



Approved in Open Session 2/23/21
Manatee County
Board of County Commissioners

Board of County Commissioners February 23, 2021 – Regular Meeting

SUBJECT

AUTHORIZATION TO CLASSIFY PROPERTY AS SURPLUS AND TO THEREAFTER DISPOSE OF SUCH PROPERTY

Category

CONSENT AGENDA

Briefings

None

Contact and/or Presenter Information

Presenter: Chad Butzow, Public Works Director, X7476

Contact: Karen Simpson, Fuel/Inventory Ops Chief, Distribution Center, X7524

Action Requested

Authorization to classify property which is uneconomical to upgrade or repair as surplus per Florida Statute 274.05 to enable appropriate and authorized disposition of said property and authorization to thereafter dispose of such property.

Enabling/Regulating Authority

Policy Determination: Florida Statute 274.05 - Classification of property as surplus property.

Background Discussion

- Appropriate memorandum and excess lists were sent to all Department Directors via the iNet.
- Each of the computers listed on the surplus list have been examined by Information Technology Department staff. Based on information available, all are missing key components, i.e., Windows Operating System, hard drives, memory, RAM, etc., which make them unusable; or it was determined that it is uneconomical to make them capable of handling the current version of the Windows Operating System or other software.
- Surplus radios listed have been approved by the Public Safety Radio Shop for disposal.
- Equipment sold at auction generates revenue for the County general fund, and a percentage of generated revenue to Public Works for administrative fees.

Attorney Review

Not Reviewed (No apparent legal issues)

Other (if applicable)

Reviewing Attorney

Instructions to Board Records

Request a copy of the stamped agenda memo be sent to Tammy Hopper (tammy.hopper@mymanatee.org). **Distributed 2/24/21, RT**

Cost and Funds Source Account Number and Name

1010020900341206 (Manatee County Surplus – Revenue Generated)

Amount and Frequency of Recurring Costs

N/A

SURPLUS AGENDA ITEMS

For Agenda Dated: February 23, 2021

*Note: Depreciated value provided by the Clerk of the Circuit Court Fixed Asset records.
The amount is generally based on a ten year life span for most equipment with the exception of computers that are based on a five year life span.

Department: Board of County Commissioners

Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
29159	36 X 72 WALNUT DESK/#4	12/04/90	\$1,240	\$0	Working/Fair	EXCESS TO NEEDS
29161	19 X 72 WALNUT CREDENZA/#4	12/04/90	\$1,163	\$0	Working/Fair	EXCESS TO NEEDS

Department: Building & Development Services

Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
51962	SCANNER,HP DESIGNJET 4500 ROLL	03/11/08	\$16,312	\$0	Working/Fair	EXCESS TO NEEDS
60666	LAPTOP, DELL PRECISION 3510	09/15/16	\$2,343	\$0	Not Working/Poor	UNECONOMICAL TO REPAIR
60679	LAPTOP, DELL PRECISION 3510	09/15/16	\$2,343	\$0	Not Working/Poor	UNECONOMICAL TO REPAIR
60690	LAPTOP, DELL PRECISION 3510	09/15/16	\$2,343	\$0	Not Working/Poor	UNECONOMICAL TO REPAIR
61036	ROOM DIVIDER, 72 X 300IN	01/19/17	\$1,754	\$0	Working/Fair	EXCESS TO NEEDS

Department: Information Technology

Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
56205	PRINTER, HP ENTERPRISE M602X	09/27/12	\$1,179	\$0	Working/Fair	SCHEDULED REPLACEMENT
56851	PRINTER,HP ENTERPRISE M602X	03/28/13	\$1,195	\$0	Working/Fair	SCHEDULED REPLACEMENT
56855	PRINTER,HP ENTERPRISE M602X	03/28/13	\$1,195	\$0	Working/Fair	SCHEDULED REPLACEMENT
57552	WORKSTATION, HP Z420	09/30/13	\$1,568	\$0	Working/Fair	SCHEDULED REPLACEMENT
57556	WORKSTATION, HP Z420	09/30/13	\$1,568	\$0	Working/Fair	SCHEDULED REPLACEMENT
58289	PRINTER, HP LASERJET M602X	07/15/14	\$1,172	\$0	Not Working/Poor	UNECONOMICAL TO REPAIR
58379	WORKSTATION, HP Z420	08/07/14	\$1,584	\$0	Working/Fair	SCHEDULED REPLACEMENT
58505	TOUGHBOOK, PANASONIC CF-53	09/16/14	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58506	TOUGHBOOK, PANASONIC CF-53	09/16/14	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58507	TOUGHBOOK, PANASONIC CF-53	09/16/14	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58830	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58831	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58833	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58834	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58836	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT

SURPLUS AGENDA ITEMS

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Department: Information Technology						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
58839	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58841	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
58842	TOUGHBOOK, PANASONIC CF-53	01/22/15	\$2,199	\$0	Working/Fair	SCHEDULED REPLACEMENT
60183	LAPTOP, HP PROBOOK 650 GI	03/03/16	\$1,226	\$0	Working/Fair	SCHEDULED REPLACEMENT

Department: MPO						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
36393	DISPLAY, TRAVELITE POP/UP W/LI	11/24/97	\$2,677	\$0	Working/Fair	OBSOLETE

Department: Public works						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
52798	RADIO,M/A COM MOBIL M7100	09/30/09	\$3,233	\$0	Working/Fair	SCHEDULED REPLACEMENT
52799	RADIO,M/A COM DESKTOP M7100	09/30/09	\$6,409	\$0	Working/Fair	SCHEDULED REPLACEMENT
55356	GROOMER, RAHN W/HD SCARIFIER	08/31/11	\$2,059	\$0	Not Working/Poor	Attached to 55352
56863	MOWER DECK,ALAMO MV60	04/02/13	\$15,850	\$0	Not Working/Poor	ATTACHED TO ASSET #56746
60293	PAINT SPRAYER,AIRLESS PLUS	04/26/16	\$3,500	\$0	Not Working/Poor	UNECONOMICAL TO REPAIR

Department: Utilities						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
51113	PC,HP WORKSTATION XW8400	09/25/07	\$4,683	\$0	Working/Fair	SCHEDULED REPLACEMENT
58152	TOUGHBOOK, PANASONIC CF53	06/24/14	\$1,979	\$0	Working/Fair	SCHEDULED REPLACEMENT

RECONCILIATION ITEMS

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Department: Convention and Visitors Bureau						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
56152	SIGN, 14"X 57" NON-ILLUMINATED	08/07/12	\$1,733	\$0	SCRAPPED	SCRAPPED BY VENDOR

Department: MC Health Dept.						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
63654	LAPTOP, DELL LATITUDE 5590 XCT	04/29/19	\$1,513	\$0	Not Working/Poor	ASSET WAS DUPLICATED IN ERROR

Department: Public works						
Asset**	Description	Acquire Date	Acquire Cost	Depreciated Value*	Status/Condition	Remarks
44379	CABINET, ALUMINUM INVERTOR, FO	09/30/02	\$1,275	\$0	SCRAPPED	SCRAPPED
54741	UPS,ALPHA FXM1100	09/30/10	\$1,295	\$0	TRADE IN	TRADE IN P2100345