

**APPROVED** in Open Session  
12/14/2021  
Manatee County Board of County  
Commissioners

Building & Development Services  
Administration / Fiscal  
1112 Manatee Ave West, Bradenton, FL 34205  
Phone number: (941) 748-4501 X3840



## MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records  
Through: Tammy Boggs, Sr. Fiscal Services Manager  
From: Tracy Brainard, Fiscal Specialist  
Date: December 1, 2021  
Subject: Refund Request

On behalf of Tammy Boggs,  
Alicia K. Baer

Digitally signed by Alicia K. Baer  
Date: 2021.12.02 12:46:40 -0500

### Refund Request Information

#### Petitioner

Unicoat Industrial Roofing Corporation  
3263 81<sup>st</sup> Court East  
Bradenton, FL 34211

#### Reason for Request

A Pre-App meeting not needed

#### Payment Information

**Refund Amount:** \$1,500.00

**Fee Description:** Conference-Pre Application

**Date of Original Payment:** 03/10/2021

**Record/Invoice/Account #** PLN2103-0049 / Receipt # 683424/ Account #1070000000.329008

#### Authorization

Tammy Boggs approved this refund request on 12/01/2021

#### Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at [www.mymanatee.org/records](http://www.mymanatee.org/records); or by calling (941) 742-5845.