



Approved in Open Session 3/23/21
Manatee County
Board of County Commissioners

Board of County Commissioners March 23, 2021 - Regular Meeting

SUBJECT

AUTHORIZATION TO RESCIND THE INDIVIDUAL AGREEMENT NOT-TO-EXCEED AMOUNTS FOR AGREEMENT NO. 15-0909JE FOR PROFESSIONAL TRANSPORTATION ENGINEERING SERVICES

Category

CONSENT AGENDA

Briefings

None

Contact and/or Presenter Information

Presenter: Jeff Streitmatter - Project Management Division Manager, Public Works Department, Ext. 3039

Contact: Jacob Erickson - Procurement Official, Financial Management Department, Ext. 3053

Action Requested

Authorization to rescind the individual aggregate not-to-exceed amounts for Agreement No. 15-0909JE for Professional Transportation Engineering Services with the following five (5) firms: AECOM Technical Services, Inc.; Cardno, Inc.; Hardesty & Hanover, LLC; HDR Engineering, Inc.; and Kisinger Campo & Associates, Corp.

Enabling/Regulating Authority

Manatee County Code of Laws

Background Discussion

On March 7, 2017, the Board of County Commissioners approved Agreement No. 15-0909JE for Professional Transportation Engineering Services with the following five (5) firms: AECOM Technical Services, Inc.; Cardno, Inc.; Hardesty & Hanover, LLC; HDR Engineering, Inc. and Kisinger Campo & Associates, Corp., for a one (1)-year period with four (4) one (1)-year renewal options.

Agreement No. 15-0909JE provides for Professional Transportation Engineering Services, Intelligent Transportation Systems (ITS) Services, Construction Engineering and Inspection

Services, and Stormwater Engineering Services for various County projects on an as-needed basis. Project services typically include engineering services for design and specification, services during bidding and construction, record drawings, and permit for construction of various transportation projects incorporated into the Manatee County Capital Improvement Plan (CIP). The work also includes a variety of tasks, special projects and feasibility studies associated with transportation services. Engineering service specialties shall include, but are not limited to civil, structural, electrical / instrumentation, environmental and industrial. Other service specialties shall include but are not limited to biological and ecological evaluations, geological and hydrogeological investigations, mapping and surveying, landscape architecture and property acquisition. Also included in the Scope of Services is Intelligent Transportation Systems (ITS), Construction Engineering and Inspection Services (CEI), and Stormwater Engineering Services.

On July 24, 2018, the Board of County Commissioners approved Amendment No. 1 with all five (5) firms to extend the Agreement for one (1) additional year beginning March 7, 2018 and ending March 6, 2019.

On February 26, 2019, the Board of County Commissioners approved Amendment No. 2 with all five (5) firms to extend the Agreement by one (1) additional year beginning March 7, 2019 and ending March 6, 2020.

On June 12, 2019, the County entered into Amendment No. 3 with Kisinger Campo & Associates, Corp. to add an additional subconsultant fee schedule.

On May 8, 2020, the County entered into Amendment No. 4 with HDR Engineering, Inc. to add an additional subconsultant fee schedule.

On March 24, 2020, the Board of County Commissioners approved Amendments with all five (5) firms to extend the agreement for one (1) additional year beginning March 7, 2020 and ending March 6, 2021 and to incorporate an individual Agreement not-to-exceed amount of \$5,000,000.00.

On March 1, 2021, the County entered into Amendments to extend the Agreements for one (1) additional year beginning March 7, 2021 and ending March 6, 2022.

Currently, the Agreements are structured as Work Assignment agreements by which Work Assignments are negotiated and issued to the five (5) consultants on a per project basis. The Work Assignment (in accordance with Agreement No. 15-0909JE's Scope of Services) outlines the Scope of Services for the individual project and establishes a not-to-exceed amount per task based on the number of hours projected to complete the tasks and the negotiated fee rates. Any individual Work Assignment with an aggregate total exceeding Purchasing Category 4 (\$500,000.01 and above) is required to be presented to the Board of County Commissioners for approval prior to the commencement of work.

In July 2020, Florida Statute 287.055 (which establishes the criteria for when a continuing services contract can be used for design services) was modified, increasing the per project construction estimate threshold from \$2,000,000.00 to \$4,000,000.00. Given this increased threshold, the variable nature of the various services provided for in Agreement No. 15-0909JE, and the potential future modification of Manatee County's Capital Improvement Plan, the Public Works Department is requesting the individual Agreement aggregate not-to-exceed amounts be removed and funding for the individual Work Assignments be directly associated with the Board of County Commissioners (BOCC)-approved departmental budget. By removing the individual Agreement aggregate not-to-exceed amounts and associating funding directly to the BOCC-approved departmental budget, the Public Works Department will realize greater efficiencies and have the autonomy to use Agreement No. 15-0909JE for a greater number of projects. Any deviation in funding that exceeds the BOCC-approved departmental budget will require a Budget Amendment be brought before the Board of County Commissioners for approval prior to processing the requested Work Assignment.

Attorney Review

Not Reviewed (No apparent legal issues)

Other (if applicable)

Reviewing Attorney

Instructions to Board Records

Copies to:

Public Works Department - Jeff Streitmatter (jeff.streitmatter@mymanatee.org)

Procurement Division - Jacob Erickson (Jacob.erickson@mymanatee.org) /
(approvedeagendas@mymanatee.org) **Distributed 3/25/21, RT**

Cost and Funds Source Account Number and Name

Various Accounts Based on the BOCC-Approved Departmental Budget

Amount and Frequency of Recurring Costs

N/A