED BUILDING AND GROUNDS EQUIPMENT, MATERIALS AND DESIGN CRITERIA CATALOG (“CATALOG”) FOR THE PURPOSE OF PROMOTING EFFICIENT, QUALITY, AND COST-EFFECTIVE MATERIALS, PRODUCTS, AND DESIGN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Manatee County has been recognized by the Florida Green Building Coalition (“FGBC”) as a Platinum County, the highest award given for green and sustainable efforts; and

WHEREAS, Manatee County (“County”) achieved this distinction by following the guidelines and utilizing the products identified in the Catalog; and

WHEREAS, the County’s Property Management Department utilizes the Catalog when selecting and purchasing energy efficient and environmentally friendly products, materials, and designs; and

WHEREAS, the Catalog is a continuously updated compilation of recommended products, materials, and designs that have proven to be reliable by County staff who have daily contact and experience with the construction and maintenance of County facilities and grounds; and

WHEREAS, use of the Catalog standardizes the products, materials, and designs utilized in County facilities and grounds; and

WHEREAS, standardizing products, materials, and designs increases efficiency by limiting the continuing maintenance and repair training required for various installation and maintenance needs; and

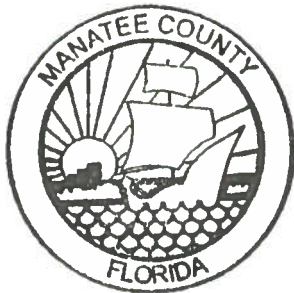
WHEREAS, the Board of County Commissioners of Manatee County finds that it is in the County’s best interest and that there is a valid public purpose to adopt the Catalog in order to promote efficiency across County departments.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida as follows:

1. The Board of County Commissioners hereby approves the Second Edition of the Preferred Building and Grounds Equipment, Materials and Design Criteria Catalog and supporting documentation to be used by all Manatee County staff when replacing, remodeling, or constructing various grounds and facilities belonging to Manatee County.

2. The Board of County Commissioners hereby designates existing staff within the Property Management Department to review and update the Catalog on a continuous basis, to reflect new technologies and eliminate products, materials, or designs that failed to meet expectations.
3. This Resolution shall be in effect for a period of one year or until such time as an updated edition of the Catalog has been approved by the Board of County Commissioners, whichever occurs first.
4. This Resolution shall take effect immediately upon adoption.


DULY ADOPTED with a quorum present and voting this 13th day of February, 2018.



**BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA**

By: 
Chairperson

ATTEST: ANGELINA COLONNESO
CLERK OF THE CIRCUIT COURT AND COMPTROLLER

By: 
Deputy Clerk

February 13, 2018 - Regular Meeting
Agenda Item #41

Approved in Open Session 2/13/18,
Manatee County
Board of County Commissioners

Subject

Resolution R-18-009 Authorizing Use of the Second Edition of the Preferred Building and Grounds Equipment Materials and Design Criteria Catalog

Briefings

None

Contact and/or Presenter Information

Charlie Bishop, Director of Property Management, Extension 3004

Diana Robinson, Energy Manager, Property Management, Extension 5843

David Thompson, Building Operations Manager, Property Management, Extension 3016

Tom Yarger, Construction Services Manager, Property Management, Extension 3003

Carmine DeMilio, Parks and Grounds Operations Manager, Property Management, Extension 8203

Michael DiPinto, Project Manager, Property Management, Extension 3063

Action Requested

- ADOPT Resolution R-18-009.

Enabling/Regulating Authority

- Florida Statute 125, County Government

Background Discussion

- The Preferred Building Grounds Equipment, Materials and Design Criteria Catalog was developed to be used for new construction and maintenance throughout the County-owned facilities to standardize products and design. Early review and edits were conducted by contracted Mechanical, Electrical, Plumbing, Engineering, Architectural firms along with pertinent County staff.
- The Catalog is a quick reference for construction, building maintenance, and grounds staff during new construction, remodeling repairs, and maintenance. It is a compilation of preferences for the most reliable and efficient products available to increase conformity of construction and maintenance thereby reducing cost of replacement and maintenance.
- The use of the Catalog has also been proven successful reducing inventory costs for repairs and

Manatee County Government Administrative Center
First Floor, Commission Chambers
9:00 a.m. - February 13, 2018

maintenance by eliminating varying degrees of different products. Furthermore, its use has increased efficiency by limiting the continuing maintenance and repair training required for differing system installation.

County Attorney Review

Formal Written Review (Opinion memo must be attached)

Explanation of Other

Reviewing Attorney

Nicodemi

Instructions to Board Records

Return copies of executed document to:

Diana Robinson, Energy Manager, Property Management, 1112 Manatee Ave. W, Suite 800, Bradenton, FL 34205, Extension 5843

Debbie Scaccianoce, Records Manager, Property Management, 1112 Manatee Ave. W, Suite 200, Bradenton, FL 34205, Extension 5845

Distributed 2/15/18, RT

Cost and Funds Source Account Number and Name

No Cost

Amount and Frequency of Recurring Costs

None

Attachment: [Final Resolution Design 2018.pdf](#)

Attachment: [RLS Memo - 9-15-17 - Preferred Catalog.pdf](#)



OFFICE OF THE COUNTY ATTORNEY

MITCHELL O. PALMER, COUNTY ATTORNEY*
William E. Clague, Assistant County Attorney
Sarah A. Schenk, Assistant County Attorney**
Christopher M. De Carlo, Assistant County Attorney
Geoffrey K. Nichols, Assistant County Attorney
Pamela J. D'Agostino, Assistant County Attorney
Anne M. Morris, Assistant County Attorney
Katharine M. Zamboni, Assistant County Attorney
Alexandria C. Nicodemi, Assistant County Attorney

MEMORANDUM

DATE: September 15, 2017

TO: Diana Robinson, Emergency Manager, Property Management Department

THROUGH: Mitchell O. Palmer, County Attorney *MOP 9-19-17*

FROM: Alexandria C. Nicodemi, Assistant County Attorney *ACN*

RE: **Preferred Building and Grounds Equipment Materials and Design Criteria Catalog Resolution; CAO Matter No. 2017- 0385**

This memorandum is in response to the above referenced Request for Legal Services in which you asked this office to review a draft resolution regarding the Second Edition of the Preferred Building and Grounds Equipment, Materials and Design Criteria Catalog. Per your Request, I have reviewed and revised the draft resolution for your consideration.

The draft I am providing reflects the following:

1. I suggest revising the whereas clauses as reflected in the enclosed redlined draft. While the whereas clauses in the draft you provided were legally sufficient, I recommend utilizing more concise statements to communicate the purpose of the resolution.
2. I revised the title, format, and enacting clause of the draft resolution to be legally sufficient.

Therefore, while I recommend you incorporate all of the redlined revisions in the final resolution, I find the draft to be legally sufficient subject to the revisions described in paragraph 2 above.

* Board Certified in Construction Law

** Board Certified in City, County, & Local Government Law

Diana Robinson, Emergency Manager, Property Management Department
September 15, 2017
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This completes the response to your Request for Legal Services. If you have any further questions, comments, or concerns, please feel free to contact me.

ACN

Enclosure

Copies to:

Ed Hunzeker, County Administrator

Dan Schlandt, Deputy County Administrator

Charlie Bishop, Director, Property Management Department