

MEMORANDUM

Manatee County Board of County Commissioners

To: Vicki Tessmer, Board Records
 From: Olga Valcich, Contract Specialist

4/10/18




Date: **April 4, 2018**

ACA #1 to IFB16-3272OV, University Parkway from
 Market Street to Lorraine Road, PO T1600258

In accordance with Resolution R-07-189, adopted October 9, 2007, please accept the attached Administrative Contract Adjustments ((ACA) #1 to be added to the next Consent Calendar which provides for the addition of 30 calendar days to the contract completion date and to revise the contract completion date to April 22, 2018 with no additional cost to the Agreement amount of \$487, 711.40.

INSTRUCTIONS TO BOARD RECORDS

Please send confirmation of acceptance to the following:

Original to: American Lighting and Signalization, Inc.
Email: rcalledare@asplundh.com

Copies to: Olga Valcich/Contract Specialist, Procurement Division
olga.valcich@mymanatee.org

Michael Sturm, Project Management, Public Works Department
michael.sturm@mymanatee.org

Kathleen Casey, Administrative Project Coordinator, Project Management,
 Public Works Department
kathleen.casey@mymanatee.org

Johnnie Yetter, Senior Fiscal Analyst, Project Management, Public Works Department
johnnie.yetter@mymanatee.org

Should you have any questions, please call me at ext. 3055.

Thank you.
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Attachments to Board Records Only:

1. ACA #1, PO No. T1600258 dated April 3, 2018
2. Department Memorandum dated March 21, 2018
3. ACA#1 executed March 27, 2018

Financial Management Department
 Procurement Division

1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205
 Phone number: (941) 749-3014



**MANATEE COUNTY
Purchasing Division**

1112 Manatee Ave. W., Ste. 803
Bradenton, FL 34205
(941) 749-3014

Term Agreement #: T1600258
Date: 04/03/18
Requested by: STURM-7332/JFY

VENDOR

V108918 (407) 328-3131
AMERICAN LIGHTING AND SIGNALIZATION INC
4200 CHURCH ST
SUITE #1042
SANFORD, FL 32771
rcalledare@asplundh.com

ITEM#	DESCRIPTION	DOLLAR AMOUNT
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ADMINISTRATIVE CONTRACT ADJUSTMENT NO. 1
(ACA) IN ACCORDANCE WITH RESOLUTION
R-07-180 APPROVED IN OPEN FORUM ON OCTOBER
9, 2007.

PROJECT MANAGER: MICHAEL STURM, CONTACT
INFORMATION: PHONE: 941-708-7450, EXT. 7332.
EMAIL: MICHAEL.STURM@MYMANATEE.ORG

 ***** ADMINISTRATIVE *****
 *** CONTRACT ADJUSTMENT #1 ***
 * TO ORIGINAL PURCHASE ORDER *

 ** PAPERLESS TERM AGREEMENT **
 * NO HARD COPY WILL BE SENT *
 ** TO CHANGE YOUR EMAIL **
 *** CONTACT THE BUYER ***

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ACA #1 TO T1600258 - ATMS UNIVERSITY
PARKWAY - MARKET TO LORRAINE
*

30 CALENDAR DAYS RE ADDED TO THE SCHEDULE
WHICH CHANGES THE FINAL COMPLETION DATE TO
APRIL 22, 2018

309-6052010-534000/6052010-0004

Agreement Total 0.00

Request #: TA002758
Reference #: 18TA0027580V
Buyer: OLGA VALCICH CONTRACT SPECIALIST (941) 749-3055

Approved By:

See Agreement for Remittance Instructions

MEMORANDUM

To: Purchasing Official
From: Jeff Streitmatter III, P.E., PJMD Manager
Date: March 21, 2018
Subject: Administrative Contract Adjustment No. 1
ATMS University Parkway – Market to Lorraine Project
American Lighting and Signalization, Inc.



RECOMMENDATION:

Execution of Administrative Contract Adjustment No. 1 to P.O. T1600258 with American Lighting and Signalization, Inc. adding 30 calendar days to the contract time. The additional contract time is 14.3 percent of the original 210 contract days.

COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 5.1 for transportation, and Manatee County Purchasing Ordinance.

BACKGROUND/DISCUSSION:

- May 26, 2017, the BCC executed a contract with American Lighting and Signalization, Inc. in the amount of \$487,711.40 for Construction Services.
- Administrative Contract Adjustment No. 1 is for 30 days and provides for time to complete the project after experiencing a delay associated with acquiring materials.

JS/ms

cc: Ron Schulhofer, Director, Public Works
Sia Mollanazar, P.E., Deputy Director, Engineering Services
MS Michael L. Sturm, P.E., Project Manager
Carmen Mosley, MA, Senior Fiscal Services Division Manager
Project File: 6052010 1.1

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JUSTIFICATION FOR CHANGE

Contract

Adjustment No.: 1

Project Number: _____

1. Necessity for Change:

Contractor had to order extra materials not called out in the plans.

**2. Does this change alter the scope of work?
(If yes, explain)**

No

3. Effect of this change on other "Prime" contractors.

None

4. It is the contractor's responsibility to notify the bonding agency.

Michael Sturm

From: Todd Dorer <tdorer@asplundh.com>
Sent: Wednesday, March 21, 2018 7:38 AM
To: Michael Sturm
Cc: Barry Ogletree; Phil Karaganis
Subject: 1708 ATMS

Michael,

It looks like we definitely need another 30 days on this contract. It longer to get the fiber in and ready to go than we anticipated.

Thanks

Todd Dorer
Safety First! No one gets Hurt!
American Lighting and Signalization
Cell 813-505-3563