



Approved in Open Session 12/14/21  
Manatee County  
Board of County Commissioners

## Board of County Commissioners December 14, 2021 - Regular Meeting

### **SUBJECT**

AUTHORIZATION TO ALLOCATE ADDITIONAL BUDGETED FUNDING TO BLANKET PURCHASE ORDER AGREEMENT NO. P1900914 – TIRES, TUBES, AND SERVICES

### **Category**

CONSENT AGENDA

### **Briefings**

None

### **Contact and/or Presenter Information**

Presenter: Angie Sharpe – Maintenance Materials Manager, Public Works Department, Ext. 7377

Contact: Stacia Branco - Senior Procurement Agent, Financial Management Department, Procurement Division, Ext. 3041

### **Action Requested**

Authorize the allocation of additional funding to Blanket Purchase Order Agreement No. P1900914 – Tires, Tubes, and Services with McGee Commercial in accordance with the Board of County Commissioners (BCC)-approved departmental budget.

### **Enabling/Regulating Authority**

Manatee County Code of Laws

### **Background Discussion**

On April 1, 2019, the Iowa Department of Administrative Services entered into NASPO Valuepoint Contract Number 19101 for the provision of Tires, Tubes and Services with The Goodyear Tire and Rubber Company. The NASPO Valuepoint Contract Number 19101 is valid for five (5) years beginning April 1, 2019 and ending March 31, 2024. McGee Commercial (also known as McGee Auto Service & Tires) is a local authorized dealer for Goodyear tires.

On April 12, 2019, the County entered into Blanket Purchase Order Agreement No. P1900914 (Agreement) with McGee Commercial for the provision of Tires, Tubes, and Services utilizing NASPO Valuepoint Contract Number 19101.

The Agreement is structured as a Blanket Purchase Order Agreement by which Release Orders are issued to the vendor on an as-needed basis. The Release Orders are based on the price and quantity of items ordered and are directly associated with the requesting department's Board of County Commissioners (BCC)-approved budget. Individual department account codes are used when encumbering funds through the Release Order.

Given the increase in the need for Tires, Tubes, and Services for multiple County vehicles and equipment, the Public Works Department estimates future annual expenditures to be approximately \$250,000.00. In order for the Public Works Department to realize greater efficiencies and have the autonomy to leverage McGee Commercial's full suite of tires, tubes, and services for multiple County vehicles and equipment, the Public Works Department is requesting the funding for Blanket Purchase Order Agreement No. P1900914 be directly associated with the Board of County Commissioners (BCC)-approved departmental budget. Any deviation in funding will require a Budget Amendment be brought before the Board of County Commissioners for approval prior to the authorization of any additional services.

**Attorney Review**

Not Reviewed (No apparent legal issues)

**Instructions to Board Records**

Copies to:

- Public Works Department: Angie Sharpe ([angie.sharpe@mymanatee.org](mailto:angie.sharpe@mymanatee.org))
- Procurement Division: Stacia Branco ([stacia.branco@mymanatee.org](mailto:stacia.branco@mymanatee.org)) / ([approvedeagendas@mymanatee.org](mailto:approvedeagendas@mymanatee.org)) **Distributed 12/15/21, RT**

**Cost and Funds Source Account Number and Name**

Various Accounts Depending On Requesting Department

**Amount and Frequency of Recurring Costs**

N/A