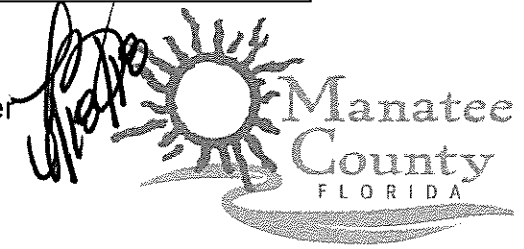


# MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records  
Thru: Tammy Boggs, Customer Service Support Manager  
From: Beverly Lefever, Fiscal Specialist *BL*  
Date: February 26, 2018  
Subject: Refund Request – Permit #17081141 - \$671.12



Due to the dollar amount of the attached refund request, Board approval is required prior to Finance issuing the refund check to the customer.

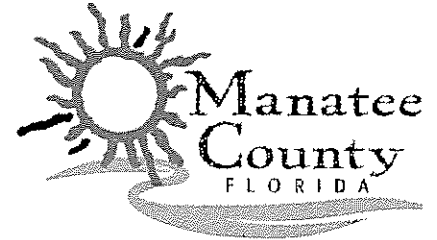
Please place this request on the Board's consent agenda. Once approved, please forward it to Finance to have the check issued and email a copy of the Board approval to me at [beverly.lefever@mymanatee.org](mailto:beverly.lefever@mymanatee.org).

Thank you for your help!

Building & Development Services Department  
Administration / Fiscal  
1112 Manatee Avenue West, 4<sup>th</sup> Floor Bradenton, FL 34205  
Phone number: (941) 748-4501

# MEMORANDUM

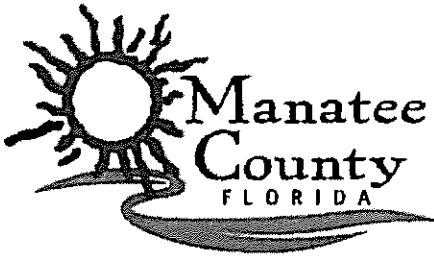
To: Finance  
 From: Beverly Lefever, Fiscal Specialist  
 Date: February 26, 2018  
 Thru: Tammy Boggs, Fiscal Services Manager  
 Subject: Refund Request

Please process the following refund request:

<b>Petitioner:</b>	Centex / Pulte Homes Attn: Pam Kraft 24311 Walden Center Drive, Suite 300 Bonita Springs, FL 34134			
<b>Description:</b>	Refund 50% of paid Permitting Fees			
<b>Reason for Request:</b>	Pulte Homes' customer cancelled their contract and did not build the house. Permit was voided per Pulte's request.			
<b>Permit #</b>	<b>Receipt #</b>	<b>Account #</b>	<b>Fee ID</b>	<b>Amount</b>
17081141	810005259	147.0000000.208000	FBCSC10	\$16.37
17081141	810005259	147.0000000.322041	NEWRES	\$654.75
<b>Recommendation:</b>	Approve ( <input checked="" type="checkbox"/> )		Deny ( <input type="checkbox"/> )	
<b>Refund Total</b>	<b>\$671.12</b>			

Building & Development Services Department  
 1112 Manatee Avenue West  
 Bradenton, FL 34205  
 Phone number: (941) 748-4561



Building & Development Services  
 Permitting Section  
 1112 Manatee Ave W 4<sup>th</sup> Floor  
 Bradenton, FL 34205  
 Phone: (941) 748-4501  
 www.mymanatee.org

**BUILDING PERMIT FEE REFUND REQUEST FORM**

No refund will be made for any fee, or portion thereof, on any payments equal to or less than \$150.00 unless they result from an error on the part of the County. All refunds will be at 50% of the amount greater than \$150.00, or as determined by the Director or designee. No refund shall be granted if work has commenced or if permit has become inactive or expired. No refund shall be granted for permits exceeding six months from application/issue date. All refund requests must be accompanied by a validated receipt or cancelled check and a written statement showing the reason for the request along with any other pertinent information. Refund checks will be made out to the person/company/contractor that made the payment on the receipt(s).

DATE OF REQUEST: 2/16/18 PERMIT NUMBER: 17081141

PERMIT APPLICATION/ISSUE DATE (circle one): Aug. 25 2017 ✓

REQUESTOR'S NAME: Brandi Walker AMOUNT REQUESTED: \$ 1,342.24 - 50% = \$ 671.12

PAYOR: PERSON/CONTRACTOR/COMPANY Palte Group

REMITTANCE ADDRESS FOR REFUND CHECK: 24311 Walden Center Dr. Ste 300 → Pam Hoof

CITY: Bonita Springs STATE: FL ZIP CODE: 34134

REASON FOR REFUND REQUEST: Home buyer cancelled contract so home never started.

REFUNDING 50% OF RADON + NEW RES FEES

Date Refund Processed: 2/ For Fiscal Use Only Board Approval Required: Yes no

RADON Account Number: 147. 208008 Amount: \$32.74 @ 50% = \$16.37

NEW RES Account Number: 147. 322041 Amount: \$1309.50 @ 50% = \$654.75

Account Number: \_\_\_\_\_ Amount: \$671.12

TOTAL REFUND: \$671.12 Notes put on permit: yes no

Date Refund Check Issued: \_\_\_\_\_ Check Number: \_\_\_\_\_



## Void Request

**To:** Manatee County  
**From:** Brandi Walker  
**CC:** Michelle Platke; Pam Kraft  
**Date:** 2/16/2018  
**Re:** Void Permit - 17081141

---

**Comments:** Please void permit number 17081141 as the home never started due to the contract cancelling. Attached you will find a refund request and receipt with the fees highlighted.

If you have any questions, please contact:

Michelle Platke  
[Michelle.Platke@pulte.com](mailto:Michelle.Platke@pulte.com)  
941-554-1266

Brandi Walker  
[Brandi.Walker@pulte.com](mailto:Brandi.Walker@pulte.com)  
239-390-5411

Thank you!

MANATEE COUNTY

Item 1 of 14

PERMIT INVOICE

OPERATOR: PERMWEB  
COPY # : 0

Sec:05 Twp:35S Rng:19E Sub:0590000 Blk: Lot:15  
PARCEL ID .....: 590000759

DATE ISSUED.....: 08/22/17  
INVOICE #.....: 810005259  
REFERENCE ID # ...: 17081141

SITE ADDRESS .....: 11914 HANCOCK DR  
SUBDIVISION .....:  
CITY .....: SCT  
IMPACT AREA .....: DSE

OWNER .....: DIVOSTA HOMES LP  
ADDRESS .....: 24311 WALDEN CENTER DR 300  
CITY/STATE/ZIP ...: BONITA SPRINGS, FL 34134

RECEIVED FROM ....: PULTE GROUP  
CONTRACTOR .....: STEWART, JAMES K LIC # CBC057850  
COMPANY .....: CENTEX/PULTE HOMES  
ADDRESS .....: 24311 WALDEN CENTER DR  
CITY/STATE/ZIP ...: BONITA SPRINGS, FL 34134  
TELEPHONE .....: (239) 495-4800

FEE ID	UNIT	QUANTITY	AMOUNT	PD-TO-DT	THIS REC	NEW BAL
FBCSC10	2.50%	1309.50	32.74	0.00	32.74	0.00
FEMFDR	FLAT RATE	1.00	500.00	0.00	500.00	0.00
IFAD2016	SQUARE FEET	3202.00	167.00	0.00	167.00	0.00
IFEDF2016	SQUARE FEET	3202.00	4856.00	0.00	4856.00	0.00
IFLAW2016	SQUARE FEET	3202.00	670.00	0.00	670.00	0.00
IFLIBR2016	SQUARE FEET	3202.00	359.00	0.00	359.00	0.00
IFPK2016	SQUARE FEET	3202.00	1621.00	0.00	1621.00	0.00
IFPS2016	SQUARE FEET	3202.00	361.00	0.00	361.00	0.00
IFRESRDSE	SQUARE FEET	3202.00	6322.00	0.00	6322.00	0.00
NEW RESD	SQUARE FEET	4365.00	1309.50	0.00	1309.50	0.00
UCSRFDC	Radio Frq Fee	1.00	300.00	0.00	300.00	0.00
UCSSFIF	SwrFIF	1.00	3027.00	0.00	3027.00	0.00
UCSWDC	Wtr Direct Co	1.00	600.00	0.00	600.00	0.00
UCSWFIF	WtrFIF	1.00	1970.00	0.00	1970.00	0.00
TOTAL PERMIT :			22095.24	0.00	22095.24	0.00
METHOD OF PAYMENT		AMOUNT	NUMBER			
CHECK		22095.24	0090215431			
TOTAL INVOICE		22095.24				

View Permit Information - TEST DATABASE

Permit Information

Permit Number \* 17081141 ←

Status \* V - Void ←

Master Number  Notes 1

Project

Apply Date \* 08/15/2017  Operator dwinters

Permit Issue Date 08/25/2017  Operator cruiz

Certificate Issued  Operator

Certificate Type

Certificate Number

Location Information

Address \* 11914 HANCOCK DR

City/State/Zip SCT FL 34211

PARCEL ID 590000759

Unit

Inspection Area

Owner Entity HardCopy Ctrl-Alt-P

Owner \* DIVOSTA HOMES LP

Use Default

Address Home - 24311 WALDEN CENTER DR 300

City/State/Zip BONITA SPRINGS FL 34134

Permit *	Property	Zoning	Applicant	Contractor *	Defined Fields	Inspection Ordering
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General Contractor Information

General Contractor \* CBC057850  STEWART, JAMES K

Company CENTEX/PULTE HOMES Status

Address 24311 WALDEN CENTER DR License Expiration 08/31/2018

City/State/Zip BONITA SPRINGS, FL 34134 Insurance Expiration 04/01/2018

Phone Business - (239) 495-4800 Workers Comp Expiration 04/01/2018



Back(Ctrl+P)



Permit Fees

Permit Information

Permit Number  Status

PARCEL ID

Address

Owner Name

Fee ID	Cont Units	Quantity	Fee Amount	Post Date	Paid to Date	Fee Balance
<b>FBCSC10</b>		<b>1309.50</b>	<b>32.74</b>	<b>08/15/2017</b>	<b>32.74</b>	<b>0.00</b>
FEMFDR		1.00	500.00	08/15/2017	500.00	0.00
IFAD2016		3202.00	167.00	08/15/2017	167.00	0.00
IFEDF2016		3202.00	4856.00	08/15/2017	4856.00	0.00
IFLAW2016		3202.00	670.00	08/15/2017	670.00	0.00
IFLIBR2016		3202.00	359.00	08/15/2017	359.00	0.00
IFPK2016		3202.00	1621.00	08/15/2017	1621.00	0.00
IFPS2016		3202.00	361.00	08/15/2017	361.00	0.00
IFRESRDSE		3202.00	6322.00	08/15/2017	6322.00	0.00
NEW RESD		4365.00	1309.50	08/15/2017	1309.50	0.00
UCSRFDC		1.00	300.00	08/17/2017	300.00	0.00
UCSSFIF		1.00	3027.00	08/17/2017	3027.00	0.00
UCSWDC		1.00	600.00	08/17/2017	600.00	0.00
UCSWFIF		1.00	1970.00	08/17/2017	1970.00	0.00

Totals

Fees	22095.24
Credits	0.00
Total	22095.24
Paid to Date	22095.24
Fee Balance	0.00

Fee Information

Credit Information

Fee Information

Fee ID

Units

Quantity

Fee Amount

Paid to Date

Fee Balance

Contractor ID

After Fact

After fact

Multiplier



CommunityPlus V8.4  
DATE: 02/26/2018  
TIME: 12:59:33

Manatee County, FL  
Permitting Notes

PAGE NUMBER: 1  
MODULE : libNotes

SELECTION CRITERIA: Permit Number = 17081141

Note Date/Time	Date of Record	Operator	Note Code	Reminder Date
2018-02-20 10:07:06	02/20/2018	cruiz		

RECV SIGNED LETTER TO VOID PERMIT (SENT TO  
RECORDS)/ALSO RECVD REFUND (GAVE REFUND PAPER WORK TO  
ACCOUNTING)

Building Department  
 General Ledger In-house Purchases Report by Account  
 For Receipt Date 08/22/2017

Date: 08/23/2017

Account Number: 147000000208008 - FBCSC1 - BCC Due to State of Florida

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
17070688	310025280	08/22/2017	CASH	Open	31	dfi	\$4.00
17081655	810005283	08/22/2017	CASH	Open	81	cst	\$4.23
17081654	300024961	08/22/2017	CHECK/MONEY ORDER	Open	30	gsi	\$4.00
17081658	300024961	08/22/2017	CHECK/MONEY ORDER	Open	30	gsi	\$4.00
17081651	300024961	08/22/2017	CHECK/MONEY ORDER	Open	30	gsi	\$4.00
17081585	310025269	08/22/2017	CHECK/MONEY ORDER	Open	31	dfi	\$4.00
17080246	310025273	08/22/2017	CHECK/MONEY ORDER	Open	31	dfi	\$25.67
17081620	310025276	08/22/2017	CHECK/MONEY ORDER	Open	31	dfi	\$4.00
17081565	810005240	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17081571	810005243	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$8.98
17081561	810005244	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$8.98
17080985	810005255	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$17.15
17080998	810005256	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$17.15
17080972	810005257	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$19.77
17081216	810005258	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$26.19
→17081141	810005259←	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	→\$32.74
17081105	810005260	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$26.19
17081217	810005264	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17051932	810005264	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17081220	810005264	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17081221	810005264	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17081219	810005264	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$4.00
17081602	810005267	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$5.80
17081606	810005267	08/22/2017	CHECK/MONEY ORDER	Open	81	cst	\$5.80

2017

# Manatee County, BCC

02/26/2018

## GL Transaction Details (Long)

13:18:50

08/22/2017 to 08/22/2017

Primary Ref.	GL-PR.	FY	Post Date	PE ID			DR
JL JL Key JL Obj	JL-PR.	FY	Date2	Job Number	PeDB		CR
Transaction Description		CK	ID-No.	2nd Ref.		Misc	Units
Batch ID		JeACG	TrACG	Contract	Sb	Prep	Work Order No
<b>147000000</b>	<b>Building Department Fund</b>						
<b>208008</b>	<b>Due to State of Florida</b>						
BX170822		11	2017 08/22/2017	CASH			0.00
JL N/A..N/A 08/30/17		11	2017 08/22/2017	6555747	P		440.74
Direct CR IH:08/22/17 - FBCSC1			AP	RC545718			0.00
BX170822					CR	TBRAINAR	
BP170822		11	2017 08/22/2017	CASH			0.00
JL N/A..N/A 08/30/17		11	2017 08/22/2017	6555108	P		193.15
Direct CR WI:08/22/17 - FBCSC1			AP	RC545682			0.00
BP170822					CR	TBRAINAR	
*** Object Totals ***						DR	0.00
						CR	633.89
						Net	-633.89
*** EN Net ***		0.00	*** Object Totals with EN ***				-633.89

**Building Department**  
**General Ledger In-house Purchases Report by Account**  
**For Receipt Date 08/22/2017**

Date: 08/23/2017

Account Number: 147000000322028 - SIGN - BCC Permit-sign

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
			ORDER				
17081581	810005247	08/22/2017	CHECK/MONEY	Open	81	cst	\$100.00
			ORDER				
						CHECK/MONEY	\$200.00
						ORDER	
<b>Account Total:</b>							<b>\$200.00</b>

Account Number: 147000000322038 - ACCBLG - BCC Accessory Bldg

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
17070688	310025280	08/22/2017	CASH	Open	31	dfi	\$70.00
17080566	810005282	08/22/2017	CHECK/MONEY	Open	81	cst	\$243.00
			ORDER				
17081612	300024956	08/22/2017	VISA	Open	30	gsi	\$100.00
17072138	810005250	08/22/2017	VISA	Open	81	cst	\$162.00
						CASH	\$70.00
						CHECK/MONEY	\$243.00
						ORDER	
						VISA	\$262.00
<b>Account Total:</b>							<b>\$575.00</b>

Account Number: 147000000322040 - MMRV - BCC Manufactured Structures

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
17070104	840000847	08/22/2017	CHECK/MONEY	Open	84	sch	\$353.00
			ORDER				
						CHECK/MONEY	\$353.00
						ORDER	
<b>Account Total:</b>							<b>\$353.00</b>

Account Number: 147000000322041 - NEWRES - BCC New Residential

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
17080246	310025273	08/22/2017	CHECK/MONEY	Open	31	dfi	\$526.60
			ORDER				
17080985	810005255	08/22/2017	CHECK/MONEY	Open	81	cst	\$685.80
			ORDER				
17080998	810005256	08/22/2017	CHECK/MONEY	Open	81	cst	\$685.80
			ORDER				
17080972	810005257	08/22/2017	CHECK/MONEY	Open	81	cst	\$790.80
			ORDER				
17081216	810005258	08/22/2017	CHECK/MONEY	Open	81	cst	\$1,047.60
			ORDER				
→ 17081141	810005259	← 08/22/2017	CHECK/MONEY	Open	81	cst	→ \$1,309.50
			ORDER				
17081105	810005260	08/22/2017	CHECK/MONEY	Open	81	cst	\$1,047.60

2017

# Manatee County, BCC

02/26/2018

## GL Transaction Details (Long)

13:20:43

08/22/2017 to 08/22/2017

Primary Ref.	GL-PR.	FY	Post Date	PE ID			DR	
JL JL Key JL Obj	JL-PR.	FY	Date2	Job Number	PeDB		CR	
Transaction Description		CK	ID-No.	2nd Ref.		Misc	Units	
Batch ID		JeACG	TrACG	Contract	Sb	Prep	Work Order No	
<b>147000000</b>				<b>Building Department Fund</b>				
<b>322041</b>				<b>New Residential</b>				
BX170822		11	2017 08/22/2017	CASH			0.00	
JL N/A..N/A 08/30/17		11	2017 08/22/2017	6555747	P		8,609.04	
Direct CR IH:08/22/17 - NEW RE		AP		RC545737			0.00	
BX170822					CR	TBRINAR		
*** Object Totals ***							DR	0.00
							CR	8,609.04
							Net	-8,609.04
*** EN Net ***		0.00	*** Object Totals with EN ***					-8,609.04

THE ORIGINAL DOCUMENT HAS A WHITE REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW. DO NOT CASH IF NOT PRESENT.



South Florida Division  
3350 Peachtree Road, NE  
Suite 150  
Atlanta, GA 30326

Check Number 0090215431  
Check Date 08/18/17

941 554 1266

\$22,095.24\*\*\*\*\*

PAY

TWENTY-TWO THOUSAND NINETY-FIVE AND 24/100 DOLLARS

Bank of America  
Customer Connection  
Atlanta, Dekalb County, GA

Void After 180 Days

TO THE  
ORDER OF

MANATEE COUNTY BOARD OF  
COUNTY COMMISSIONERS  
P O BOX 1000  
BRANDENTON, FL 34206

*Blair*

⑈0090215431⑈ ⑆061112788⑆ 3299039422⑈

FORM NO 082005 COPY/RECAPTURE AND FRAUD PROTECTION

Details on back

Security Features Included