

APPROVED in Open Session

Manatee County Board of County
Commissioners

Manatee County Government Administrative Center
Patricia M. Glass Commission Chambers, First Floor
9:00 a.m. - December 18, 2018

12/18/18

December 18, 2018 - Regular Meeting
Agenda Item #48

Subject

Surplus Vehicles

Briefings

None

Contact and/or Presenter Information

Presenter: Matthew Case, Fleet Services Division Manager, x7417

Contacts: Chad Butzow, Interim Director, x7432, and Matthew Case, Fleet Services Division Manager, x7417

Action Requested

Authorization to classify vehicles which are uneconomical to operate as surplus per Florida Statute 274.05 to enable appropriate and authorized disposition of said property and authorization to thereafter dispose of such property.

Enabling/Regulating Authority

Policy Determination: Florida Statute 274.05 - Classification of property as surplus property.

Background Discussion

- Vehicles are centrally managed by the Fleet Services Division of the Public Works Department.
- Fleet Service has recommended disposal of the vehicles on the attached list.
- Surplus vehicles sold at auction generate revenue for the Fleet vehicle replacement fund and a percentage of generated revenue to Public Works Distribution Center for administrative fees.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

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Instructions to Board Records

Request a copy of the stamped agenda memo be sent to Judy Berisford (judy.berisford@mymanatee.org).

EMAILED 12/31/18

Cost and Funds Source Account Number and Name

1010020900341206 (Manatee County Surplus – Revenue Generated)

Amount and Frequency of Recurring Costs

N/A

Attachment: [FLEET ASSET DISPOSALS 12.18.18 AGENDA.pdf](#)

FY 19 Fleet Vehicles & Equipment Prepared for Disposition at Auction

Consent Agenda Date: 12/18/18

Questions concerning vehicle condition and disposition should be directed to;
 Matthew Case, Fleet Division Manager @ 941-708-7458 or County phone extension 7417.

Asset	Class	Description	Miles or Hours	Estimated Residual Value (Current Condition)	Mechanical Condition
34171	FD0Z	1995 LIGHT TRAILER	NA	\$1,500.00	C
46731	G10D	2004 SMALL LOADER/BACKHOE	1223 HOURS	\$8,000.00	C
52940	K20M	2008 TURF MOWER	2033 HOURS	\$230.00	C
54089	B3EG	2010 3/4 TON SUV 4X4	138223 MILES	\$8,275.00	C
54321	J60G	2010 RIDING SAND RAKE	3052 HOURS	\$425.00	C
54456	J60G	2010 RIDING SAND RAKE	2016 HOURS	\$425.00	C
		Total Estimated Value:		\$18,855.00 ✓	

MC
 12.5.18

MANATEE COUNTY FLEET SERVICES ASSET CONDITION REPORT CRITERIA

THIS GRADING SCALE IS INTENDED TO COMMUNICATE AN ASSETS GENERAL APPEARANCE AND CONDITION. THIS ASSET CONDITION REPORT SHALL BE COMPLETED AND REVIEWED BEFORE ANY ASSET REPLACEMENT DECISION IS MADE.

DESCRIPTIONS ARE MEANT TO BE USED AS A GUIDE. OTHER FACTORS, SUCH AS IDLING HOURS, STRUCTURAL DAMAGE/REPAIR DECLARATIONS AND RESTORATIONS MAY HAVE A SIGNIFICANT IMPACT ON AN ASSET'S CONDITION AND SHOULD BE CONSIDERED.

Grade A – The asset is better than average with only minor chips or scratches in panel surfaces which may require minor conventional body and paint work or paintless dent repair. The asset may have sustained cosmetic or light collision damage and has been repaired to industry standards. The asset's frame/structure has not been repaired and is expected to measure to original specifications. A minor missing or broken part may require replacement. The asset has sound steering and suspension. The interior is clean, all systems fully operational and shows minimal wear and has no noticeable offensive odors. There is no visible glass damage beyond minor pitting of the windshield. The asset is mechanically sound and all accessories are operable. Fluids may require service. Tires are in good condition. The asset may be excess to needs in its previous assignment with no other requirement for its continued use.

Grade B – The asset has normal wear and tear (for example, parking lot dings, small scratches, chips and/or minor broken parts). It may require minor conventional body and paint work or replacement of parts. The asset may have sustained cosmetic or light collision damage and HAS been repaired to industry standards but its frame/structure has not been repaired and is expected to measure to original specifications. The assets steering and suspension show signs of wear and age. The interior may show signs of excess wear with burns, cuts or tears, and non-removable stains requiring repair or replacement of parts. Some systems operate inefficiently or only partially. The windshield may be damaged. The asset is mechanically operative, but may require maintenance or repair of accessories for continued operation which may exceed the current value of the asset. The fluids may be low or require replacement. Tires are average to requiring replacement. Although operable, the asset is near the end of its useful life and should be considered for scheduled replacement.

Grade C – The asset shows signs of age, and excessive wear and tear. The body may have dents, scratches, and body panels that require replacement, peeling paint or has sustained major collision or structural damage. Parts may be broken, missing or disconnected. The interior shows signs of excess wear with burns, cuts or tears, and non-removable stains requiring extensive replacement. The asset may have multiple prior repairs performed on major components or unrepaired collision damage. The assets steering and suspension shows excessive signs of wear equal to a safety hazard requiring extensive replacement. The frame/structure may be damaged or failing and may not measure to original specifications. The asset has mechanical defects that prohibit it from operating properly. The engine and/or transmission may be in poor condition, while repairs can be made, they exceed the value of the asset. Operability of systems and accessories are unreliable. Tires may have excessive wear or age. The asset has reached the end of its useful life.