

APPROVED in Open Session

11/16/21

Manatee County Board of County
Commissioners



Board of County Commissioners November 16, 2021 - Regular Meeting

SUBJECT

AUTHORIZATION TO ALLOCATE ADDITIONAL BUDGETED FUNDING TO AGREEMENT NO. 20-R074950SB - TREE TRIMMING SERVICES

Category

CONSENT AGENDA

Briefings

None

Contact and/or Presenter Information

Presenter: Myra Prater – Division Manager, Public Works Department, Ext. 7494

Contact: Stacia Branco - Senior Procurement Agent, Financial Management Department, Procurement Division, Ext. 3041

Action Requested

Authorize the allocation of additional funding to Agreement No. 20-R074950SB – Tree Trimming Services with Brightview Tree Care Services, Inc. and Rick Richards, Inc. in accordance with the Board of County Commissioners (BCC)-approved departmental budget.

Enabling/Regulating Authority

Manatee County Code of Laws

Background Discussion

On November 2, 2020, the County awarded Agreement No. 20-R074950SB for Tree Trimming Services to Brightview Tree Care Services, Inc. and Rick Richards, Inc. for an estimated annual amount of \$250,000.00 per agreement.

The Agreements are structured as Blanket Purchase Order Agreements by which Release Orders are issued to the two (2) vendors on an as-needed basis. The Release Orders are based on the units of service per County location and the fee rate schedule as outlined in Agreement No. 20-R074950SB. The Release Orders are directly associated to the requesting Department's

Board of County Commissioners (BCC)-approved budget and individual department account codes are used when encumbering funds through the Release Order.

On September 13, 2021, the County approved Amendment No. 1 to Agreement No. 20-R074950SB with Brightview Tree Care Services, Inc. and Rick Richards, Inc. to renew the Agreement through November 30, 2022.

Given the increased frequency of tree trimming services throughout the County, the Public Works Department estimates the annual expenditure for these services to be approximately \$750,000.00. In order for the Public Works Department to realize greater efficiencies and have the autonomy to leverage Brightview Tree Care Services, Inc. and Rick Richards, Inc.'s full suite of tree trimming services throughout multiple County locations, the Public Works Department is requesting the funding for Agreement No. 20-R074950SB be directly associated with the Board of County Commissioners (BCC)-approved departmental budget. Any deviation in funding will require a Budget Amendment be brought before the Board of County Commissioners for approval prior to the authorization of any additional services.

Attorney Review

Not Reviewed (No apparent legal issues)

Instructions to Board Records

Original to Board Records.

[11/18/2021 emailed](#)

Copies to:

- Public Works Department: Mya Harden (mya.harden@mymanatee.org) / Myra Prater (myra.prater@mymanatee.org)
- Procurement Division: Stacia Branco (stacia.branco@mymanatee.org) / (approvedeagendas@mymanatee.org)

Cost and Funds Source Account Number and Name

Various Accounts Depending On Requesting Department

Amount and Frequency of Recurring Costs

N/A