

# CONTRACT CHANGE ORDER

**PROJECT:** (For Adjustment Amounts Less Than \$1,000,000.)  
**Manatee County Central Jail Security Upgrades**

**Change Order No.:** 2  
**Contract Amount:** \$1,269,555.00  
**(Present Value)**  
**Project Number:** 6005218

NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
	<p>Additional time needed for programming and pre-commissioning of equipment prior to shipment to site.</p> <p>In addition the hardware shipment of several components were delayed at the border.</p> <p>BY EXECUTION OF THIS CHANGE ORDER THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS CHANGE ORDER HAVE BEEN SATISFIED.</p>		

**TOTAL DECREASE:**                      **TOTAL INCREASE:**

**Contractor:** Stanley Convergent Security Solutions Inc.  
**Address:** 14670 Cumberland Road  
**City / State:** Noblesville, In. 41

THE NET CHANGE OF  
 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM  
 \$1,269,555.00 TO \$1,269,555.00

**Contractor Signature:** PCALL                      **Date:** 5/4/18

82 CALENDAR DAYS ARE ADDED TO THE SCHEDULE WHICH CHANGES THE FINAL COMPLETION DATE TO AUGUST. 23, 2018

### RECOMMENDATION, CONCURRENCES AND APPROVALS

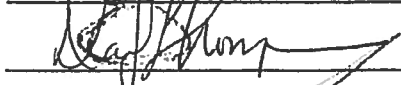
#### SIGNATURES

**Consultant / Engineer**



**DATE**  
5/3/18

**Project Manager:**



5/4/18

**Department Head:**



5/7/18

**Manatee County Purchasing**



5/22/18

**Theresa Webb, Purchasing Official**

Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective 1/26/2009

*ngs*

**JUSTIFICATION FOR CHANGE**

**Change Order No :**

**Project Number:**

**1. NECESSITY FOR CHANGE:**

Additional time needed for programming and pre-commissioning of equipment prior to shipment to site,

In addition the hardware shipment of several components were delayed at the border.

**2. Is change an alternate bid? (If yes, explain)**

No

**3. Does change substantially alter the physical size of the project? (If yes, explain)**

No

**4 Effect of this change on other "Prime" contractors?**

No

**5 Has the Surety and Insurance company been notified, if applicable?**

Contractor Responsibility

Manatee County Government Administrative Center  
Commission Chambers, First Floor  
9:00 a.m. - May 22, 2018

May 22, 2018 - Regular Meeting  
Agenda Item #20

Approved in Open Session 5/22/18,  
Manatee County  
Board of County Commissioners

Subject

Change Order 2 to Agreement 17-0688OV, Manatee County Central Jail Security Equipment Upgrades

Briefings

None

Contact and/or Presenter Information

Contact: Bonnie Sietman, Contracts Negotiator - FMD,  
Procurement Division, x3046

Presenter: David Thompson, Building Maintenance Division Manager - Property Management Department,  
x3016

Action Requested

Authorize the County Administrator or designee to execute Change Order No. 2 to Agreement 17-0688OV, Manatee County Central Jail Security Equipment Upgrades, with Stanley Convergent Security Solutions, Inc., adding 82 calendar days to the contract time for a revised project time of 412 days, with no additional cost incurred.

Enabling/Regulating Authority

Manatee County Code of Laws

Background Discussion

Change Order No. 2 to Agreement 17-0688OV adds an additional 82 calendar days to the contract time due to additional time for programming and pre-commissioning of equipment prior to being shipped to the project site that caused a delay at the start of the project. The new completion date will be August 23, 2018, with no additional cost incurred.

Procurement History

On June 6, 2017, the Board of County Commissioners approved Agreement 17-0688OV with Stanley Convergent Security Solutions, Inc., for Manatee County Central Jail Security Equipment Upgrades in the not to exceed amount of \$1,312,600.00 based on a completion time of 330 calendar days.

On March 1, 2018, Change Order No. 1 was issued reducing the scope and the Agreement amount by \$42,745.00, revising the new Agreement total to \$1,269,555.00.

This Change Order No. 2 to Agreement 17-0688OV provides for an additional 82 calendar days to allow for unforeseen circumstances, extending the completion date to August 23, 2018.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Original to Board Records

Email copies to:

Stanley Convergent Security Solutions, Inc. - Dustin Hackleman  
([dustin.hackleman@sbdinc.com](mailto:dustin.hackleman@sbdinc.com))

Property Management Department - David Thompson  
([david.thompson@mymanatee.org](mailto:david.thompson@mymanatee.org))

Property Management Department - Kathi Gentile  
([kathi.gentile@mymanatee.org](mailto:kathi.gentile@mymanatee.org))

Procurement Division - Bonnie Sietman

([bonnie.sietman@mymanatee.org](mailto:bonnie.sietman@mymanatee.org)) **Distributed 5/29/18, RT**

Cost and Funds Source Account Number and Name

310-6005218-563000-0000 (Building Capital Projects); 398-6005218-563000-0000 (Rev Imp Bond Cap Project) Detention Center Door System Replacement

Amount and Frequency of Recurring Costs

N/A

Attachment: [Department Memo - Contract Change Order No. 2.pdf](#)

Attachment: [Contract Change Order No. 2.pdf](#)

# MEMORANDUM



**To:** Dennis Wallace, Procurement Contract Buyer  
Purchasing Division

**From:** David Thompson, Building Maintenance Division *CAD*  
Manager, Property Management Department

**Date:** May 10, 2018

**Subject:** Manatee County Central Jail Security Upgrades  
Added days to the contract -Change Order #2

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Contract Change Order Number 2 with Stanley Convergent Security Solutions is for adding 82 days to allow for completion of the project.

This project includes the replacement of the Detention Center door control system software. It also includes a new digital intercom system and the associated camera interface controls. Several additional operational and support upgrade systems are also included that will assist the Sheriff's office in their daily operations.

Additional time needed for programming and pre-commissioning of equipment prior to shipment to site resulted in a delay at the start of the project.

In addition, some of the hardware components were delayed at a border crossing.

The new contract completion date is August 23, 2018. This change does not increase the project costs.

If you have any questions contact David Thompson.

cc: Charlie Bishop, Director, Property Management

David Thompson, Project Manager  
Project File

Property Management Department  
Construction Services Division  
1112 Manatee Avenue West, Ste. 802  
Phone number: (941) 749-3017