

RESOLUTION R-18-127

**A RESOLUTION OF THE MANATEE COUNTY BOARD OF COMMISSIONERS
AUTHORIZING THE PUBLIC WORKS DIRECTOR OR DESIGNEE TO
EXECUTE THE AMENDED STATE FISCAL YEAR 2018/19 TRIP AND
EQUIPMENT GRANT AGREEMENT WITH THE FLORIDA COMMISSION
FOR THE TRANSPORTATION DISADVANTAGED, AND ANY SUBSEQUENT
SUPPLEMENTAL AGREEMENTS**

WHEREAS, the Manatee County Board of County Commissioners as the Community Transportation Coordinator (CTC), has the authority to file a Transportation Disadvantaged Trust Fund Grant Application and to undertake a Transportation Disadvantaged (TD) service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

WHEREAS, the Local Coordinating Board (LCB) recently approved the Transportation Disadvantaged Service Plan (TDSP), updated rate model worksheet, updated trip reimbursement rates for State Fiscal Year 2018/19, and the purchase of capital equipment.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
MANATEE COUNTY, FLORIDA:**

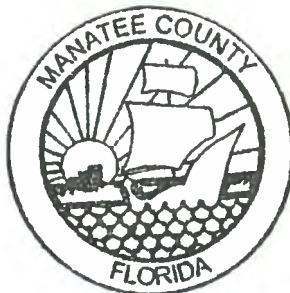
1. Manatee County Government as CTC has the authority to submit grant applications, standard assurances, and execute grant agreements to serve the Transportation Disadvantaged.
2. The submission of updated grant application(s), supporting documents, and certifications and assurances to the Florida Commission for the Transportation Disadvantaged (FCTD), is hereby approved.
3. The Public Works Director or his/her Designee is hereby authorized to execute the amended Fiscal Year 2018/19 grant agreement with the FCTD. This amendment includes the scoping and funding necessary for capital equipment to support Handy Bus (i.e. paratransit) service provision for TD clients.
4. The BOARD authorizes the Transit Division Manager to sign any and all reimbursement invoices, warranties, assurances, certifications, third party agreements, and other supporting documents which may be required in connection with the amended State Fiscal Year 2018/19 FCTD grant agreement, including supplemental agreements.

Duly Passed And Adopted, with a quorum present and voting, this 24th day of July, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FLORIDA**

ATTEST: ANGELINA COLONNESO
Clerk of the Circuit Court

By: 



By: 

Priscilla Trace, Chairperson

SAMAS Approp.:	<u>108846</u>	Fund:	<u>TDTF</u>	FM/Job No.:	<u>43202718401</u>
SAMAS Obj.:	<u>7750075</u>	Function	<u>035</u>	CFSA No.:	<u>55.001</u>
Org Code:	<u>55120000952</u>	Contract No.:	<u>G0X44</u>	Vendor No.:	<u>59-6000727</u>

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**FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
TRIP & EQUIPMENT GRANT AGREEMENT
AMENDMENT #1**

THIS AGREEMENT, made and entered into this 24th day of July, 2018, by and between the STATE OF FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, created pursuant to Chapter 427, F.S., hereinafter called the Commission and Manatee County Board of County Comm (d/b/a Manatee County Area Transit), 2411 Tallevast Road, Sarasota, Florida, 34243, hereinafter called the Grantee.

WITNESSETH:

WHEREAS, the Commission and the Grantee heretofore on the July 1, 2018 entered into a Grant Agreement; and

WHEREAS, the Commission desires to participate in all eligible items of development for this project as outlined in the attached Exhibit(s) A and B.

NOW, THEREFORE, THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree that the above described Grant Agreement is to be amended and supplemented as follows:

- 1.00 Purpose of Agreement: The purpose of the agreement is not changed.
- 2.00 Accomplishment of the Project: The accomplishment of the project is not changed.
- 3.00 Project Cost: Project Cost is not changed.
- 4.00 Exhibits: Exhibit(s) A and B (page 1 ONLY) of said Agreement is (are) replaced by Amended Exhibit(s) A and B (page 1 ONLY) and which is (are) attached hereto and made a part hereof.

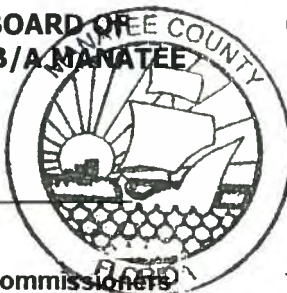
EXCEPT as hereby modified, amended or changed, all other terms of the Agreement dated July 1, 2018 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents be executed, the day and year first above written.

GRANTEE: MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS (D/B/A MANATEE COUNTY AREA TRANSIT)

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

BY: *Priscilla Trace*



BY: _____

Priscilla Trace, Chairman
TITLE: Manatee County, Board of Commissioners

TITLE: Executive Director (Commission Designee)

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: *Ruth De*
DEPUTY CLERK

FM No.: 43202718401
Contract No.: G0X44
Agreement Amendment Date: _____

AMENDED EXHIBIT "A"
PROJECT DESCRIPTION AND RESPONSIBILITIES
TRIP/EQUIPMENT

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and Manatee County Board of County Comm (d/b/a Manatee County Area Transit), 2411 Tallevast Road, Sarasota, Florida, 34243.

PROJECT LOCATION: Manatee County(s)

PROJECT DESCRIPTION: To purchase passenger trips and/or capital equipment so that transportation can be provided to the non-sponsored transportation disadvantaged in accordance with Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and the Fiscal Year 2018-19 Program Manual and Application for the Trip & Equipment Grant. Services shall be provided and equipment, including vehicles, will be utilized through a coordinated transportation system which has a Memorandum of Agreement in effect, as set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 of the original agreement. There shall be an approved eligibility application for each rider who receives a non-sponsored service (trip or bus pass). In addition, documentation which supports the eligibility determination shall be maintained by the recipient as part of the rider's eligibility file. Capital equipment will consist of:

One wheelchair accessible vehicle

SPECIAL CONSIDERATIONS BY GRANTEE:

1. All project equipment or vehicles shall meet or exceed the applicable criteria set forth in the Florida Department of Transportation's Guidelines for Acquiring Vehicles on file with the Commission on July 1, 2000 or criteria set forth by any other federal, state, or local government agency.

SPECIAL CONSIDERATIONS BY COMMISSION: None

FM No.: 43202718401
 Contract No.: G0X44
 Agreement Amendment Date: _____

AMENDED EXHIBIT "B"
PROJECT BUDGET AND DISBURSEMENT SCHEDULE
PAGE 1 OF 2

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and Manatee County Board of County Comm (d/b/a Manatee County Area Transit), 2411 Tallevast Road, Sarasota, Florida, 34243.

I. PROJECT COST:

Estimated Project Cost shall conform to those eligible Costs as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and the Application and Policy Manual for the Trip & Equipment Grant for non-sponsored trips and/or capital equipment as revised for this grant cycle. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 of the original agreement.

	<u>Job number</u>	<u>As Amended</u>	<u>Net Change</u>
Non-sponsored Trips	43202718401	\$785,119	(\$68,093.00)
Equipment:			
One Wheelchair	43202718401	\$ 68,093	\$68,093.00
Accessible Vehicle			
TOTAL		\$853,212	

II. SOURCE OF FUNDS:

Commission for the Transportation Disadvantaged State Funds (no more than 90%)	\$767,891.00
Local Cash Funds	\$85,321.00
2018-19 Legislative Proviso Funds	\$.00
Local Cash Funds for 2018-19 Legislative Proviso Funds	\$.00
Total Project Cost	\$853,212.00

III. DISBURSEMENT SCHEDULE OF COMMISSION (State) FUNDS \$

FY 18/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Trips	64,001	64,001	57,865	57,860	57,860	57,860	57,860	57,860	57,860	57,860	57,860	57,860
Capital			61,284									



Transportation Disadvantaged Trip & Equipment Grant Application Form

Legal Name	Manatee County Board of County Commissioners/Manatee County Area Transit (MCAT)		
Federal Employer Identification Number	59-6000272		
Registered Address	Post Office Box 1000 Attn: Treasury Mgmt		
City and State	Bradenton, FL	Zip Code	342061000
Contact Person for this Grant	Edrick Sweeting	Phone Number Format 111-111-1111	941-747-8621
E-Mail Address [Required]	edrick.sweeting@mymanatee.org		
Project Location [County(ies)]	Manatee	Proposed Project Start Date	7/1/2018
Budget Allocation			
	Grant Amount – State Allocation [90%]		\$767,891.00
	Grant Amount – Local Match [10%]		\$85,321.00
	Grant Amount – Proviso [90%]		\$0.00
	Grant Amount – Proviso Match [10%]		\$0.00
	Voluntary Dollar Amount		\$0.00
	Local Match for Voluntary Dollars [In Kind]		\$0.00
	Total Project Amount		\$853,212.00

Capital Equipment Request	
Description of Capital Equipment	\$ Amount
One wheelchair accessible vehicle	\$61,284.00
	\$0.00
	\$0.00

Local Coordinating Board Review IS Required if Requesting Capital Equipment

If the purchase of capital equipment is included in this Application Form, the application has been reviewed by the Manatee County Transportation Disadvantaged Local Coordinating Board.

Signature of Local Coordinating Board Chairperson

Date

I, the authorized Grant Recipient Representative, hereby certify that the information contained in this form is true and accurate and is submitted in accordance with the 2017-18 Program Manual and Application for the Trip & Equipment Grant.


Priscilla Trace

Signature of Grant Recipient Representative

7/24/2018

Date

Name: Priscilla Trace
Title Chairperson:


**ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER**
 BY: *Ruth G... [Signature]*
DEPUTY CLERK

July 24, 2018 - Regular Meeting
Agenda Item #54

Approved in Open Session 7/24/18,
Manatee County
Board of County Commissioners

Subject

State Fiscal Year 2018/19 Transportation Disadvantaged (TD) Trip & Equipment Grant Agreement Amendment #1

Briefings

None

Contact and/or Presenter Information

William Steele, Transit Division Manager, William.Steele@mymanatee.org, (941) 747-8621 x 7440

Chad Butzow, Public Works Interim Director, Chad.Butzow@mymanatee.org, (941) 708-7432

Action Requested

Adoption of Resolution R-18-127 authorizing the Public Works Department Director or designee to execute the State Fiscal Year 2018/19 Trip & Equipment Grant Agreement Amendment #1 with the Florida Commission for the Transportation Disadvantaged (FCTD) for the period July 1, 2018, through June 30, 2019, to make available capital funding.

Authorization for the Chairperson to execute the Transportation Disadvantaged Trip & Equipment Grant Application Form.

Enabling/Regulating Authority

Florida Statutes Chapter 341; Chapter 427, Florida Statutes; Rule 41-2, Florida Administrative Code; 2018 Transportation Disadvantaged Service Plan; Resolution R-18-093.

Background Discussion

- On June 12, 2018, the Board adopted Resolution R-18-093 authorizing the execution of State Fiscal Year 2018/19 Transportation Disadvantaged (TD) Trip & Equipment Grant Agreement and Reimbursement Rate. The annual Trip & Equipment Grant makes available \$767,891 in TD funds for the provision of transportation services for the Transportation Disadvantaged (TD) and requires a 10% local match of \$85,321 for a combined total of \$853,212 in TD Program funding.
- Since that time, the Florida Commission for the Transportation Disadvantaged (FCTD), amended the State Fiscal Year 2018/2019 Trip & Equipment Grant Agreement so that a portion of the funding is available for capital equipment. Based upon an analysis of the current State Fiscal Year, Transit Division staff determined that a portion of funds remaining in the grant would be available for capital equipment (i.e. the purchase of a wheelchair lift equipment van for \$68,093). Therefore, staff is requesting approval of the amended grant agreement, which makes available funding for capital equipment to support Handy Bus service provision for

TD clients.

- The Transportation Disadvantaged Trust Fund is administered by the Florida Commission for the Transportation Disadvantaged (FCTD), pursuant to Section 427.0159, Florida Statutes. The purpose of the Transportation Disadvantaged (TD) Trust Fund is to provide a dedicated funding source for the operational and planning expenses of the FCTD in carrying out its legislative responsibilities. Funding from the FCTD is provided to the local implementing agency to provide transportation services for eligible persons.
- In its role as the Community Transportation Coordinator (CTC) for the Manatee County service area, Manatee County Government coordinates TD trips for qualified sponsored and non-sponsored persons and provides TD door-to-door transportation service through the Transit Division/Handy Bus Program.
- The Trip & Equipment Grant requires a 10% local match (i.e. \$85,321 for the entire grant), which is funded through the Para Transit (i.e. Handy Bus) operating budget and co-pays from TD bus pass sales.
- The Local Coordinating Board (LCB) will review the TD Trip and Equipment Grant Amendment at their next meeting.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please return the executed Resolution R-18-127, Two (2) copies of the Transportation Disadvantaged (TD) Trip & Equipment Grant Agreement, and the Application Form to Edrick Sweeting, Grants Administrator, Edrick.Sweeting@mymanatee.org, x 7354.

Distributed as Instructed - pick up by
E. Sweeting 7/25/18, RT

Cost and Funds Source Account Number and Name

435-0012100 Paratransit Operating & \$85,321 County Matching Funds; Florida Commission for TD \$767,891.

Amount and Frequency of Recurring Costs

N/A

Attachment: [Resolution R-18-127.pdf](#)

Attachment: [GOX44 TE Amend 1 Manatee.pdf](#)

Attachment: [Manatee TE App Amended.pdf](#)