

A. WARRANT LISTING

Accept the Warrant (Check) Listing for the Month of October 2021, as issued by the Finance Department

B. MINUTES

Approve the Minutes of August 10, September 8, and October 27, 2021

C. REFUNDS

Approve the following Refunds:

1. Adams Homes of Northwest Florida, Inc. – Utility Sewer Facility Investment Fees, \$2,136
2. Coachlamp Investments LLC – Billing Adjustment, \$914.82
3. Est. of Paul G. Booker – Billing Adjustment, \$621.19
4. IH Central Florida LLC – Transportation Impact Fees, \$44,534
5. Luduo Li – Billing Adjustment, \$539.49
6. Unique Homes and Lumber, Inc. – Pre-application Conference, \$1,500

D. SCRIVENER'S ERRORS

Approve the following:

1. Execute Corrected (name change) Agreement with Nathan Benderson Park Conservancy, Inc., [Originally executed with Suncoast Aquatic Nature Center Association (name changed) on October 12, 2021]
2. Execute Corrected Zoning Ordinance Z-21-02 Arctic Palm Company, correcting the Spelling of Artic to Arctic in the first Whereas Clause
3. Execute Corrected Ordinance 21-09, Prosperity Lakes Community Lakes Development District, corrected Exhibit 2, Legal Description, attached to the Corrected Ordinance
4. Executed Corrected Budget Amendments approved by the Board of County Commissioners on October 12, 2021 as follow:
 - B-21-120/3 correcting the wording in item 3 from "Transfers \$18,686 of unexpended grant match in the Grants fund from the Community Care for the Elderly (CCE) FY2020/FY2021 grant to reserves in the General Fund to align revenues and expenditures with actuals to close the grant. Also, transfers \$18,646 from reserves in the General fund to the Community Care for the Elderly (CCE) FY2021/FY2022 grant." The correct wording is "Transfers \$18,646 of unexpended co-pays in the Grants fund from the Community Care for the Elderly (CCE) FY2020/FY2021 grant to the Community Care for the Elderly (CCE) FY2021/FY2022 grant. Also, deappropriates \$438 of grant revenue received and transfers \$434 of unused grant match funds to reserves in the General fund to align revenues and expenditures to actuals and close the grant"
 - B-22-007/2 correcting the wording in item 2 from "Transfers \$411,179 from the General fund as follows: \$170,828 from the Human Services Administration account key and \$240,351 from the Community Health Care Advocacy Program account key within the Neighborhood Services Department to the EMS Community Paramedicine Indigent Health account key within the Public Safety Department. Three positions are being reallocated from Neighborhood Services to Public safety associated to the reorganization of all indigent and Public Health Care to be administrated under the Public Safety Department as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget." The correct wording is "Transfers \$240,351

from the General fund as follows: \$170,828 from the Human Services Administration account key and \$69,523 from the Community Health Care Advocacy Program account key within the Neighborhood Services Department to the EMS Community Paramedicine Indigent Health account key within the Public Safety Department. Three positions are being reallocated from Neighborhood Services to Public safety associated to the reorganization of all indigent and Public Health Care to be administrated under the Public Safety Department as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget."

E. BONDS

Accept the following Bonds:

1. 44th Avenue, Phases IV
 - Accepted and executed Agreement in Conjunction with Surety Bond (Attachment A) as Defect Security Related to Required Improvements securing streets and drainage system improvements;
 - Accepted and executed Surety Bond (Defect) 1087091, \$281,380.13; and
 - Accepted and executed Bill of Sale
2. Bourneside Boulevard South Phase I
 - Accepted and executed Agreement in Conjunction with Surety Bond (Attachment A) as Defect Security Related to Required Improvements securing streets and drainage;
 - Accepted and executed Surety Bond (Defect) 1087090, \$175,393; and
 - Accepted and executed Bill of Sale
3. Covenant Way
 - Release Agreement in Conjunction with Letter of Credit (Attachment "A") as Defect Security Warranting Required Improvements securing road and parking, drainage, sewer, water, and irrigation improvements, \$79,337.30; and
 - Released and returned Letter of Credit (Defect) OD18002508, \$79,337.30
4. Cresswind, Phase II, Subphase A
 - Released and returned Surety Bond (Performance) LICX1202911 and any associated amendments in conjunction with the Agreement for Private Subdivision Improvements, \$274,536.12;
 - Released and returned Surety Bond (Performance) LICX1202915 and any associated amendments in conjunction with the Agreement for Private Subdivision Improvements, \$236,152.07;
 - Accepted and executed Surety Bonds (Defect) LICX1203099 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on March 23, securing water, wastewater and surveying improvements, \$21,641.33; and
 - Accepted and executed Bill of Sale
5. Del Webb at Bayview, Phase I, Subphase B2
 - Released and returned Surety Bond (Performance) SUR0067871 and any associated amendments in conjunction with the Agreement for Private Subdivision improvements, \$1,129,659.94;
 - Released and returned Surety Bond (Performance) SUR0067870 and any associated amendments in conjunction with the Agreement for Private Subdivision improvements, \$3,093,195.18;
 - Accepted and executed Surety Bonds (Defect) 268015609 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on February

- 9, 2021, securing water, wastewater, and reclaim improvements, \$73,765.25; and
- Accepted and executed Bill of Sale
6. Greyhawk Landing West Phase IV-A
 - Released Agreement in Conjunction with Surety Bond (Attachment "A") as Defect Security Warranting Required Improvements, securing public improvements, \$99,979.29; and
 - Released and returned Surety Bond (Defect) 285054061 and any associated riders, \$99,979.29
 7. Greyhawk Landing West, Phase V-A
 - Released Agreement in Conjunction with Surety Bond (Attachment "A") as Defect Security Warranting Required Improvements, securing public improvements, \$43,883.80;
 - Released and returned Surety Bond (Defect) 285056369 and any associated riders, \$43,883.80;
 8. Rangeland Parkway
 - Accepted and executed Agreement in Conjunction with Surety Bond 1087092 (Attachment "A") as Defect Security Related to Required Improvement securing streets, drainage and water distribution system improvements;
 - Accepted and executed Surety Bond (Defect) \$295,879.60; and
 - Accepted and executed Bill of Sale
 9. Willow Bend Phase II
 - Released and returned Surety Bond (Performance) GM208355 and any associated riders associated with this Surety in conjunction with the performance portion of the Agreement for Public improvements for Private Subdivision, \$1,565,116.74;
 - Accepted and executed Surety Bond (Defect) GM211875 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on April 6, 2021 for Willow Bend, Phase II, securing roadway, drainage, sanitary sewer, water distribution, and reclaimed improvements, \$71,839.97; and
 - Bill of Sale
 10. Willow Walk, Phase IA
 - Released Agreement for Public Subdivision Improvements securing the final lift of asphalt, \$87,425; and
 - Released and returned Surety Bond (Performance) 1118801 and any associated riders, for performance of required improvements, \$87,425

F. **SHERIFF BOND**

Accept the list of 11 additional employees and the deletion of 12 employees from the Sheriff's Public Employee Bond

G. **REPORTS**

Accept the following reports:

1. Third Quarter 2021 Grant Amendments and Donations/Gifts



MEMORANDUM

To: Dr. Scott Hopes, County Administrator

From: Diane Vollmer, Agenda Coordinator

Date: November 15, 2021

Subject: **Agenda Update for Meeting of November 16, 2021**

This memo and the changes indicated below are reflected in the electronic agenda.

Changes to Consent Agenda

CLERK OF CIRCUIT COURT

Item 6 - Clerk's Consent Agenda dated November 16, 2021

The Clerk's Consent Agenda was updated to include the approval of corrections to scrivener's errors in Budget Amendments B-21-120/3 and B-22-007/2, both of which were adopted by the Board on October 12, 2021.

FINANCIAL MANAGEMENT

Item 13 - Budget Amendment Resolution B-21-126 and Budget Amendment Resolution for Infrastructure Sales Tax B-21-100

Resolution B-21-126 was updated and replaced to include final amendments as requested by the Clerk for Fiscal Year 2021.

Item 14 - Budget Amendment Resolution B-22-016

Resolution B-22-016 was updated and replaced to include the Sheriff's radios request.

Item 17 - Authorization to Award Invitation for Bid Construction (IFBC) No. 21-TA003718AJ for the Force Main 33A and 36A Replacements and Execution of Agreement

- Budget Resolution B-22-027, and all references to that resolution, were removed from this agenda item; and
- The requested action was updated to remove the adoption of that resolution.

Item 18 - Authorization to Award Invitation For Bid Construction (IFBC) No. 21-TA003797BB for the Hazelhurst Subdivision Water Main Replacement Project and Execution of Agreement

- Budget Resolution B-22-020, and all referenced to that resolution, were removed from this agenda item; and
- The requested action was updated to remove the adoption of that resolution.

Item 24 - CARES Act Local Government Funding Program Notice of Program Closeout Agreement

A PowerPoint presentation was added to this item.

Change to Regular

ADMINISTRATOR

Item 65 - Redistricting of County Commission Districts

The following were added to this item:

- Four maps: Benchmark (Current) Districts; Proposed Plan A; Proposed Plan B; and Proposed Plan C
- A written comment submitted through the online Public Comment form was added.

Item 66 - Resolution R-21-180 authorizing the issuance of the Public Utilities Revenue Improvement Note, Series 2021; Budget Resolution B-22-040

- Budget Resolution B-22-040 was added to this item; and
- The requested action was updated to include the adoption of that resolution.

Addition to Consent Agenda

PARKS AND NATURAL RESOURCES

Item 70 - Resolution R-21-188 to Approve the Parks Master Plan

Request: "Adoption of Resolution R-21-188 to approve the Professional Services Parks and Recreation Open Space (PROS) Master Plan."

Addition to Port Authority

Item 71 – Port Authority Meeting

A Port Authority meeting was scheduled for a 1:30 p.m. time certain.

Addition to Regular Agenda

ADMINISTRATOR

Item 72 - 9:30 A.M. TIME CERTAIN - County Commission's 2022 State Legislative Agenda

Request: "Approval of the County Commission's 2022 State Legislative Agenda."

Addition to Commissioner Agenda

COMMISSIONER KRUSE

Item 73 - Transfer of GTE Building to Manatee Players or Renovation by County to House the Building and Development or Other Departments

Request: "Commissioner Kruse requests a discussion of possible transfer of GTE Building to Manatee Players."

**CLERK OF THE CIRCUIT COURT
CONSENT AGENDA
NOVEMBER 16, 2021**

Agenda Item 6

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1. Third Quarter 2021 Grant Amendments and Donations/Gifts



Financial Management

Budget Division
1112 Manatee Ave W
Bradenton, FL 34205
Phone number: (941) 745-3726

MEMORANDUM

To: Vicki Tessmer, Board Records
From: Claudia Campos, Sr. Budget Manager - Operations
Date: October 21, 2021
Subject: Budget Amendment B-21-120/3 and B-22-007/2

Summary of Revisions

Budget amendment B-21-120/3 was approved by the Board on October 12, 2021 with original wording shown as "Transfers \$18,686 of unexpended grant match in the Grants fund from the Community Care for the Elderly (CCE) FY2020/FY2021 grant to reserves in the General Fund to align revenues and expenditures with actuals to close the grant. Also, transfers \$18,646 from reserves in the General fund to the Community Care for the Elderly (CCE) FY2021/FY2022 grant." The correct wording is "Transfers \$18,646 of unexpended co-pays in the Grants fund from the Community Care for the Elderly (CCE) FY2020/FY2021 grant to the Community Care for the Elderly (CCE) FY2021/FY2022 grant. Also, deappropriates \$438 of grant revenue received and transfers \$434 of unused grant match funds to reserves in the General fund to align revenues and expenditures to actuals and close the grant."

Budget amendment B-22-007/2 was approved by the Board on October 12, 2021 with original wording shown as "Transfers \$411,179 from the General fund as follows: \$170,828 from the Human Services Administration account key and \$240,351 from the Community Health Care Advocacy Program account key within the Neighborhood Services Department to the EMS Community Paramedicine Indigent Health account key within the Public Safety Department. Three positions are being reallocated from Neighborhood Services to Public safety associated to the reorganization of all indigent and Public Health Care to be administrated under the Public Safety Department as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget." The correct wording is "Transfers \$240,351 from the General fund as follows: \$170,828 from the Human Services Administration account key and \$69,523 from the Community Health Care Advocacy Program account key within the Neighborhood Services Department to the EMS Community Paramedicine Indigent Health account key within the Public Safety Department. Three positions are being reallocated from Neighborhood Services to Public safety associated to the reorganization of all indigent and Public Health Care to be administrated under the Public Safety Department as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget."

I apologize for any inconvenience this may have created.

Thank you for your assistance.



Claudia Campos

Sheila McLean, Deputy Director of FMD



Date 10/21/21

Jan Brewer, Deputy County Administrator/CFO



Date 11/9/21

RESOLUTION B-22-007 CORRECTED
AMENDING THE ANNUAL BUDGET
FOR MANATEE COUNTY, FLORIDA
FOR FISCAL YEAR 2022

WHEREAS, Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2021-2022 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Transfer of Funds			Unanticipated Revenue Appropriations		
Item No.	Batch ID No.	Reference No.	Item No.	Batch ID No.	Reference No.
1	CC92421B	BU21000546			
2	RB091421A	BU21000515			

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS _____ DAY OF _____, 2021.

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

By: _____
Chairman

ATTEST: Angelina Colonnese
Clerk of the Circuit Court

By: _____
Deputy Clerk

BUDGET AMENDMENT RESOLUTION NO. B-22-007

AGENDA DATE: October 12, 2021

- 1) Department: BUILDING AND DEVELOPMENT SERVICES
Department: PUBLIC SAFETY
Fund: UNINCORPORATED SERVICES
Description: Transfers \$3,328,402 from the Code Enforcement account key within the Building and Development Department to the new Code Enforcement account key within Public Safety Department in the Unincorporated Services fund. This division is being reclassified from the Building and Development Department to the Public Safety Department within the Unincorporated Services fund as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget.

Batch ID: CC92421B

Reference: BU21000546

- 2) Department: PUBLIC SAFETY
Department: NEIGHBORHOOD SERVICES
Fund: GENERAL FUND
Transfers \$240,351 from the General fund as follows: \$170,828 from the Human Services Administration account key and \$69,523 from the Community Health Care Advocacy Program account key within the Neighborhood Services Department to the EMS Community Paramedicine Indigent Health account key within the Public Safety Department. Three positions are being reallocated from Neighborhood Services to Public safety associated to the reorganization of all indigent and Public Health Care to be administrated under the Public Safety Department as approved by the County Administrator. The funding for this division has remained the same as adopted in the FY22 budget.

Batch ID: RB091421A

Reference: BU21000515

GENERAL FUND AND UNINCORPORATED MSTU FUND BOARD'S RESERVES FOR CONTINGENCY ARE NOT AFFECTED BY THIS BUDGET AMENDMENT. The balance of the FY2022 General Fund Board's Reserve is \$500,000 and in the Unincorporated MSTU Fund Board's Reserve is \$500,000.

RESOLUTION B-21-120 CORRECTED
AMENDING THE ANNUAL BUDGET
FOR MANATEE COUNTY, FLORIDA
FOR FISCAL YEAR 2021

WHEREAS, Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2020-2021 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Transfer of Funds			Unanticipated Revenue Appropriations		
Item No.	Batch ID No.	Reference No.	Item No.	Batch ID No.	Reference No.
1	TS92821A	BU21000468	10	CC9221A/B	BU21000485
2	EP91321A/B	BU21000511	14	ESB1020A/B	BU21000119
3	EP91321C/D	BU21000512			
4	CC90221A	BU21000495			
5	RB090221A	BU21000477			
6	MK91521A	BU21000518			
7	CC92121A	BU21000535			
8	CC91721A	BU21000521			
9	MK90721A	BU21000498			
11	CC91021A	BU21000510			
12	MH90121B	BU21000473			
13	TS90121A	BU21000472			
15	DM92021D	BU21000534			
16	DM92021B	BU21000532			

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS _____ DAY OF _____, 2021.

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

By: _____
Chairman

ATTEST: Angelina Colonnese
Clerk of the Circuit Court

By: _____
Deputy Clerk

BUDGET AMENDMENT RESOLUTION NO. B-21-120
AGENDA DATE: October 12, 2021

- 1) Department: UTILITY OPERATIONS
Fund: WATER/SEWER CAP. IMPROV.
Description: Transfers \$98,500 to reserves in the Water and Sewer Capital Improvements fund from the North West Water Treatment Plant: Deep Injection Well project to reallocate project funding and appropriately align with projects that are moving forward. Also, appropriates and transfers \$98,500 from reserves in the Water and Sewer Capital Improvements fund to the Manatee County Detention Sewer Screen System project to fully fund the award for construction and associated overhead costs.
This budget amendment adjusts the FY21-25 CIP.

Batch ID: TS92821A Reference: BU21000468

- 2) Department: NEIGHBORHOOD SERVICES
Fund: GRANTS > 7/03
Description: Deappropriates \$20,285 of grant revenues in the Grants fund from the Alzheimer's Disease Initiative (ADI) FY2020/2021 grant to align revenues and expenditures and close out the grant. Also, appropriates \$20,285 of grant revenues in the Grants fund for the Alzheimer's Disease Initiative (ADI) FY2021/2022 grant.

Batch ID: EP91321A/B Reference: BU21000511

- 3) Department: NEIGHBORHOOD SERVICES
Fund: GENERAL FUND
Fund: GRANTS > 7/03
Description: Transfers \$18,646 of unexpended co-pays in the Grants fund from the Community Care for the Elderly (CCE) FY2020/FY2021 grant to the Community Care for the Elderly (CCE) FY2021/FY2022 grant. Also, deappropriates \$438 of grant revenues received and transfers \$434 of unused grant match funds to reserves in the General fund to align revenues and expenditures to actuals and close the grant.

Batch ID: EP91321C/D Reference: BU21000512

- 4) Department: FINANCIAL MANAGEMENT
Fund: SPECIAL LAW ENFORCEMENT TRUST
Fund: SPECIAL FEDERAL LAW ENFORCEMENT TRUST
Description: Transfers \$95,362 from reserves in the Special State Law Enforcement Trust fund and \$126,061 from reserves in the Special Federal Law Enforcement Trust fund to reimburse the Sheriff's Office for eligible expenses in accordance with the attached letter from the Sheriff dated August 30, 2021.

Batch ID: CC90221A Reference: BU21000495

- 5) Department: NEIGHBORHOOD SERVICES
Fund: GENERAL FUND
Fund: RADIO FUND
Description: Transfers \$54,350 from the EMS operating account key in the General fund to the Radio fund for the purchase of fifteen P25 Motorola radios for the Manatee County EMS Division.

Batch ID: RB090221A Reference: BU21000477

BUDGET AMENDMENT RESOLUTION NO. B-21-120
AGENDA DATE: October 12, 2021

- 6) Department: FINANCIAL MANAGEMENT
Fund: GENERAL FUND
Fund: TRANSPORTATION TRUST
Fund: PARKS & RECREATION
Fund: WATER/SEWER OPERATING FUND
Fund: TRANSIT SYSTEM
Description: Transfers \$200,236 from reserves as follows: \$111,971 from set aside reserves in the General fund, \$14,405 from reserves in the Transportation Trust fund, \$4,448 from reserves in the Parks and Recreation fund, \$54,309 from reserves in the Water/Sewer fund, and \$15,103 from reserves in the Transit System fund to their corresponding Hurricane Elsa account keys to cover expenses related to the hurricane event. These expenses were identified as ineligible for reimbursement by FEMA grant funding.
- Batch ID: MK91521A Reference: BU21000518
- 7) Department: FINANCIAL MANAGEMENT
Fund: LAW ENFORCEMENT - IMPACT FEES
Description: Transfers \$41,244 from reserves in the Law Enforcement Impact Fees fund to the Sheriff Law Enforcement Trust account key to reimburse the Sheriff's Office for eligible expenses in accordance with the attached letter from the Sheriff dated September 15, 2021 and as approved in the Adopted Budget FY21.
- Batch ID: CC92121A Reference: BU21000535
- 8) Department: FINANCIAL MANAGEMENT
Fund: WATER/SEWER OPERATING FUND
Fund: WATER/SEWER DEBT SERVICE FUND
Description: Transfers \$714,339 from reserves in the Water and Sewer Debt Service fund and transfers \$714,339 to reserves in Water and Sewer Operating fund to reduce debt service funding and align revenues and expenditures. The Utilities Department expected to issue Bonds in Fiscal Year 2021 for which debt service payments had been aligned at FY21 Budget Adoption, however, a decision was made to delay bonding until FY22.
- Batch ID: CC91721A Reference: BU21000521
- 9) Department: FINANCIAL MANAGEMENT
Fund: GENERAL FUND
Fund: TOURIST DEVELOPMENT TAX
Fund: STORM WATER MANAGEMENT
Fund: SOLID WASTE FUND
Description: Transfers \$527,290 from reserves as follows: \$293,719 from set aside reserves in the General fund, \$30,519 from reserves in the Tourist Development Tax fund and \$203,052 from reserves in the Stormwater Management fund, to their corresponding Piney Point account keys to cover expenses related to the Piney Point spill event. Also, transfers \$203,052 from reserves in the Solid Waste fund to the Stormwater Management fund to cover Piney Point spill event expenses. These expenses were identified as ineligible for reimbursement by FEMA grant funding.
- Batch ID: MK90721A Reference: BU21000498

BUDGET AMENDMENT RESOLUTION NO. B-21-120
 AGENDA DATE: October 12, 2021

10) Department: CLERK OF CIRCUIT COURT
 Fund: GENERAL FUND
 Description: Appropriates \$218,087 of grant revenue in the General fund to the Manatee County Sheriff's office from the US Department of Justice as passed through from the State of Florida Department of Legal Affairs to maintain victim of crime services program. This grant (VOCA-2020 Manatee County Sheriff) is for 10/20 to 9/30/21. Also, deappropriates \$15,037 of grant revenue from General fund to align budgeted revenues with actuals to close Grant #VOCA-2019-Manatee County-Sheriff.

Batch ID: CC9221A/B Reference: BU21000485

11) Department: FINANCIAL MANAGEMENT
 Fund: NW ROAD IMPACT FEE CAPITAL PROJECTS
 Description: Transfers \$292,291 from reserves in the Northwest Road Impact Fee Capital Projects fund to the US 301 at Ellenton Gillette Intersection project to align budgeted revenues and expenditures with actuals for the year end process and closes the project.

This budget amendment adjusts the FY21-25 CIP.

Batch ID: CC91021A Reference: BU21000510

12) Department: PUBLIC WORKS & TRANSIT
 Fund: PALM AIRE LANDSCAPE MSTU
 Description: Transfers \$86,000 from reserves in the Palm Aire MSTU fund to the Palm Aire Landscape MSTU project for enhancement of landscaping to be established in the entryway of the Palm Aire Community and along Whitfield road. Such improvements are to be designed, constructed and maintained by private landscape companies using MSTU funds.

Batch ID: MH90121B Reference: BU21000473

13) Department: UTILITY OPERATIONS
 Fund: WATER/SEWER CAP. IMPROV.
 Description: Transfers \$207,024 to reserves in the Water and Sewer Capital Improvements fund to align budgeted revenues and expenditures and close the following projects:

<u>Project #</u>	<u>Project Description</u>	<u>Amount</u>
6035171	Waterline: US 301 at Ellenton Gillette	\$ 21,772
6089480	Sewer: Force Main AMI 1C RTU054	42,464
6089580	Sewer: Force Main 8 RTU63	37,627
6089680	Sewer: 15A AMI Replacement	34,855
6079480	North West Water Treatment Plant - Deep Injection Well	70,306
Total		\$ 207,024

Also, transfers \$207,024 from reserves in the Water and Sewer Capital Improvements fund for overhead costs associated with the following project:

<u>Project #</u>	<u>Project Description</u>	<u>Amount</u>
6091780	SWWRF: Chlorine Contact Chamber & DIW Booster Station	\$ 207,024

This budget amendment adjusts the FY21-25 CIP.

Batch ID: TS90121A Reference: BU21000472

BUDGET AMENDMENT RESOLUTION NO. B-21-120

AGENDA DATE: October 12, 2021

- 14) Department: PUBLIC WORKS & TRANSIT
Fund: TRANSIT SYSTEM
Description: Appropriates \$748,081 of grant revenue in the Transit System fund from the State of Florida, Commission for the Transportation Disadvantaged (CTD) for FY20/21 Trip & Equipment Grant No. G1013 effective July 2020 through June 2021. This grant was accepted by the Board on May 19, 2020.

Batch ID: ESB1020A/B

Reference: BU21000119

- 15) Department: FINANCIAL MANAGEMENT
Fund: BEACH EROSION CONTROL
Fund: TOURIST DEVELOPMENT TAX
Description: Transfers \$36,000 from reserves in the Beach Erosion Control fund and \$140,000 from reserves in the Tourist Development Tax fund for additional Tax Collector fees. The Tax Collector's increased collection fees are a result of unanticipated increases in Tourist Tax revenues received and aligns the budget to actuals to close FY21 fiscal year-end process.

Batch ID: DM92021D

Reference: BU21000534

- 16) Department: FINANCIAL MANAGEMENT
Fund: GENERAL FUND
Description: Transfers \$80,000 from reserves in the General fund to the Judicial Center operating account key to cover unanticipated increase in utility services expense. This will align expenditures to close out fiscal year end process through September 30, 2021.

Batch ID: DM92021B

Reference: BU21000532

GENERAL FUND AND UNINCORPORATED MSTU FUND BOARD'S RESERVES FOR CONTINGENCY ARE NOT AFFECTED BY THIS BUDGET AMENDMENT. The balance of the FY2021 General Fund Board's Reserve is \$1,050,000 and in the Unincorporated MSTU Fund Board's Reserve is \$496,100.



**Board of County Commissioners
November 16, 2021 - Regular Meeting**

SUBJECT

APPROVAL OF THE CLERK'S CONSENT AGENDA DATED NOVEMBER 16, 2021

Category

CONSENT AGENDA

Briefings

None

Contact and/or Presenter Information

Vicki Tessmer, Board Records Supervisor, Clerk of Circuit Court

Action Requested

Approval of the Clerk's Consent Agenda.

Enabling/Regulating Authority

Background Discussion

Attorney Review

Not Reviewed (No apparent legal issues)

Instructions to Board Records

Cost and Funds Source Account Number and Name

N/A

Amount and Frequency of Recurring Costs

N/A

**CLERK OF THE CIRCUIT COURT
CONSENT AGENDA
NOVEMBER 16, 2021**

A. WARRANT LISTING

Accept the Warrant (Check) Listing for the Month of October 2021, as issued by the Finance Department

B. MINUTES

Approve the Minutes of August 10, September 8, and October 27, 2021

C. REFUNDS

Approve the following Refunds:

1. Adams Homes of Northwest Florida, Inc. – Utility Sewer Facility Investment Fees, \$2,136
2. Coachlamp Investments LLC – Billing Adjustment, \$914.82
3. Est. of Paul G. Booker – Billing Adjustment, \$621.19
4. IH Central Florida LLC – Transportation Impact Fees, \$44,534
5. Luduo Li – Billing Adjustment, \$539.49
6. Unique Homes and Lumber, Inc. – Pre-application Conference, \$1,500

D. SCRIVENER'S ERRORS

Approve the following:

1. Execute Corrected (name change) Agreement with Nathan Benderson Park Conservancy, Inc., [Originally executed with Suncoast Aquatic Nature Center Association (name changed) on October 12, 2021]
2. Execute Corrected Zoning Ordinance Z-21-02 Arctic Palm Company, correcting the Spelling of Artic to Arctic in the first Whereas Clause
3. Execute Corrected Ordinance 21-09, Prosperity Lakes Community Lakes Development District, corrected Exhibit 2, Legal Description, attached to the Corrected Ordinance

E. BONDS

Accept the following Bonds:

1. 44th Avenue, Phases IV
 - Accepted and executed Agreement in Conjunction with Surety Bond (Attachment A) as Defect Security Related to Required Improvements securing streets and drainage system improvements;
 - Accepted and executed Surety Bond (Defect) 1087091, \$281,380.13; and
 - Accepted and executed Bill of Sale
2. Bournside Boulevard South Phase I
 - Accepted and executed Agreement in Conjunction with Surety Bond (Attachment A) as Defect Security Related to Required Improvements securing streets and drainage;
 - Accepted and executed Surety Bond (Defect) 1087090, \$175,393; and
 - Accepted and executed Bill of Sale
3. Covenant Way
 - Release Agreement in Conjunction with Letter of Credit (Attachment "A") as Defect Security Warranting Required Improvements securing road and parking, drainage, sewer, water, and irrigation improvements, \$79,337.30; and
 - Released and returned Letter of Credit (Defect) OD18002508, \$79,337.30
4. Cresswind, Phase II, Subphase A
 - Released and returned Surety Bond (Performance) LICX1202911 and any associated amendments in conjunction with the Agreement for Private Subdivision Improvements, \$274,536.12;

- Released and returned Surety Bond (Performance) LICX1202915 and any associated amendments in conjunction with the Agreement for Private Subdivision Improvements, \$236,152.07;
 - Accepted and executed Surety Bonds (Defect) LICX1203099 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on March 23, securing water, wastewater and surveying improvements, \$21,641.33; and
 - Accepted and executed Bill of Sale
5. Del Webb at Bayview, Phase I, Subphase B2
- Released and returned Surety Bond (Performance) SUR0067871 and any associated amendments in conjunction with the Agreement for Private Subdivision improvements, \$1,129,659.94;
 - Released and returned Surety Bond (Performance) SUR0067870 and any associated amendments in conjunction with the Agreement for Private Subdivision improvements, \$3,093,195.18;
 - Accepted and executed Surety Bonds (Defect) 268015609 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on February 9, 2021, securing water, wastewater, and reclaim improvements, \$73,765.25; and
 - Accepted and executed Bill of Sale
6. Greyhawk Landing West Phase IV-A
- Released Agreement in Conjunction with Surety Bond (Attachment "A") as Defect Security Warranting Required Improvements, securing public improvements, \$99,979.29; and
 - Released and returned Surety Bond (Defect) 285054061 and any associated riders, \$99,979.29
7. Greyhawk Landing West, Phase V-A
- Released Agreement in Conjunction with Surety Bond (Attachment "A") as Defect Security Warranting Required Improvements, securing public improvements, \$43,883.80;
 - Released and returned Surety Bond (Defect) 285056369 and any associated riders, \$43,883.80;
8. Rangeland Parkway
- Accepted and executed Agreement in Conjunction with Surety Bond 1087092 (Attachment "A") as Defect Security Related to Required Improvement securing streets, drainage and water distribution system improvements;
 - Accepted and executed Surety Bond (Defect) \$295,879.60; and
 - Accepted and executed Bill of Sale
9. Willow Bend Phase II
- Released and returned Surety Bond (Performance) GM208355 and any associated riders associated with this Surety in conjunction with the performance portion of the Agreement for Public improvements for Private Subdivision, \$1,565,116.74;
 - Accepted and executed Surety Bond (Defect) GM211875 securing Section 1.5 "Maintenance, Defects," of the Agreement for Public Subdivision Improvements accepted by the Board of County Commissioners on April 6, 2021 for Willow Bend, Phase II, securing roadway, drainage, sanitary sewer, water distribution, and reclaimed improvements, \$71,839.97; and
 - Bill of Sale
10. Willow Walk, Phase IA
- Released Agreement for Public Subdivision Improvements securing the final lift of asphalt, \$87,425; and

- Released and returned Surety Bond (Performance) 1118801 and any associated riders, for performance of required improvements, \$87,425

F. **SHERIFF BOND**

Accept the list of 11 additional employees and the deletion of 12 employees from the Sheriff's Public Employee Bond

G. **REPORTS**

Accept the following reports:

1. Third Quarter 2021 Grant Amendments and Donations/Gifts