



## Board of County Commissioners November 16, 2021 - Regular Meeting

### **SUBJECT**

PRESENTATION OF THE NOVEMBER EMPLOYEE OF THE MONTH AWARD TO MARK PROCH

### **Category**

AWARDS/PRESENTATIONS/PROCLAMATIONS

### **Briefings**

None

### **Contact and/or Presenter Information**

Contact: Tamie Langman, Human Resources, Ext 3861

Presenter: Charlie Hunsicker, Parks & Natural Resources Director

### **Action Requested**

Presentation of the November Employee of the Month awarded to Mark Proch, Senior Ranger, Parks & Natural Resources Department.

### **Enabling/Regulating Authority**

Manatee County Code § 2-2-3 - Awards and Incentives to Employees

Resolution R-09-020 - Performance Compensation Programs

### **Background Discussion**

- This award is presented monthly.
- A designated parking space will be available to the "Employee of the Month."
- This employee will receive a \$300.00 cash award in addition to one paid day off.

### **Attorney Review**

Not Reviewed (No apparent legal issues)

### **Instructions to Board Records**

None

### **Cost and Funds Source Account Number and Name**

\$325 0010003700-549001 - Awards, Ad Valorem Tax

**Amount and Frequency of Recurring Costs**

None



# MANATEE COUNTY GOVERNMENT EMPLOYEE RECOGNITION PROGRAM NOMINATION FORM

(PLEASE PRINT)

DATE: 08/02/2021

**EMPLOYEE OF THE MONTH NOMINATION**

NAME: Mark Proch

DEPARTMENT: Parks & Natural Resources DIVISION: Resource Management

JOB TITLE: Senior Ranger DATE OF HIRE: 08/16/2010

NOMINATED BY: Michael Elswick PHONE#: 941.201.7501

Expiration (If applicable): _____
Reviewed by Human Resources _____ Date: _____

**TEAM NOMINATION**

NAME: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

NAME: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

NAME: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

NAME: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

NOMINATED BY: \_\_\_\_\_ PHONE#: \_\_\_\_\_

Reviewed by Human Resources _____ Date: _____
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**SAFETY NOMINATION**

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DIVISION: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_ DATE OF HIRE: \_\_\_\_\_

NOMINATED BY: \_\_\_\_\_ PHONE#: \_\_\_\_\_

Reviewed by Human Resources _____ Date: _____
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**HEROISM NOMINATION**

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DIVISION: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_ DATE OF HIRE: \_\_\_\_\_

NOMINATED BY: \_\_\_\_\_ PHONE#: \_\_\_\_\_

Nominated Employee(s): Michael Elswick

Type of Nomination: Employee of the month

<b>Reviewed by Human Resources</b> _____	<b>Date:</b> _____
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### **EMPLOYEE OF THE MONTH NOMINATION**

**1. BRIEFLY DESCRIBE THE JOB DUTIES OF THE NOMINEE:**

Mark is a Senior Ranger working at our East County Preserves including Rye and Duette. He helps administer the hunt program. He plans and leads prescribed fires. He is responsible for all tasks related to preserve management including night time security, repair and construction of user amenities, and invasive plant control. He helps maintain our spatial database of invasive plants, updates brochures and websites and pursues grant funding to improve habitats. He helps train and mentor new rangers. He operates a wide variety of equipment with mastery.

**2. DESCRIBE IN DETAIL (INCLUDE EXAMPLES) OF EXEMPLARY CUSTOMER SERVICE GIVEN BY THIS NOMINEE.**

Mark provides outstanding customer service on a daily basis and has throughout his tenure with the County. Some poignant examples of him going above and beyond to provide outstanding customer service are:

When an elderly couple was found locked out of their car, dehydrated and stranded in Emerson Point preserve after hours. Mark used his personal vehicle to take get them to water, took them home to Cortez to get their spare car keys and brought them back to open their car. They were exceedingly grateful.

Recently a man was found to be in distress at Emerson while Mark was off duty. Someone waived Mark down to ask for help. When he arrived the man collapsed. Mark instantly called 911, took charge of the scene and performed CPR for an incredible 15 minutes while directing others to block off the road way the man was lying in. EMS relieved him and were stunned out how long he had kept up CPR by himself in an attempt to save the man's life.

During our large and small game hunt weekends at Duette preserve we often have folks that get their vehicles stuck/stranded due to road conditions. Mark has, on many occasions, stayed late after dark to help pull people out and get them home.

**3. GIVE EXAMPLES OF EXCEPTIONAL ACHIEVEMENTS. HOW DID THE EMPLOYEE'S ACCOMPLISHMENTS EXCEED THE NORMAL STANDARDS/EXPECTATIONS FOR THE JOB? HOW DID THE EMPLOYEE'S ACCOMPLISHMENTS RESULT IN A SPECIAL ACHIEVEMENT OF SIGNIFICANT IMPORTANCE TO THE COUNTY?**

Mark has played an enormous(out-sized) role in planning and completing prescribed burns, developing and administering our hunt program, pursuing funding to augment our invasive plant management program. He has been instrumental in the doubling of productivity for our prescribed burn program by planning authorizing and safely completing thousands of acres of prescribed fires under his license. This has helped put our burn program into the top tier or organizations throughout the state that have eliminated their backlogged acreage and implemented ecologically appropriate burn regimes. He has applied for and received hundreds of thousands of dollars for invasive plant control funding from FWC uplands program and mentored his coworkers in managing projects under this program.

**4. ACCOUNTABILITY, CIVILITY, AND ETHICS: GIVE SPECIFIC EXAMPLES OF HOW THE EMPLOYEE DEMONSTRATES EXCEPTIONAL LEADERSHIP SKILLS; SERVES AS A ROLE MODEL FOR OTHERS, DISPLAYING DESIRABLE QUALITIES/TRAITS SUCH AS VISION, INTEGRITY, HONESTY, DEDICATION, HIGH LEVEL OF WORK ETHICS, FAIRNESS, ASSERTIVENESS, AND HARD WORKING.**

Mark routinely assumes a leadership role on prescribed burns making sure his team is well coordinated and safe. He has acted as role model for new hires demonstrating proper procedures and executing at a high level.

**ADDITIONAL EXAMPLES/JUSTIFICATION: SPECIFIC ACCOMPLISHMENTS, COMPLETED PROJECTS, ETC. (EXAMPLE: PROFESSIONAL DEVELOPMENT, VOLUNTEERISM, ETC.)**

Mark is well loved by his colleagues. He has an unrelenting positive attitude and an impeccable track record of great customer service interactions.



### **SAFETY NOMINATION**

Achievements considered may include, but are not limited to, the following suggestions. Check the category(ies) that best describe the safety accomplishments of the nominee.

- \_\_\_\_\_ Safety meeting contribution
- \_\_\_\_\_ Response in an emergency
- \_\_\_\_\_ Coaching co-workers on safe work practices

- \_\_\_\_\_ Demonstration safety consciousness & initiative
- \_\_\_\_\_ Consistent maintenance of safe work environment
- \_\_\_\_\_ Identifying, reporting and helping to correct a hazard



Nominated Employee(s): \_\_\_\_\_

Type of Nomination: \_\_\_\_\_

ADDITIONAL COMMENTS:

NOTE: ADDITIONAL DOCUMENTATION AND/OR COMMENDATIONS MAY BE ATTACHED (UP TO 10 PAGES).

<b>EMPLOYEE'S SUPERVISOR</b> Approved/Disapproved <i>Michael Wood for Johnny McNeil</i>	Date: <i>08/03/2021</i>
Supervisor's Comments: <i>One of only two applications we've put in over my tenure</i>	
<b>DEPARTMENT DIRECTOR</b> Approved/Disapproved <i>Michael Wood for C. Hunsick</i>	Date: <i>08/04/2021</i>
Department Director's Comments:	
<b>Reviewed by Risk Management (Safety Award):</b>	Date:

**\*DEPARTMENT DIRECTOR - NOTE:\***

**Please notify Tamie Langman, Human Resources Department of any change in status regarding the nominated employee.**

Nominator: For nomination status updates, please contact program coordinator, Tamie Langman, or your department's Recognition Team representative (refer to listing on the intranet).

**PLEASE SUBMIT YOUR NOMINATION TO THE HUMAN RESOURCES DEPT.  
ATTN: Tamie Langman, ERT Coordinator.**

